

Agenda
*****Special Meeting*****
Of the Oakland Parks and Recreation Advisory Commission (PRAC)
Wednesday, April 13, 2022 4:30 PM

Zoom Webinar Information:

When: April 13, 2022 04:30 PM Pacific Time (US and Canada)

Topic: Parks and Recreation Advisory Commission Meeting – April 13, 2022

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88392054351>

Or One tap mobile :

US: +16699006833,,88392054351# or +14086380968,,88392054351#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1
301 715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 883 9205 4351

International numbers available: <https://us06web.zoom.us/j/88392054351>

How To Submit Public Comments:

1. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Open Forum comments are being taken or on an eligible agenda item after it has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.

2. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “*9” to speak when Open Forum is taken or after an eligible agenda item has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Please unmute yourself by pressing *6.

3. To submit comments to the PRAC prior to the meeting, send an email to:

publiccomments2prac@oaklandca.gov by 10:00 a.m. the day of the meeting. List the following information on the “subject” line of your email:

Public Comments: PRAC meeting dd/mm/yy (date of the scheduled meeting)

>>>Replies will not be sent from this email address<<<

If you have questions, email publiccomments2prac@oaklandca.gov or phone Oakland Parks, Recreation and Youth Development @ 510-238-7275. Thank you.

Pursuant to California Government Code section 54953(e). Parks Recreation Advisory Commission Board Members/Commissioners, as well as staff, will participate via phone/video conference, and no physical teleconference locations are required.



AGENDA

**Parks And Recreation Advisory Commission (PRAC)
Wednesday, April 13, 2022 4:30 P.M.**

CALL TO ORDER / ROLL CALL

ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH, TORRES, TRAN, AND WATKINS

1. MODIFICATION OF THE AGENDA:
2. DISPOSITION OF MINUTES:
 - March 9, 2022 Draft Meeting Minutes
3. OPEN FORUM:
4. CONSENT CALENDAR ITEMS:
 - 4A. ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.
 - 4B. REQUEST FROM NATIVE AMERICAN HEALTH CENTER (NAHC) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AT THE ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, JUNE 11, 2022, 9:00AM-3:00PM.

- 4C. **REQUEST FROM OAKLAND CARNIVAL TO COLLECT VENDOR REGISTRATIN FEES, SALES OF FOOD, MERCHANDISE AND WARES AT OAKLAND CARNIVAL TO BE HELD AT MOSSWOOD PARK ON SATURDAY, JUNE 4, 2022, FROM 8:00AM-8:00PM.**
5. **MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:**
“*Visit Measure Q [website](#) for more information, documents and reports”
- Informational Report: OPW Monthly Measure Q Report and Performance Measures Update
 - Letter/Memo to OPW from Parks and Recreation Advisory Commission Chair Allen Regarding OPW’s Department Midcycle Budget Submittal
6. **NEW BUSINESS:**
- 6A. **REQUEST APPROVAL TO ALLOW AFROCENTRIC OAKLAND TO COLLECT ENTRY FEES, SALES OF BEER, WINE AND SPIRITS IN BEER GARDEN, FOOD, AND MERCHANDISE AT THE 10TH ANNUAL PAN AFRICAN WELLNESS AND FAM BAM X-JUNETEENTH EDITION TO BE HELD AT THE LAKE MERRITT BLVD. AMPHITHEATER ON SATURDAY, JUNE 18 – SUNDAY, JUNE 19, 2022, FOM 12:00PM – 8:00PM.**
- 6B. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW ACTA NON VERBA: YOUTH URBAN FARM PROJECT (ANY) TO COLLECT FUNDS ONSITE FOR DONATIONS, CAMP REGISTRATIONS, TICKET ENTRY SALES, SALES OF FOOD, BEVERAGES, (ALCOHOLIC/NON-ALCOHOLIC), AND MERCHANDISE AT THEIR ANNUAL CAMP FOR GROWN FOLX FUNDRAISER TO BE HELD AT SNOW PARK ON SATURDAY, MAY 14, 2022, FROM 12:00PM-4:00PM.**
- 6C. **REQUEST FROM CONSERVATION SOCIETY OF CALIFORNIA, ALSO KNOWN AS OAKLAND ZOO, TO COLLECT ONSITE DONATIONS, SALES OF MERCHANDISE, FOOD AND BEVERAGES AT THE 100TH YEARS OF SERVICE TO THE COMMUNITY CELEBRATION TO BE HELD AT SNOW PARK ON SUNDAY, JUNE 5, 2022, FROM 11:00AM – 3:00PM.**

7. PLANNING AND CONDITIONAL USE PERMITS:
8. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:
9. CONTINUATION OF OPEN FORUM:

ADJOURNMENT

Next Meeting:

Wednesday, May 11, 2022, 4:30PM

Via Zoom Teleconference

* Visit [PRAC Website](#) for more information, documents and reports.

