



Petition for Change of Compliance Tier

Oakland Municipal Code Section 15.27.050

This petition form is provided for owners of buildings that might be subject to Oakland Municipal Code (OMC) Chapter 15.27: Mandatory Seismic Evaluation and Retrofit of Certain Multi-Unit Residential Buildings. The form is authorized by Section 15.27.050. Bureau of Building staff are authorized to require additional information as needed.

Instructions

- Submit this form:
 - As a PDF attachment, by email to MandatorySoftStoryRetrofit@oaklandca.gov, with "Petition form submittal" in the subject line, or
 - As a hardcopy by U.S. mail or in person to:
Mandatory Soft Story Retrofit Program
250 Frank H. Ogawa Plaza Suite 2340
Oakland, CA 94612
- To request exemption from OMC Chapter 15.27, do not use this form. Use the separate Petition for Exemption.
- This form requires the certification of a California licensed design professional (architect, civil engineer, or structural engineer). It is the building owner's responsibility to engage a qualified design professional.
- Terms shown in **bold, italic font** are defined in OMC Section 15.27.150. The definitions are provided after Part 2 below.
- Additional line-by-line instructions and examples are provided in a separate document, Petition Instructions, available at <https://www.oaklandca.gov/topics/SSRetrofit>.

PARCEL NUMBER _____

PROPERTY ADDRESS _____

OWNER(S) _____

Does this petition replace or supplement a previously submitted petition for the same building? Yes No

PART 1 – CONTACT INFORMATION

Owner telephone _____ Owner email _____

Owner mailing address _____

Authorized agent (optional) _____ Agent telephone _____ Agent email _____

Agent mailing address _____

CONDOMINIUM OWNERS: Submit only one form with one set of contact information for each building. List all parcel numbers comprising the building here:

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PARCELNUMBER _____

PART 2 – WORKSHEET

Current Compliance Tier: Tier 1-NR Tier 1-LB Tier 2 Tier 3
Number of **Dwelling Units**: 5 to 19 20 or more

1. **Answer only if the Current Compliance Tier is Tier 1-NR:** Are you submitting documentation to show that you or the previous owners complied with the Mandatory Screening Ordinance (OMC Section 15.26.230) on or before July 28, 2011? Yes No

If Yes: Continue to question 2.
If No: The building is assigned to Compliance Tier 1-NR. Skip to CONCLUSION.

2. Does the building contain a legally permitted, non-vacant Business or Mercantile occupancy in a **Wood Frame Target Story**?

If Yes: Enter the date the non-vacant B or M occupancy was observed: _____. The building is tentatively assigned to Compliance Tier 3. Skip to CONCLUSION.
If No: Continue to question 3.

3. Does the building contain at least one legally permitted **Dwelling Unit** in a **Wood Frame Target Story**?

If Yes: The building is assigned to Compliance Tier 3. Skip to CONCLUSION.
If No: Continue to question 4.

4. Does the building contain 5 to 19 **Dwelling Units**?

If Yes: The building is assigned to Compliance Tier 2. Continue to CONCLUSION.
If No: The building is assigned to Compliance Tier 1-LB. Continue to CONCLUSION.

CONCLUSION: Check the Proposed Compliance Tier indicated by the responses to questions 1 – 4:

Tier 1-NR Tier 1-LB Tier 2 Tier 3

If the Proposed Compliance Tier is the same as the Current Compliance Tier: Do not submit this petition form.
If the Proposed Compliance Tier is different from the Current Compliance Tier: Complete Part 3 and submit this petition form. The Bureau of Building will confirm the change in writing.

DEFINITIONS (OMC Section 15.27.150)

Dwelling Unit. A Dwelling Unit shall include any individual residential unit in a building with R-1 or R-2 occupancy, as well as any guest room, with or without a kitchen, in either a tourist or residential hotel or motel but shall not include a housekeeping room. Any unit occupied as a Dwelling Unit, whether approved or not approved for such use, shall be counted as a Dwelling Unit.

Target Story. A Target Story shall mean either (1) a basement story or underfloor area that extends above grade at any point or (2) any story above grade, where the wall configuration of such basement, underfloor area, or story is substantially more vulnerable to earthquake damage than the wall configuration of the story above, except that a story is not a target story if it is the topmost story or if the difference in vulnerability is primarily due to the story above being a penthouse or an attic with a pitched roof.

Wood Frame Target Story. A Wood Frame Target Story means a Target Story in which a significant portion of lateral or torsional story strength or story stiffness is provided by wood frame walls.

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PART 3 – DESIGN PROFESSIONAL & OWNER AFFIDAVIT

DESIGN PROFESSIONAL

Under penalty of perjury, I certify that the information provided in Part 2 of this petition is based on information provided by the Owner/Agent identified below, on my personal review of the building and its records, or on review by others acting under my direct supervision, and is correct to the best of my knowledge.

Date stamped and signed

Name

Firm name (optional)

Telephone

Email

[Professional Stamp Here]

OWNER / AGENT

Under penalty of perjury, I certify that the information provided in Part 1 of this petition is correct to the best of my knowledge.

- Owner
- Agent

Signature

Date

FOR BUREAU OF BUILDING USE ONLY

Form appears incomplete, or more information is needed regarding:

PART 2 – Worksheet

Mandatory Screening Compliance Form

Business or Mercantile occupancy in WFTS

Dwelling unit in WFTS

Number of Dwelling Units

PART 3 – Design Professional &
Owner/Agent Affidavits

The form appears complete and is assumed correct based on
Design Professional and Owner/Agent Affidavits.

Compliance Tier remains as assigned.

Compliance Tier is tentatively changed as proposed.

BOB Reviewer: _____

Date: _____