



**CITY OF OAKLAND
Oakland Public Works**

TO: Tam Tran, Chair, Parks and Recreation Advisory Commission (PRAC)
FROM: G. Harold Duffey, Director of Public Works (OPW)
DATE: April 3, 2024
SUBJECT: Informational Report: OPW Monthly Performance Measure Q Update

SUMMARY

This report provides:

1. OPW's updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services.
2. Delivery of Measure Q-funded services.

BACKGROUND / LEGISLATIVE HISTORY

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services.

STATEMENT OF THE ISSUE

At the March 13, 2024, PRAC meeting, Agenda Item 5, Measure Q Deliverables, Commissioners expressed their frustration with OPW progress and explanation delivering accurate and understandable Measure Q data. There will be no data report for this month but there will be sample tables identifying respective Measure Q goals with results as a percentage of each goal. Tracking data will be included and reformatted with the May 8, 2024 PRAC staff report.

This report will focus on the five areas that OPW provides park maintenance and rehabilitation services:

1. **Staffing: "Providing dedicated staff at major parks. "Major Parks" means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan." Section (3 (B)(1) (m).**

Adjustments are being made to the Labor and Staffing data. An update will be provided at the May 8, 2024 PRAC meeting.

Each of the Community Parks listed in the OSCAR element are receiving over 40 hours per week of Park Services staff labor. The two Regional-Serving Parks are receiving

significantly more than that. The Resource Conservation Areas are also receiving increased service from the Park Services Division as a result of the addition of recent Measure Q staff.

For restroom cleaning, OPW's Facilities Services Division (FSD) has filled its 2 remaining vacant Full Time Custodial Positions. The new employees are completing the onboarding process and are expected to begin April 15, 2024.

Filling these two positions will provide the support required to complete the goal of more than once per day cleaning outside restrooms. The Division has also assigned a dedicated custodial supervisor overseeing the daily restroom cleaning program. This supervisor has been in place since January of this year and has ensured daily coverage at each restroom and is working to improve cleaning standards by performing inspections at each location and providing training and support to the custodians responsible for cleaning.

2. **Ballfield Mowing:** "Mowing City operated sports fields frequently, every other week, or as may be required by the time of year." Section (3 (B)(1) (a) (All City operated sports fields are mowed every week) dependent on the weather and staffing level. Currently, one Park Equipment Operator vacancy exists.

Ballfield mowing regularity:

Many ballfields were saturated for the past month (Feb-Mar), and turf grows more slowly in the cooler weather as well. Subsequently, only three major ballfields reported weekly mowing during the past month, ten were mowed biweekly, and the remaining ones were mowed less frequently. A sample worksheet without data is included as Attachment 1 and will be populated in the form of a monthly update commencing May 2024.

3. **Trash and Litter** "Collecting trash and litter several times per week, including Saturdays and Sundays, from the City's most used parks, assuring equitable distribution of resources." Section 3(B)(1)(b)

Trash Can pick up regularity:

Trash can pick up and Litter is removed from parks every Monday and Friday, as well as receiving more focused work on a separate visit at least one additional day each week. Park Services does not quantify the weight of litter removed but requires staff to report litter volumes removed during these visits in City Works. Staff is currently documenting how many trash cans are in city parks. This information will now be reported in City Works. A sample worksheet without data is included as Attachment 2 and will be populated in the form of a monthly update commencing May 2024.

4. **Restroom Cleaning:** "Cleaning Park Restrooms more than once per day, especially on weekends." Section 3(B)(1)(e)

Facilities Services Division (FSD) Outside Restroom Update:

FSD staff is also working with the OPW's Business and Information Analysis Division (BIAD) Team to adjust the existing Application (App) based system (not City Works) which

is utilized to track the restroom cleaning efforts and what is used to generate the monthly reports. Custodial staff reported several challenges with using the (App).

Properly identifying locations and lack of connectivity has been a challenge in some remote locations in the Oakland Hills. The FSD and BIAD teams met in March to tour the locations that were troublesome and are making necessary adjustments to the App. Improved and reliable reporting is now being generated. It was also made apparent that additional training or rotation of staff may be needed to achieve 100% participation and utilization of the App so that accurate data is recorded as reflected in the new report format.

FSD is confident that with the new staff coming on board, the new dedicated supervisor with the utilization of the App, will provide: 1) An improved report that shows the conditions of the restrooms; 2) The work efforts and accountability of staff. A sample worksheet without data is included as Attachment 3 and will be populated in the form of a monthly update commencing May 2024.

5. **Water Quality and Related Litter Reduction (3 (B)(3) (j,k)**

Updating the City's Storm Drainage Master Plan:

The hydrology and hydraulic modeling are over 95% complete. The consultant will identify system deficiencies based on the model result. The system risk assessment inspection is 30% complete, which is delayed due to establishing field safety. The project identified 5 channel daylighting sites and 9 regional Green Infrastructure sites with flood control benefits. Also, the project identified 10 existing large trash captures with 2 maintenance issues. Staff reviewing Port storm drain info. The project contract has been extended to 2/1/2027.