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email publiccomments2prac@oaklandca.gov or call Oakland Parks, Recreation and Youth Development at (510) 238-7275 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonés, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a publiccomments2prac@oaklandca.gov o llame al (510) 238-7275 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 publiccomments2prac@oaklandca.gov 或致電 (510) 238-7275 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



DRAFT MINUTES:
***Special Meeting of the Oakland
Parks and Recreation Advisory Commission (PRAC)
Wednesday, March 9, 2022, 4:30 P.M.
Zoom Teleconference**

Meeting Recording Link:

<https://oakland.granicus.com/player/clip/4767?&redirect=true>

CALL TO ORDER / ROLL CALL:

**ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH,
TORRES, TRAN, WALTON**

Present (6): Commissioners Allen, Duhe, Ha, Kos-Read, Torres, Tran

Excused (3): Commissioners Moore, K. Smith, Walton

Absent (1): Commissioners D. Smith

Motion: Chair Allen entertained a motion to accept Consent Item 4A - Resolution to start the meeting.

Commissioner Kos-Read commented and raise the questioned about the resolution language. Should the language be changed to continue meeting virtually to prevent imminent risk to attendee's health? The justification language might need to be updated. Commissioner Kos-Read is not sure if we can credibly say that there's an imminent risk to attendee's health.

Chair Allen asked Assistant Director Riley should we foresee the language changing in the resolution? Assistant Director Riley had no update as to when the resolution will change. There is no update to share.

Moved by: Commissioner Duhe. **Second by:** Commissioner Kos-Read.

Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, D. Smith, Tran. **Motion:** Passed.

1. MODIFICATION OF THE AGENDA:

2. DISPOSITON OF MINUTES:

- February 9, 2022 Draft Meeting Minutes

Chair Allen had the following changes to the minutes:

Correct Item 7B Title. Measure Q, page 4, change comment 'extra money' to make it specific to the Measure Q 'fund balance'.

Motion: Chair Allen entertained a motion to approve the February meeting minutes with noted

changes. **Moved by:** Commissioner Kos-Read. **Second by:** Tran. **Vote:** Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran. **Motion:** Passed.

3. OPEN FORUM: There were 10 speakers.

4. CONSENT NEW BUSINESS:

- A. **ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE

*Visit Measure Q [website](#) for more information, documents and reports.

- Informational Report: OPW Monthly Hiring Matrix Update and Performance Measures
Sean Maher, Acting Assistant to the Director and Public Works Information Officer, Public Works Department, presented the Monthly Hiring Matrix Report that provide the Commission a monthly update on park maintenance services and the hiring progress funded by Measure Q. Staff highlighted positions filled, posted, and those in process of being posted as well as related status of interviews and selection process.
- Review of OPW Park Projects Lists and Mapping Data Seeking PRAC Priorities to Submit to the As Recommendations in the Midcycle Budget Process
Derin Minor, Building Services Manager, Public Works Department, spoke on the maintenance, prioritization list, and funding of City facilities and parks.

There were 2 speakers.

The public should direct maintenance requests to OAK311, which can be done in four ways:

- ❖ Dial 311 (or 510-615-5566)
- ❖ Report online at 311.oaklandca.gov
- ❖ Email: Oak311@oaklandca.gov
- ❖ Report via the free OAK311 mobile app, available for Apple and Android devices

Capital project requests are routed and prioritized through the City of Oakland's Capital Improvement Program as part of the City's two-year budget cycle.

Motion: Chair Allen entertained a motion to accept the informational report from the Measure Q Ad Hoc Committee.

Moved by: Vice Chair Tran. **Second by:** Commissioner Duhe.

Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran.

Motion: Passed.

