

**CITY OF OAKLAND**  
**REVENUE MANAGEMENT BUREAU**



Citywide Liens Section  
Telephone (510) 238-7474  
Citywideliens@oaklandca.gov

**DEMAND LETTER REQUEST**

(Check one)

- GARBAGE    BUSINESS TAX    RETT    FIRE INSP.    SIDEWALKS    SEWER  
Is this an update of a previous demand?    YES    NO

**Required attachments**

- \$162.00 check payable to the City of Oakland, or Credit Card Authorization  
 Copy of Liens

Telephone to contact: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

NAME/ CO NAME:	
STREET ADDRESS	
CITY, STATE, ZIP	
ESCROW OFFICER (if any)	
ESCROW NUMBER	
PHONE #	Email:

**TO ASSIST IN EXPEDITING YOUR REQUEST, COMPLETE THE FOLLOWING INFORMATION (Please Print)**

PROPERTY ADDRESS	
ASSESSORS PARCEL#	
OWNER'S NAME	

**\*\*CHECK ONE:**   Sale \_\_\_   Refinance \_\_\_   Loan \_\_\_   Other \_\_\_

**NOTE: Request will not be processed without payment and copies of liens.  
For RETT and Business Tax liens please submit the 1<sup>st</sup> page of lien list and the page listing the actual lien.**

Email Completed Package to: [Citywideliens@oaklandca.gov](mailto:Citywideliens@oaklandca.gov)

Or Mail to:

CITY OF OAKLAND  
CITYWIDE LIENS SECTION  
150 FRANK H. OGAWA PL SUITE 5342  
OAKLAND CA 94612 – 2093

**(PLEASE ALLOW FIVE (7-8) BUSINESS DAYS TO PROCESS)**