



CIVIL SERVICE BOARD MEETING MINUTES

Date: September 19, 2019

OPEN SESSION 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 1

BOARD MEMBERS: Chair, Andrea Gourdine; Vice Chair, Christopher Johnson (absent); Lauren Baranco (arrived 5:37); Yvonne Hudson-Harmon (absent); Brooke Levin; Carmen Martinez; Beverly A. Williams

STAFF TO THE BOARD: Ian Appleyard, HRM Director/Secretary to the Board
Greg Preece, HRM Manager/Staff to the Board
Tabitha Pulliam, HRM Technician/Staff to the Board
Michelle Meyers, Supervising Deputy City Attorney
Vadim Sidelnikov, Deputy City Attorney (absent)

OPEN SESSION AGENDA

ROLL CALL

1) OPEN FORUM:

2) UPDATES, SECRETARY TO THE BOARD:

Director Appleyard advised the Board that the Thursday, November 21, Civil Service Board meeting has been rescheduled to Thursday, November 14, 2019.

3) APPROVAL OF THE SEPTEMBER 19, 2019 CIVIL SERVICE BOARD MEETING AGENDA:

44951 A motion was made by Board Member Williams and seconded by Board Member Levin to approve the September 19, 2019 Civil Service Board Meeting Agenda. The motion passed unanimously.

Votes: Board Member Ayes: 5 – Gourdine, Baranco, Levin, Martinez, Williams

Board Member Noes: None

Board Member Abstentions: None

Board Members Absent: Hudson-Harmon, Johnson

4) CONSENT CALENDAR:

a) Ratification of Provisional Appointments

- Cashier
- Human Resource Clerk

b) Approval of Employee Requests for Leave of Absence

- City Attorney
- Library
- Planning & Building
- Police Department

c) Approval of Revised Classification Specifications

- Planner V

44952 A motion was made by Board Member Williams and seconded by Board Member Martinez to approve the Consent Calendar: Ratification of Provisional Appointments, Employee Requests for Leave of Absence and Approval of Revised Classification Specification. The motion passed unanimously.

Votes: Board Member Ayes: 5 – Gourdine, Baranco, Levin, Martinez, Williams

Board Member Noes: None

Board Member Abstentions: None

Board Members Absent: Hudson-Harmon, Johnson

5) OLD BUSINESS:

a) Approval of August 15, 2019 Civil Service Board Meeting Minutes

Due to lack of quorum, approval the August 15, 2019 Civil Service Board Meeting Minutes will carry over to the October meeting.

Votes: Board Member Ayes:

Board Member Noes: None

Board Member Abstentions:

Board Members Absent: Hudson-Harmon, Johnson

b) Approval of the July 18, 2019 Civil Service Board Meeting Minutes

Due to lack of quorum, approval of the July 18, 2019 Civil Service Board Meeting Minutes will carry over to the October meeting.

Votes: Board Member Ayes:

Board Member Noes: None

Board Member Abstentions:

Board Members Absent: Hudson-Harmon, Johnson

c) Determination of Schedule of Outstanding Board Items

Report received and filed

d) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDEs and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21

Report received and filed

e) Update on Common Classification Study

Oral report received

Speaker Nicole Welch requested a meet and confer between IFPTE Local 21 and the City of Oakland to discuss the Common Classification Study.

CLOSED SESSION AGENDA**ROLL CALL**

The Civil Service Board will Convene in Closed Session and will Report Out any Final Decisions in Open Session Before Adjourning the Meeting pursuant to California Government Code Section 54957.6:

1) Personnel Matter for Public Employee: 3.04(e) Appeal Regarding Changes to Classification: CA-2019-AP01 (V. Inman)

Pursuant to California Government Code Section 54957 – Public Employee Discipline/Dismissal/Release *An appellant must notify the Civil Service Board in writing if she/he wishes to have a personnel matter heard in open session.*

OPEN SESSION AGENDA**2) REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

With regard to the Personnel Matter for Public Employee: 3.04(e) Appeal Regarding Changes to Classification: CA-2019-AP01 (V. Inman), Senior Deputy City Attorney Michelle Meyers reported that the Civil Service Board unanimously voted to approved the appeal pending from the appellant.

3) ADJOURNMENT

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, October 17, 2019. All materials related to agenda items must be submitted by Thursday, October 3, 2019. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

City of Oakland - Civil Service Board
150 Frank H. Ogawa Plaza, 2nd floor
Oakland, CA 94612
civilservice@oaklandca.gov



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email civilservice@oaklandca.gov or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico civilservice@oaklandca.gov o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

你需要手語, 西班牙語, 粵語或國語翻譯服務嗎? 請在會議前五個工作天電郵 civilservice@oaklandca.gov 或致電 (510) 238-3112 或 (510) 238-3254 TDD/TTY