6. NEW BUSINESS:

6A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE LOCATION AND INSTALLATION OF PUBLIC ART MURAL IN CELEBRATION OF OAKLAND FUKUOKA SISTER CITY 60TH ANNIVERSARY AND COMMUNITY BUILDING.**

Jennifer Valles, Acting Park Supervisor 1, Parks and Trees Services Division with the Public Works Department (OPW), presented the report. OPW fully supports the project and approves the request for installation of a public mosaic art mural at the Gardens of Lake Merritt. The mural commemorates the 60th Anniversary of Oakland's relationship with Oakland Fukuoka Sister City Association (OFSCA). The OFSCA project is fully funded and does not require financial or maintenance obligations. Ms. Valles introduced JJ Kotler, OFSCA, Board of Director, who made a presentation with exhibits about the roles and responsibilities of the team members and design details of the mural. One of the artists, Rachel Rodi, spoke about the materials and methods of the mosaic. Peter Bowyer, OFSCA's Garden Lead, spoke about the lattice work of the design and location of the mosaic in the Gardens.

There were no public speakers.

Motion: Chair Allen entertained a motion to approve the request for OFSCA to install a free-standing mosaic mural with a wooden frame near the Torii gate entrance located within the Gardens at Lake Merritt.

Moved by: Commissioner Duhe. **Second:** Vice Chair Tran.

Motion: Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran. **Motion:** Passed.

6B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION RECOMMEND THE RENAMING OF MADISON SQUARE PARK IN HONOR OF ALAMEDA COUNTY SUPERVISOR WILMA CHAN'S LEGACY, AND APPROVE THE INSTALLATION OF A BENCH OR PLAQUE MEMORIALIZING THE NAME CHANGE.**

Tiffany Kang, from the Office of City Council President Nikki Fortunato Bas, District 2, made the presentation along with Mike Loc, Asian Health Services. In honor of Supervisor Wilma Chan's legacy, the Office of Council President Fortunato Bas respectfully requests the Parks and Recreation Advisory Commission to recommend renaming Madison Square Park to Wilma Chan Park. Renaming the park would unite the community. Supervisor Chan was a great champion of the community as well as other communities. Some of the issues that Supervisor Chan worked on was homelessness, women's empowerment, and criminal justice reform. Residents and the community and hope the values will be reflective of the park.

There was 1 public speaker.

Motion: Chair Allen entertained a motion to approve the renaming of Madison Square Park as Wilma Chan Park and approve the installation of a bench or plaque memorializing Supervisor Chan's contributions to Oakland and Asian American Pacific Islander/Chinatown community.

Moved by: Commissioner Kos-Read. **Second by:** Commissioner Duhe.
Vote: Yes (6) Allen, Duhe, Ha, Kos-Read, Torres, Tran. **Motion:** Pass.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS, COMMUNICATIONS & ANNOUNCEMENTS:

Director's Report:

- Director Williams attending Parks and Recreation conference this week.

PRAC Committees:

- Priority & Goals Ad Hoc Committee: Vice Chair Tran reported that they are putting together an on-boarding packet, a Commissioner handbook. Vice Chair was thinking about some type of strategic plan of goals or objectives for themselves. What do they want to achieve? What does success look like? Want to get the Commissioners together to have a session to put the information together.
- Park Rules & Regulations Committee: No update. Commissioner Kos-Read commented that they may need some help from staff.
- Tree Advisory Committee: No formal update. Commissioner Ha highlighted the Urban Forest Resource Analysis which is the latest report from the Urban Forest Master Plan effort. The report included the comparative cost of replacing the existing tree canopy with the equivalent size, species, and condition, which is about \$192 million dollars. Currently, the City invests \$3.5 million dollars into the management of these trees. Approximately 90% of trees are considered to be in overall fair or better condition. Commissioner Ha also highlighted the Land Cover Assessment that looks at the number of tree canopy covers. Oakland's tree canopy covers approximately 21.5 % and the report looks over the different neighborhoods and Council districts and assesses where they are in comparison to each other.
- Lake Merritt: No update. Will contact Greg Minor to come back with a report.

Recreation Advisory Councils (RAC):

Commissioner Ha:

- Spoke to some members of the Friends of San Antonio Park (FoSAP). They put out their finalized community report that can be viewed on their website, www.friendsofsapark.org. The community desires to expand programming by partnering with non-profits. From the last budget cycle, there's going to be two new staff members at the Recreation Center and believes Human Resources is going through the process of creating eligible candidates. Other recommendations from the FoSAP include a future new recreation community center and potential library and sports facility, repairing existing infrastructure and strengthen park stewardship through different programs and partnerships.

