



CITY OF OAKLAND
HUMAN SERVICES DEPARTMENT
HEAD START PROGRAM
ADVISORY BOARD MEETING

MEETING AGENDA – FINAL

Thursday, October 21, 2021

3:30-5:00pm

Please See the Agenda to Participate in The Meeting

Phone/Video Conference

Thank you!!

Pursuant to California Government Code section 54953(e), Head Start Advisory Board Members/Commissioners, as well as City staff, will participate via phone/video conference, and no physical teleconference locations are required.

PUBLIC PARTICIPATION

The public may participate in this meeting many ways.

By Zoom Webinar:

When: October 21, 2021 03:30 PM Pacific Time (US and Canada)

Every month on the Third Thu, until December 16, 2021, 6 occurrence(s), with the *exception of September 23, 2021.

Topic: *Oakland Head Start Advisory Board Monthly Meeting*

- July 15, 2021 03:30 PM
- Aug 19, 2021 03:30 PM
- *Sep 23, 2021 03:30 PM
- **Oct 21, 2021 03:30 PM**
- Nov 18, 2021 03:30 PM
- Dec 16, 2021 03:30 PM

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82557930517>

Or One tap mobile :

US: +17207072699,,82557930517# or +12532158782,,82557930517#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592
or +1 312 626 6799

Webinar ID: 825 5793 0517

International numbers available: <https://us06web.zoom.us/j/82557930517>

COMMENT:

DUE TO THE SUSPENSION OF THE SUNSHINE ORDINANCE ALL PUBLIC COMMENT ON ACTION ITEMS WILL BE TAKEN AT THE BEGINNING OF THE MEETING UNDER ITEM I. COMMENT FOR ITEMS NOT ON THE AGENDA WILL BE TAKEN UNDER OPEN FORUM AT THE END OF THE MEETING.

There are two ways to submit public comments.

• To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Instructions on how to “Raise Your Hand” is available at:

<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

• To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9” to speak when Public Comment is taken. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Please unmute yourself by pressing *6.

If you have any questions, please email **Tracey Black** at TBlack@oaklandca.gov



Human Services Department

ADVISORY BOARD MEETING

Thursday, October 21, 3:30-5:00pm

AGENDA

I. ROLL CALL: *Host/Program Staff*

Molly Tafoya, Chair

Priya Jagannathan

Dr. Javay Ross, Vice Chair

Kevin Bremond

1. Public Comment

II. APPROVAL OF AGENDA ITEMS: *Molly Tafoya, Chair*

1. Review and Approval of **October 21, 2021, Advisory Board Meeting Agenda**
2. Review and Approval of **September 23, 2021, Advisory Board Meeting Minutes**

III. ACTION ITEMS:

1. **Annual Election of Head Start Advisory Board Chair and Vice Chair:**
Diveena Cooppan, Program Director & Program Staff
2. **Annual Review, Discussion and Approval of Head Start Advisory Board Bylaws (FY 21-22):** *Tracey Back, Program Planner*
3. **Monthly Progress Report:** *Diveena Cooppan & Program Staff*
 - a. Monthly Enrollment and Content Area Monitoring Update - *September 2021*
 - b. COVID 19 Response Update
4. **Monthly Financial Report:** *Christine Rolan, HSD Budget & Fiscal Manager;*
Jason Wang, Admin. Analyst II
 - a. Monthly Financial Report – *September 2021*
5. **Policies & Procedures:** *Program Staff*

IV. INFORMATION ITEMS: *Diveena Cooppan & Program Staff*

1. **FY 20-21 PIR Summary**
2. **FY 21-22 New Grant Update**
3. **FY 21-22 School Readiness Goals**
4. **Information Memorandum to City Council, November 15, 2021**
5. **New Grant Cycle Requirements**
 - Office of Head Start - *Health & Safety Screener* - To be completed by all Head Start Program and partner sites, with *Certificate of Completion* to follow.
6. **FY 21-22 Community Assessment Review and Update Begins**

V. OPEN FORUM

VI. ADJOURNMENT