



DECEMBER REGULAR CIVIL SERVICE BOARD MEETING MINUTES

Date: December 19, 2024

OPEN SESSION 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 1

BOARD MEMBERS: Chairperson, Yvonne Hudson- Harmon; Vice Chair, Lauren Baranco; Michael Brown; Beverly A. Williams

STAFF TO THE BOARD:

Mary Hao, HRM Director/Secretary to the Board
Tina Pruett, Human Resources Manager/Staff to the Board
Amber Lytle, Human Resources Manager/Staff to the Board
Ayana Smith, Administrative Assistant II/Staff to the Board
Jady Leung, Attorney to the Board

The following options will be available to observe this meeting:

Online video teleconference (via ZOOM):

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84770081425?pwd=N0V1VTExeTZnRjdvUDBhQ09oaUZWQT09>

Passcode: CSB2024

One tap mobile +16699006833,,84770081425#,,,,*7708206# US (San Jose)
+16694449171,,84770081425#,,,,*7708206# US

Please note: the Zoom link and access number are to view/listen to the meetings only, not for participation.

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ROLL CALL

The roll call was conducted, and it was noted that all Board members were present:

- Present:**
- Chairperson Hudson-Harmon**
- Vice Chair Baranco**
- Member Brown**
- Member Williams**

There were no absences or abstentions, indicating full attendance of the Board members.

1) PUBLIC COMMENT:

COMMENTS ON ALL AGENDA ITEMS AND ITEMS NOT ON THE AGENDA WILL BE TAKEN AT THIS TIME.

2) APPROVAL OF THE DECEMBER 19, 2024, CIVIL SERVICE BOARD MEETING AGENDA	ACTION
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45283 A motion was made by Member Williams and seconded by Member Brown to approve December 19, 2024, Regular Civil Service Board meeting agenda.

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

3) UPDATES, SECRETARY TO THE BOARD	INFORMATION
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4) CONSENT CALENDAR:	ACTION
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a) Approval of Provisional Appointment (0)

- There are no Provisional Appointment requests for this month.**

b) Approval of Employee Requests for Leave of Absence (6)

- Department of Transportation (1)
- Oakland Fire Department (2)
- Human Resources Management (1)
- Oakland Police Department (1)
- Oakland Public Library (1)

c) Approval of Revised Classification Specifications (2)

- Administrative Services Manager II
- Carpenter

45284 A motion was made by Member Brown and seconded by Member Williams to approve the Consent Calendar for the December 19, 2024 Regular Civil Service Board meeting.

Votes: Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

5) OLD BUSINESS:

- a) Approval of the November 19, 2024, Civil Service Board Meeting Agenda Minutes.

ACTION

45285 A motion was made by Member Williams and seconded by Vice Chair Baranco to approve the November 19, 2024, Civil Service Board Meeting Agenda Minutes.

Votes:

Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams

Noes: None

Abstentions: None

- b) Determination of Schedule of Outstanding Board Items

INFORMATION

- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDE’s and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21

INFORMATION

6) NEW BUSINESS:

Adoption of the 2025 Regular Civil Service Board Meeting Schedule

ACTION

- January 16, 2025
- February 20, 2025
- March 20, 2025
- April 17, 2025
- May 15, 2025
- June 19, 2025
- July 17, 2025
- August 21, 2025
- September 18, 2025
- October 16, 2025
- November 20, 2025
- December 18, 2025

45286 A motion was made by Member Brown and seconded by Member Williams to approve the 2025 Civil Service Board Meeting Calendar, pending the approval of a special meeting date for the June 2025 regular meeting, due to the observance of the Juneteenth holiday.

Votes:

- **Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams**
- **Noes: None**
- **Abstentions: None**

7) ADJOURNMENT

45287 A motion was made by Member Williams and seconded by Member Brown to adjourn the meeting.

Votes:

- **Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams**

- **Noes: None**
- **Abstentions: None**

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, January 16, 2025. All materials related to agenda items must be submitted the first Thursday of the month. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

civilservice@oaklandca.gov

City of Oakland - Civil Service Board
150 Frank H. Ogawa Plaza, 2nd floor
Oakland, CA 94612



CITY OF OAKLAND

DECEMBER REGULAR CIVIL SERVICE BOARD MEETING AGENDA MINUTES (DRAFT)



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¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico civilservice@oaklandca.gov o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

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