Chair Allen:

- Mosswood: Chair Allen was not able to attend the March meeting. A report was provided about what PRAC has been doing in Measure Q. They are working with a non-profit and moving forward with painting the murals on the

Field House. The non-profit, the Bay Area Mural Project, has gifted \$2000 to Mosswood Park to go towards the garden beautification located on the back side near MacArthur and Webster.

Announcements:

Chair Allen:

- Measure Q update from Sean Maher: The City applied for and won a significant grant from CalTrans to improve maintenance projects in mini parks.
- Watershed group received a CalTrans grant to help with the storm drainage system and other things. Five percent of Measure Q is allocated to watershed and clean water efforts.

Commissioner Kos-Read:

- This Sunday, 3/13/2022, Community Cleanup, Lake Merritt area with Council President Nikki Bas, 9 am to 12 noon, meet at Splash Pad Park.
- Next Friday, 3/18/2022, kickoff to Oakland Marathon weekend, Lake Merritt.
- Children's Fairyland doing some extra things with Alphabet Rockers.
- Salsa by the Lake will be returning on Friday, 3/11/2022, as part of a welcome event at Snow Park from 4 pm to 7 pm.

Chair Allen:

- Received notification from Commissioner Sheryl Walton, that she needs to step down from PRAC. We thank her and recognize the contributions she's made and the time we had with her on the PRAC. There is an emergency vacancy to fill the seat.
- Welcome to new Commissioner, Robert Watkins, who will be joining the PRAC once we receive confirmation that he has been sworn in.
- Commissioner K. Smith could not be with us this evening. He is working on a documentary about Lake Merritt.
- Keep positive vibes flowing and prayers to Commissioner Peter Moore for a speedy recovery.
- Thanks to former Commissioner Coire Reilly. The PRAC Annual Report was completed and covers the years 2020 and 2021. Coire Reilly worked on most of the report. Chair Allen provided a few additional pieces and forwarded completed report to Assistant Director Dana Riley. Staff will create a cover memo and schedule the item on the Life Enrichment Committee in April.

9. OPEN FORUM CONTINUED:

There were no speakers.

10. ADJOURNMENT: 7:44 p.m.

*Visit [PRAC Website](#) for more information, documents and reports.

Next Meeting:

Wednesday, April 13, 2022

Zoom Teleconference

Respectfully submitted,

/s/ J. Nicholas Williams

Secretary

/s/ Gail McMillon

Gail McMillon

Acting Recording Secretary

OAKLAND PARKS AND RECREATION ADVISORY COMMISSION

RESOLUTION NO. 2021-03

ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. *See* <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>; and

WHEREAS, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

WHEREAS, City Council Resolution No. 88075 remains in full force and effect to date; and

WHEREAS, the Centers for Disease Control (CDC) recommends physical distancing of at least six (6) feet whenever possible, avoiding crowds, and avoiding spaces that do not offer fresh air from the outdoors, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>; and

WHEREAS, the CDC recommends that people who live with unvaccinated people avoid activities that make physical distancing hard. *See* <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19/caring-for-children/families.html>; and

WHEREAS, the CDC recommends that older adults limit in-person interactions as much as possible, particularly when indoors. *See* <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>; and

WHEREAS, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19

symptoms stay home. See <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>; and

WHEREAS, persons without symptoms may be able to spread the COVID-19 virus. See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>; and

WHEREAS, fully vaccinated persons who become infected with the COVID-19 Delta variant can spread the virus to others. See <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>; and

WHEREAS, the City's public-meeting facilities are indoor facilities that do not ensure circulation of fresh / outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart; and

WHEREAS, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or would live with someone who is at high risk; and

WHEREAS, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

WHEREAS, attendees would use ride-share services and/or public transit to travel to in-person meetings, thereby putting them in close and prolonged contact with additional people outside of their households; and

WHEREAS, on October 13, 2021, year the Parks and Recreation Advisory Commission adopted a resolution determining that conducting in-person meetings would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361; now therefore be it:

RESOLVED: that the Parks and Recreation Advisory Commission finds and determines that the foregoing recitals are true and correct and hereby adopts and incorporates them into this resolution; and be it

FURTHER RESOLVED: that, based on these determinations and consistent with federal, state and local health guidance, the Parks and Recreation Advisory Commission renews its determination that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

FURTHER RESOLVED: that the Parks and Recreation Advisory Commission firmly believes that the community's health and safety and the community's right to participate in local government, are both critically important, and is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code Section 54953(e), a provision of AB-361; and be it

FURTHER RESOLVED: that the Parks and Recreation Advisory Commission will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the Parks and Recreation Advisory Commission finds that in-person meetings no longer pose imminent risks to the health of attendees, whichever occurs first.



