



**OAKLAND  
WORKFORCE DEVELOPMENT BOARD  
SPECIAL EXECUTIVE COMMITTEE  
MEETING**

**Tuesday, November 24, 2020**

9:00 a.m. – 10:00 a.m.

Teleconference

Please see the agenda to participate in the  
meeting



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email [LDial@oaklandnet.com](mailto:LDial@oaklandnet.com) or call (510) 238-3474 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico [LDial@oaklandnet.com](mailto:LDial@oaklandnet.com) o llame al (510) 238-3474 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

浣需要手語, 西班牙語, 粵語或國語翻譯服務跔 請在會議前五紂礪經櫟電郵

[LDial@oaklandnet.com](mailto:LDial@oaklandnet.com) 或致電 (510) 238-3474 鏢 (510) 238-3254 TDD/TTY日

**OAKLAND WORKFORCE DEVELOPMENT BOARD (OWDB)**  
**SPECIAL EXECUTIVE COMMITTEE MEETING NOTICE**

Teleconference  
Tuesday, November 24, 2020  
9:00 a.m. – 10:00 a.m.

Pursuant to the Governor's Executive Order N-29-20, all members of the Oakland Workforce Development Board and City Staff will join the meeting via phone/video conference and no teleconference locations are required.

**PUBLIC PARTICIPATION**

The public may observe and/or participate in this meeting many ways.

**OBSERVE:**

**To observe the meeting by video conference**, please click on this link:

<https://zoom.us/j/99225630282> at the noticed meeting time.

Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193-joining-a-Meeting>

**To listen to the meeting by phone**, please call the numbers below at the noticed meeting time: Dial (for higher quality, dial a number based on your current location US: + US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592.

Webinar ID: 992 2563 0282. If asked for a participant ID or code, press #.

Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

**COMMENT:**

**To comment by Zoom video conference**, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

**To comment by phone**, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “\*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

If you have any questions, please email Lazandra Dial at [Ldial@oaklandca.gov](mailto:Ldial@oaklandca.gov).

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**AGENDA**

*Members of the public who wish to address the Board on published issues should do so at the time the agenda item is being discussed. Raise your hand if you are viewing by video or hit \*9 if you are joining by phone. You will have 2-minutes to speak on the item.*

*Issues that the public wishes to address that are not published on the agenda will be heard during the Public Forum section. Raise your hand if you are viewing by video or hit \*9 if you are joining by phone. You will have 2-minutes to speak on the item.*

**I. PROCEDURAL ITEMS**

- a. Call to Order and Roll Call
- b. Chair Remarks
- c. Adoption of the Agenda

**II. ACTION ITEMS**

- a. Accept and Allocate \$300,000 CARES Act Funds

**III. PUBLIC FORUM**

(For items that members of the public wish to address that are NOT on the agenda)

**IV. STAFF REPORTS**

**V. ANNOUNCEMENTS**

**VI. CLOSING REMARKS & ADJOURN**

**NEXT SCHEDULED EXECUTIVE COMMITTEE MEETING**  
**FRIDAY, DECEMBER 18, 2020 – 8:30AM-11:00 AM**

*These WIOA Title I financially assisted programs or activities are “Equal Opportunity Employers/Programs”. Auxiliary aids and services are available upon request to individuals with disabilities.*



## ITEM II.a.- ACTION



**To: Oakland Workforce Development Board**  
**From: OWDB Staff**  
**Date: November 24, 2020**  
**Re: Accept and Allocate \$300,000 CARES Act Funds**

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### **RECOMMENDATIONS:**

That the Oakland Workforce Development Board: 1. Accept and allocate \$300,000 in CARES Act funds 2. Authorize contracts to the following:

1. Lao Family Community Development in the amount of \$100,000.
2. The Oakland Private Industry Council in the amount of \$200,000.

