

**HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD
FULL BOARD REGULAR MEETING**

May 23, 2024

6:00 P.M.

CITY HALL

**1 FRANK H. OGAWA PLAZA, HEARING ROOM #1
OAKLAND, CA 94612**

MINUTES

1. CALL TO ORDER

The Board meeting was administered in-person by Nyila Webb from the Rent Adjustment Program (RAP), Housing and Community Development Department. Nyila Webb explained the procedure for conducting the meeting. The HRRRB meeting was called to order by Chair Ingram at 6:05 p.m.

2. ROLL CALL

MEMBER	STATUS	PRESENT	ABSENT	EXCUSED
D. WILLIAMS	Tenant	X		
J. DEBOER	Tenant	X		
Vacant	Tenant Alt.			
M. GOOLSBY	Tenant Alt.	X		
D. INGRAM	Undesignated	X		
C. OSHINUGA	Undesignated			X
M. ESCOBAR	Undesignated			X
Vacant	Undesignated Alt.			
Vacant	Undesignated Alt.			
D. TAYLOR	Landlord			X
K. BRODFUEHRER	Landlord	X		
C. JACKSON	Landlord Alt.		X	
Vacant	Landlord Alt.			

Staff Present

Oliver Luby
Marguerita Fa-Kaji
Nyila Webb

Deputy City Attorney
Senior Hearing Officer (RAP)
Administrative Assistant II (RAP)

3. PUBLIC COMMENT

- a. One member of the public spoke during public comment.

4. CONSENT ITEMS

- a. Approval of Board Minutes, 04/23/2024: Chair D. Ingram moved to approve the Board Minutes from 04/23/2024. Member D. Williams seconded the motion.

The Board voted as follows:

Aye: D. Ingram, D. Williams, J. deBoer, K. Brodfuehrer, M. Goolsby
Nay: None
Abstain: None

The motion was approved.

5. RESOLUTION TO AMEND THE RENT ADJUSTMENT ORDINANCE BOARD ADOPTION OF RENT ADJUSTMENT REGULATIONS

- a. Chair D. Ingram introduced the Resolution.
- b. Board discussed importance of transparency, public participation, and engagement regarding Board regulations.
- c. Chair D. Ingram moved to table the Resolution discussion for a future Board meeting. Member M. Goolsby seconded the motion.

The Board voted as follows:

Aye: D. Ingram, D. Williams, J. deBoer, K. Brodfuehrer, M. Goolsby
Nay: None
Abstain: None

The motion was approved.

6. INFORMATION AND ANNOUNCEMENTS

- a. Board Training Session- *The Brown Act*

Oakland City Attorney, Oliver Luby, attended the meeting remotely via Zoom and administered *The Brown Act* training for the Board. Topics discussed included but were not limited to:

- Legislative Bodies
- Meetings
- Agendas

- Public Participation
- Remedies

7. NEW BOARD BUSINESS

- a. The Board discussed ideas and concerns that they would like to bring forth and discuss at future Board meetings.

8. SCHEDULING AND REPORTS

- a. Member K. Brodfuehrer asked for an update regarding the opening of in-person RAP assistance services and the Rent Adjustment Program's Senior Hearing Officer, Marguerita Fa-Kaji answered said question and announced that in-person RAP services are scheduled to open approximately sometime in June.

9. OPEN FORUM

- a. None

10. ADJOURNMENT

- a. The meeting was adjourned at 7:02 p.m.