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Special Event Coordinator
DATE: April 1, 2022
SUBJECT: REQUEST FROM NATIVE AMERICAN HEALTH CENTER (NAHC) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AT THE ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, JUNE 11, 2022, 9:00AM-3:00PM.

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from the Native American Health Center (NAHC), a non-profit organization serving the California Bay Area Native Population and other under-served populations in the Bay Area is requesting permission to collect on-site registration fees for the Annual Running is My High, a 10k/5k Fun Race at Lakeside Park (Fairlyland Area) on Saturday, June 11, 2022. Proceeds from the fees collected will support programming. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Native American Health Center is paying all rental fees associated with the event estimated at \$3732.50

PROJECT / PROGRAM DESCRIPTION

The Native American Health Center has come before the Parks and Recreation Advisory Commission in the past and were granted approval to collect registration fees onsite; all past events were successful and went as planned. The overall goal of Running is My High is to engage community members in the event while promoting fitness, good nutrition and prevention.

The onsite registration fees \$20 per runner.

BACKGROUND / LEGISLATIVE HISTORY

Founded in 1972, the Native American Health Center, Inc. (NAHC) located in the Oakland, California a 501(C)(3) non -profit, Federally-Qualified Health Center, AAAHC accredited Community Health Center and urban Indian organization. NAHC's Board of Directors is democratically elected by the adult members of the American Indian community residing in the Bay Area.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from the Native American Health Center to collect onsite registration fees at the Running is My High 5K/ 10K Fun Run/Walk at Lakeside Park (Fairyland Area) on Saturday, June 11, 2022, 9:00am-3:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Special Events Coordinator

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – Native American Health Center Proposal Letter
Exhibit B – Native American Health Center Non-Profit Certificate (501c3)



To: Parks & Recreation Advisory Commission
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612
Attn: Central Reservations
PH (510) 238-3187
FX (510) 238-2397

Date: March 22, 2022

RE: Proposal Letter

Parks and Recreation Advisory Commission,

Founded in 1972, The Native American Health Center, Inc. (NAHC) located in the Oakland, CA Bay is a 501(C)(3) non-profit, Federally-Qualified Health Center, AAAHC accredited Community Health Center and urban Indian organization. NAHC's Board of Directors is democratically elected by the adult members of the American Indian community residing in the Bay Area. Our mission is to provide comprehensive services to improve the health and well-being of American Indians, Alaska Natives (AIAN), and residents of the surrounding communities, with respect for cultural and linguistic differences. NAHC provides comprehensive medical, dental, integrated outpatient mental health, youth, prevention-based, WIC, and nutrition/fitness services to both the AIAN population as well as the diverse and underserved community members within the neighborhoods surrounding our five clinics located in Alameda.

Running is my High is a highly anticipated annual event hosted by Native American Health Center that includes a 5k/10k run/walk around Lake Merritt in downtown Oakland and celebrates wellness, physical and mental health, nutrition, and social connection. We collaborate with several Native community-based organizations to make this a truly memorable event for all those who attend.

We are requesting to collect funds on-site for late registration. Registration fees will be \$20 per runner. The funds that are collected will support programming at the Native American Health Center Community Wellness Department which operates primarily on grant sources. The fund's will help support costs that are not covered by funding agreements like food.

Thank you for your time and consideration. Please contact me if there is anything that needs clarification.

