

**HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD
FULL BOARD REGULAR MEETING**

February 22, 2024

6:00 P.M.

CITY HALL

**1 FRANK H. OGAWA PLAZA, HEARING ROOM #1
OAKLAND, CA 94612**

MINUTES

1. CALL TO ORDER

The Board meeting was administered in-person by B. Lawrence-McGowan from the Rent Adjustment Program (RAP), Housing and Community Development Department. B. Lawrence-McGowan explained the procedure for conducting the meeting. The HRRRB meeting was called to order by Chair Ingram at 6:11 p.m.

2. ROLL CALL

MEMBER	STATUS	PRESENT	ABSENT	EXCUSED
D. WILLIAMS	Tenant	X		
J. DEBOER	Tenant	X		
Vacant	Tenant Alt.			
M. GOOLSBY	Tenant Alt.			X
D. INGRAM	Undesignated	X		
C. OSHINUGA	Undesignated			X
M. ESCOBAR	Undesignated			X
Vacant	Undesignated Alt.			
Vacant	Undesignated Alt.			
D. TAYLOR	Landlord			X
K. BRODFUEHRER	Landlord	X		
C. JACKSON	Landlord Alt.		X	
Vacant	Landlord Alt.			

Staff Present

Braz Shabrell
Marguerita Fa-Kaji
Briana Lawrence-McGowan
Nyila Webb

Deputy City Attorney
Senior Hearing Officer (RAP)
Administrative Analyst II (RAP)
Administrative Assistant II

3. PUBLIC COMMENT

- a. One member of the public spoke during public comment.

4. NOMINATION AND ELECTION OF OFFICERS

- a. Member K. Brodfuehrer moved to re-elect D. Ingram as Board Chair and to re-elect C. Oshinuga as Vice Chair. Member J. deBoer seconded the motion.

The Board voted as follows:

Aye: D. Ingram, D. Williams, J. deBoer, K. Brodfuehrer
Nay: None
Abstain: None

The motion was approved.

5. CONSENT ITEMS

- a. Approval of Board Minutes, 1/25/2024: Chair Ingram moved to approve the Board Minutes from 1/25/2024. Member J. deBoer seconded the motion.

The Board voted as follows:

Aye: D. Ingram, D. Williams, J. deBoer, K. Brodfuehrer
Nay: None
Abstain: None

The minutes were approved.

6. RESOLUTION ADOPTING AMENDMENTS TO THE REGULATIONS FOR THE JUST CAUSE FOR EVICTION ORDINANCE (OAKLAND MUNICIPAL CODE 8.22.300 ET SEQ.) TO: (1) UPDATE RENT PROGRAM CONTACT INFORMATION AND OTHER LANGUAGE THAT MUST BE INCLUDED IN TERMINATION AND CURE OR QUIT NOTICES PURSUANT TO O.M.C. 8.22.360B6; (2) DELETE REGULATIONS FOR A SECTION OF THE ORDINANCE THAT NO LONGER EXISTS; AND (3) UPDATE THE FORM NOTICE TO CEASE ATTACHED TO THE REGULATIONS AS APPENDIX A TO CORRECT RENT PROGRAM CONTACT INFORMATION

- a. Member K. Brodfuehrer moved to adopt the proposed amendments to the Just Cause for Eviction Ordinance Regulations. Member D. Williams

seconded the motion.

The Board voted as follows:

Aye: D. Ingram, D. Williams, J. deBoer, K. Brodfuehrer
Nay: None
Abstain: None

The motion was approved.

7. INFORMATION AND ANNOUNCEMENTS

- a. Board Secretary, Briana Lawrence-McGowan, announced to the Board that she has been promoted and is transferring from RAP over to HCD's Director's Office. Briana also introduced RAP's Administrative Assistant II, Nyila Webb, as the Board's new secretary.

8. NEW BOARD BUSINESS

- a. The Board discussed ideas and concerns that they would like to bring forth and discuss at future Board meetings.

9. SCHEDULING AND REPORTS

- a. None

10. OPEN FORUM

- a. No members of the public spoke during open forum.

11. ADJOURMENT

- a. The meeting was adjourned at 6:39 p.m.