Sample Attachments 1-3

1. Ballfield Mowing
2. Trash Cans and Litter
3. Restroom Cleaning

RECOMMENDATION

OPW recommends that PRAC receive this informational report.

Respectfully submitted by:

/s/ G. Harold Duffey

G. Harold Duffey

Director of Public Works

Respectfully prepared by

/s/ Steven Weiss

Steven Weiss, AICP

Assistant to the Public Works Director

Mowing Sports Fields Sample
Data to be populated at the May 8, 2024 PRAC

Mow Sports Fields Every Other Week, or, twice a month minimum 100% Of The Time Or As May Be Required By The Season		Number of Times Ballfield Mowed Monthly	Goal Achieved?	Percent Goal Achieved Monthly
Allendale Rec Center Field				
Arroyo Viejo-McConnell Field				
Arroyo Viejo-Ricky Henderson A's Field				
Brookdale Rec Center Field				
Brookfield Rec Center Field				
Burckhalter Park Field				
Bushrod- Lower Field				
Bushrod-Upper Field				
Central Reservoir Park Field				
Concordia Park Field				
Curt Flood Field				
Estuary Park Field				
Franklin Field				
Garfield Ballfield				
Golden Gate Rec Center Field				
Greenman Field/Carter Gilmore				
Joaquin Miller (Robin Perry) Field				
Montclair Rec Center Field				
Oakport Field				
Otis Spunkmeyer Field				
Pinto Park (Joned Field)				
Raimondi Field				
San Antonio Field				
Shepherd Canyon Park Field				

Trash Cans and Litter Sample
 Data to be populated at the May 8, 2024 PRAC

Collecting Trash And Litter Several Times Per Week, From The City's Most Used Parks, Including Saturdays And Sundays 100% Of The Time	Number Of Trash Cans Within Park	Number Of Times Per Week Trash Cans Were Emptied	Goal Achieved?	Percent Goal Achieved Monthly
Lakeside Region-Serving-Park				
Joaquin Miller Park Region-Serving Park				
Arroyo Viejo Community Park				
Bushrod Community Park				
DeFremery Community Park				
Diamond Community Park				
Ira Jenkins Community Park				
Montclair Community Park				
Mosswood Community Park				

Outdoor Restroom Cleaning Sample
 Data to be populated at the May 8, 2024 PRAC

Cleaning Park Restrooms 100% Of The Time Daily More Than Once Per Day, Especially On Weekends	Number of Outdoor Restrooms At Each Park	Number Of Times Restroom(s) Were Cleaned Daily	Daily Goal Achieved?	Percent Of Days Goal Achieved Monthly
Morcom Rose Garden - Field House				
Montclair Park				
Defremery Park				
Officer Willie Wilkins Park				
Oakport Field				
Chabot Field - Restroom (OUSD property)				
North Oak Sports Center - Caldecott Park				
Lakeside Park - Nursery Restroom				
Otis Spunkmeyer Field - Restroom - Outdoor				
Joaquin Miller Park - Sequoia Arena Restroom				
Raimondi Park - Restroom				
City Stables - Restroom				
Arroyo Viejo Park - McConnell Field				
Carter Gilmore Park				
Carter Gilmore Park				
Lake Chabot - Restroom #2				
Lake Chabot - Restroom #1				
Lake Chabot - Restroom #3 (closed)				
Dimond Park - Restroom				
Astro Park / Eastshore Park				
Shepherd Canyon Park				
Golden Gate Park (demolished)				
Grove Shafter Park				
Woodminster Theater				
Joaquin Miller - Fire Circle				
Union Point Restroom				
Davie Tennis Stadium				
Central Reservoir Recreation Area				
Peralta Hacienda				
Pine Knoll Park				
Joaquin Miller Park - Meadow				
Lafayette Square -				
Burckhalter Park				
Lowell Park				
San Antonio Park				
Joaquin Miller - Redwood Glen				

Cleaning Park Restrooms 100% of the time Daily More Than Once Per Day, Especially On Weekends	Number of Outdoor Restrooms At Each Park	Number Of Times Restroom(s) Were Cleaned Daily	Daily Goal Achieved?	Percent Of Days Goal Achieved Monthly
Maxwell Park				
Willow Park				
Snow Park				
Estuary Park				
Dunsmuir House				
Brookdale Park				
Rockridge-Temescal Greenbelt/Frog Park				
Mosswood Park - Theater Building				
Cesar Chavez Park				
McCrea Park				
Joaquin Miller - Abbey				
Willie Wilkins Park				
Bella Vista Park				
Sobrante Park - Field House				
Lakeside Park/Rose Garden - Bandstand				
Concordia Park - Portland Loo				
Madison/Wilma Chan Park				
12th St & Lake Merritt Blvd				