### **BACKGROUND:**

The CARES Act was approved by Congress and signed into law on March 27, 2020. The Act included approximately \$150 billion in stimulus aid to states and local governments with a population of 500,000 or more. The City of Oakland fell short of this population threshold and, as such, did not receive a direct allocation of stimulus aid from the federal government. As part of its budget actions for Fiscal Year (FY) 2020-21, the State of California allocated \$225 million of its CARES Act funding to California cities with populations of 300,000 or more. The City of Oakland's share of the State's CARES Act funds was \$36,994,706.

The Act provides that the funds can be used for COVID-19 related expenses incurred between March 1, 2020 and December 30, 2020. The CARES Act generally limits expenditures to those that are directly related to the COVID-19 health emergency, including second order effects such as economic support arising from business interruptions caused by COVID-19.

On June 23, 2020, the City Council directed CARES Act funding to 17 initiatives as part of the FY 2020-21 Midcycle Budget Amendments. On July 28, 2020, the City Council adopted a Resolution to accept the CARES Act funds and expedite their distribution. This resolution also authorized the City Administrator to reallocate CARES Act funds to any item of appropriation for eligible projects and activities in the City's Fiscal Year 2020-21 mid-cycle budget, as amended on July 21, 2020, to ensure the timely expenditure and avoid the forfeiture of CARES Act funds. In addition, the resolution directed the City Administrator to provide regular reporting to the City Council and the public with respect to status of administering funds, names of recipient organizations, status of expenditures, planned expenditures at risk of not being timely spent, reallocations, and other pertinent information to ensure complete transparency regarding the City's use of these funds.

On October 20, 2020, City Council passed a resolution directing the first \$300,000 of unspent CARES Act funding for workforce support to Lao Family Community Development and the Oakland Private

Industry Council. Services must be provided by 12/30/20. Each of the service providers are developing a scope of work and budget.

Details regarding the City Council directed CARES Act funding can be viewed online at: <https://oakland.legistar.com/LegislationDetail.aspx?ID=4630297&GUID=05F5F004-9E5C-456D-ACAC-6C4BE3484857&Options=&Search=>

**FY 2020-21 COUNCIL BUDGET AMENDMENTS  
COVID FUND**

**EXPENDITURE ADDITIONS (POSITIVE #)**

| Item #                                   | Dept. | Description (Include Job Class & FTE) | FY 2020-21 Ongoing | FY 2020-21 One-Time | FY 2020-21 Total  | Notes  |
|--|-------|---------------------------------------|--------------------|---------------------|-------------------|--|
| 2  | EWD   | COVID: Workforce Support              | -                  | \$ 200,000          | \$ 200,000        | One-stop career center, Oakland Private Industry Council |
| 3  | EWD   | COVID: Workforce Support              | -                  | \$ 100,000          | \$ 100,000        | Lao Family Community Development                         |
| <b>Subtotal of Expenditure Additions</b> |       |                                       | <b>\$ -</b>        | <b>\$ 300,000</b>   | <b>\$ 300,000</b> |  |

**Oakland Workforce Development Board  
2021 Meeting Calendar  
1 Frank Ogawa Plaza, Hearing Room 4 – 8:30am-11:00am**

|                                    |                                    |
|------------------------------------|------------------------------------|
| <b>Thursday - February 4, 2021</b> | <b>Regular Meeting</b>             |
| <b>Friday - March 19, 2021</b>     | <b>Executive Committee Meeting</b> |
| <b>Thursday - May 6, 2021</b>      | <b>Regular Meeting</b>             |
| <b>Friday - June 18, 2021</b>      | <b>Executive Committee Meeting</b> |
| <b>Thursday - August 5, 2021</b>   | <b>Regular Meeting</b>             |
| <b>Friday - September 17, 2021</b> | <b>Executive Committee Meeting</b> |
| <b>Thursday - November 4, 2021</b> | <b>Regular Meeting</b>             |
| <b>Friday - December 17, 2021</b>  | <b>Executive Committee Meeting</b> |

**Dates and time subject to change**