Respectfully,

Anthony Guzman, MSW
NAHC - Director of Community Wellness
3124 International Blvd
Oakland, CA 94601
PH: (510) 434-5467
anthonyg@nativehealth.org
www.nativehealth.org



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248674152
Feb. 08, 2011 LTR 4168C E0
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BODC: TE

NATIVE AMERICAN HEALTH CENTER INC
1151 HARBOR BAY PKWY STE 201
ALAMEDA CA 94502-6533



03134

Employer Identification Number: 23-7135928
Person to Contact: MS IVEY
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Jan. 28, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in NOVEMBER 1971.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

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NATIVE AMERICAN HEALTH CENTER INC
1151 HARBOR BAY PKWY STE 201
ALAMEDA CA 94502-6533

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

CITY OF OAKLAND
Oakland Parks, Recreation, and Youth Development

TO: Princess Allen Chair, Parks and Recreation Advisory Commission
FROM: Terri Westbrook, Mosswood Recreation Center Director
DATE: April 13, 2022
SUBJECT: REQUEST FROM OAKLAND CARNIVAL TO COLLECT VENDOR REGISTRATION FEES, SALES OF FOOD, MERCHANDISE AND WARES AT OAKLAND CARNIVAL TO BE HELD AT MOSSWOOD PARK ON SATURDAY, JUNE 4, 2022, FROM 8:00AM-8:00PM

SUMMARY

Oakland Parks, Recreation & Youth Development received a proposal from Oakland Carnival that host this free, family friendly event for the public annually, which features Oakland artisans celebrating African communities. Oakland Carnival attracts many Oakland residents for this one-day event. Oakland Carnival is requesting permission to collect registration fees from onsite vendors to create an African marketplace and approval of vendors to sell goods and food items. The merchandise sold will include clothing, soaps, beauty products, and art. Food sales will also highlight culturally diverse cuisines for all to enjoy. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Oakland Carnival is paying all rental fees associated with the event estimated at \$3786.00.

PROJECT DESCRIPTION

Oakland Carnival promotes art, culture, wellness, and fitness through festival activities such as music, drumming, movement, and dance. This event brings Oakland residents together at park spaces, creating an atmosphere of comradery, celebration, and community wellness. Organizers are working with the community and its institutions to increase support and engagement.

BACKGROUND

Oakland Carnival Festival is presented by Samba Funk and curator by Theo Aytchan Williams. In its eight-official year, the festival has brought enthusiastic audiences to enjoy some of Oakland's top performing companies in a beautiful public space. Oakland based performers showcase their talents at Mosswood Park and feature music and dance from African, Caribbean, and Latin American Cultures. Over the past eight years, Oakland Carnival has come to be known as a cultural destination and a "way of shifting openly accessible public spaces into spaces filled with activities that contribute to the holistic development & collective healing of our communities."

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from Oakland Carnival to solicit fees for vendor registration, and food, concessions and sales of goods

and wares by vendors at the Oakland Carnival Festival to be held at Mosswood Park on Saturday, June 4, 2022, from 8:00am-8:00pm.

Oakland Carnival is aware to the additional permits required to finalize the reservation.

Respectfully submitted,

/s/ Terri Westbrook

Prepared by:

Terri Westbrook

Mosswood Center Director

/s/ Elena Bermeo

Approved by:

Elena Bermeo

Recreation Supervisor

Attachments:

Exhibit A - Mosswood PRAC Report

Exhibit B - Letter of Request from Theo Williams of Samba Funk!

Exhibit C – Oakland Carnival Post Event Report 2019

March 15th,2020

To: Oakland Park and Recreation Advisory Commission
From: SambaFunk! 501(c)3 / Theo Aytchan Williams / Artistic Curator
RE: Oakland Carnival 2022 at Mosswood Park

Oakland Carnival Proposal

Overview

Oakland Carnival is a free all ages community Cultural Arts & Wellness festival scheduled for Saturday June 4th, 2022 at Mosswood Park. 2022 will be the 8th year that Oakland Carnival has been presented as a free community service project of SambaFunk! Over the years, we have received support for local performing artists, small business, politicians, corporations and foundations.

Our goal is to preserve and present Caribbean Carnival culture while also showcasing the Artistic richness of the African diaspora. Oakland Carnival provides platforms for local artists to present fresh interpretations of their work. We provide a community where African / Caribbean centered Arts can thrive and be appreciated. We amplify wellness themes and messages that speak life into the Culture.

Each year we work to improve our Carnival experience. This year we are increasing our messaging around Community Wellness. We will be partnering with health professionals and pairing them with visual artists to create innovative health related installations and visuals throughout the park.

Our planning team has been adamant in our effort to begin restoring the Community through Oakland Carnival. With this in mind, we are again seeking authorization for our vendors and request the ability to collect registration fees and sale of goods for vendors on site. Funds are being collected from the vendors to support covering the expenses of producing the event.

