

**HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD
FULL BOARD REGULAR MEETING**

June 27, 2024

6:00 P.M.

CITY HALL

**1 FRANK H. OGAWA PLAZA, HEARING ROOM #1
OAKLAND, CA 94612**

MINUTES

1. CALL TO ORDER

The Board meeting was administered in-person by Nyila Webb from the Rent Adjustment Program (RAP), Housing and Community Development Department. Nyila Webb explained the procedure for conducting the meeting. The HRRRB meeting was called to order by Chair Ingram at 6:11 p.m.

2. ROLL CALL

MEMBER	STATUS	PRESENT	ABSENT	EXCUSED
D. WILLIAMS	Tenant	X		
J. DEBOER	Tenant	X		
Vacant	Tenant Alt.			
M. GOOLSBY	Tenant Alt.	X		
D. INGRAM	Undesignated	X		
C. OSHINUGA	Undesignated	X		
M. ESCOBAR	Undesignated			X
Vacant	Undesignated Alt.			
Vacant	Undesignated Alt.			
D. TAYLOR	Landlord		X	
K. BRODFUEHRER	Landlord			X
C. JACKSON	Landlord Alt.	X		
Vacant	Landlord Alt.			

Staff Present

Kent Qian
Marguerita Fa-Kaji
Nyila Webb

Deputy City Attorney
Senior Hearing Officer (RAP)
Administrative Assistant II (RAP)

3. PUBLIC COMMENT

- a. No speaker card submitted; no comments were made.

4. CONSENT ITEMS

- a. Approval of Board Minutes, 06/13/2024:

Chair D. Ingram moved to approve the Board Minutes from 06/13/2024. Member D. Williams seconded the motion.

The Board voted as follows:

Aye: D. Ingram, C. Oshinuga, D. Williams, J. deBoer, M. Goolsby, C. Jackson
Nay: None
Abstain: None

The motion was approved.

5. APPEALS*

- a. L23-0057, Nakama v. Tenants

- Nakama and Board discussed appeal.
- Vice Chair C. Oshinuga made a motion to find that the appellant had good cause for failing to respond timely to the notice of incomplete petition and to reverse the hearing examiners decision to dismiss the appellants' petition. Appellant shall be granted 30 days from the date of service of the appeal decision to respond to the notice of incomplete petition. Member C. Jackson seconded the motion.

The Board voted as follows:

Aye: D. Ingram, C. Oshinuga, D. Williams, J. deBoer, C. Jackson
Nay: None
Abstain: None

The motion was approved.

- b. L23-0062, Sun v. Tenant

- NO PARTY SHOWED
- Vice Chair C. Oshinuga made a motion move to affirm the hearing examiners decision. Member C. Jackson seconded.

The Board voted as follows:

Aye: D. Ingram, C. Oshinuga, D. Williams, J. deBoer, C. Jackson

Nay: None
Abstain: None

The motion was approved.

6. RESOLUTION (1) ADOPTING, SUBJECT TO CITY COUNCIL APPROVAL, AMENDMENT OF THE RENT ADJUSTMENT PROGRAM REGULATIONS TO PERMIT ANY CATEGORY OF MEMBER OF THE HOUSING, RESIDENTIAL RENT, AND RELOCATION BOARD TO SERVE AS A BOARD OFFICER AND (2) RECOMMENDING THE CITY COUNCIL'S APPROVAL OF THE REGULATION AMENDMENT (pp.15-16)

- a. The Board discussed their positions on the resolution and will continue this resolution discussion.

7. INFORMATION AND ANNOUNCEMENTS

- a. City Attorney Kent Qian updated the Board about a potential ordinance that was recently withdrawn and set to be rescheduled for more feedback.
- b. City Council goes on recess in August and will resume business in September.
- c. Chair D. Ingram and Member M. Escobar are officially resigned from the HRRRB as of 06/27/2024.

8. NEW BOARD BUSINESS

- a. Chair D. Ingram reiterated the importance of discussing the **RESOLUTION (1) ADOPTING, SUBJECT TO CITY COUNCIL APPROVAL, AMENDMENT OF THE RENT ADJUSTMENT PROGRAM REGULATIONS TO PERMIT ANY CATEGORY OF MEMBER OF THE HOUSING, RESIDENTIAL RENT, AND RELOCATION BOARD TO SERVE AS A BOARD OFFICER AND (2) RECOMMENDING THE CITY COUNCIL'S APPROVAL OF THE REGULATION AMENDMENT.**
- b. Member D. Williams suggested a refresh training for the Board.
- c. Member C. Jackson suggested a training on various RAP services and their processes for a refresh of how appeals get set to the Board for hearings.
- d. Vice Chair C. Oshinuga suggested categorizing ordinances.

9. SCHEDULING AND REPORT

- a. None.

10. OPEN FORUM

- a. No speaker card submitted; no comments were made.

11. ADJOURNMENT

- a. The meeting was adjourned at 7:51 p.m.