We plan to have approximately 10 - 15 vendors. Each vendor will pay \$150 - \$200 for vending space. Merchandise vendors will be placed in the African Market place while food vendors will be in the International Food Court. WE are requesting the PRAC permit Oakland Carnival be allowed to host a festival at Mosswood Park on Saturday, June 4, 2022, from 8:00am - 8:00pm.

Thank you for your support in advance,

Culture for Service,

Theo

Theo Aytchan Williams
Oakland Carnival
Artistic Curator



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 1330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Oakland Carnival & Wellness Festival

Location of Event: Mosswood Park

Date/Hours of Event: Noon - 7pm Permit No. _____

Event Contact Name: Theo Williams Phone No. 510-457-6100

Event Contact Address: 1428 Alice St. #601

Is this a "first time" event at this location? Yes No If no, when was the event held previously? _____

2013 - 2019

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?
 OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list _____

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 400

2. Were registration fees, donations or other fees collected on-site? Yes No Not Applicable

3. If yes, how many people registered? NA How many people made donations? NA

4. What was the cost for registration? NA

5. How much was collected on site from registration fees? NA

6. How much was collected on site from donations? NA

7. How much was collected on site from other fees? NA

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):
Were all vendors in compliance per agreement? Yes No
If no, why not? _____

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Org? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|-------------------------------|-----------------|------------------|---------------------|
| Harold's Hot Dogs | Profit | Hot Dogs | | ✓ |
| Starfish Seafood | Profit | Seafood Snacks | | ✓ |
| Rainbow Italian Ice | Profit | Italian Ice | | ✓ |
| | | | | |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Work on securing more funding
Attract Regional & Nation performing artists
Attract more Volunteers

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

We are appreciative that the park has been cleaned however we are concerned for the homeless families no longer in the park

Submitted by: [Signature] Date: March 3 2020

Approved by: _____ Date: _____
(OPR Staff)

Comments: _____



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission (PRAC)
FROM: Sean Maher, Oakland Public Works (OPW)
DATE: April 13, 2022
SUBJECT: Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update, OPW Park and Facility Maintenance/Project List

SUMMARY

This report provides:

1. OPW's routine updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services.
2. In additional supplemental material, this report includes updated performance measures in the delivery of Measure Q-funded services, incorporating input the department received from PRAC at the February 9, 2022 PRAC meeting.
3. A letter received on March 16, 2022, from PRAC Chair Princess Allen to OPW, reflecting the commission's budget and project prioritization discussion at the March 9, 2022 PRAC meeting, for inclusion in the department's midcycle budget submittal.

FISCAL IMPACT

Since this report is informational only, no fiscal impacts are included.

BACKGROUND / LEGISLATIVE HISTORY

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services. This report provides an update for the PRAC's meeting of February 9, 2022. For the first time, this report now also includes a chart representing hiring trends, so that PRAC and the public can see how hiring and staffing of Measure Q positions is changing over time.

Additionally, Measure Q includes service performance requirements. OPW has been working with the PRAC Measure Q ad hoc committee and with community members to develop a reporting template for measuring and tracking performance of those services. The department's goal is a routine report that is clear, simple, and accessible to the community to provide transparent and accessible reporting on service delivery. This will be an iterative process, and OPW welcomes feedback from PRAC on how the department can continue honing that reporting template.

RECOMMENDATION

OPW recommends that PRAC accept this informational report.

Respectfully submitted,

/s/ Sean Maher

Prepared by:

Sean Maher

Acting Assistant to the Director

Oakland Public Works

Identification of Support Documents:

Attachments: Exhibit A – *Measure Q Hiring Progress Tracker, Updated 03/24/2022*
(below)

Exhibit B – *Performance Measures and Service Delivery Charts, Updated March 2022*

Exhibit C – *Letter from PRAC Chair Princess Allen to OPW, March 16, 2022*

Measure Q Hiring Progress Tracker
 March 24, 2022 Civil Service Board Meeting

| DEPT | CLASSIFICATION | FTE POSITIONS | FILLED | ELIGIBLE LIST AVAILABLE | DETAILS |
|------|--------------------------------------|---------------|--------|-------------------------|--|
| HSD | Budget & Grants Administrator | 1 | 0 | Yes | Referrals sent to department to review and schedule interviews. |
| HSD | Administrative Assistant II | 1 | 1 | Yes | Filled (8.22.2020) |
| HSD | Case Manager I | 1 | 1 | Yes | Filled (March 2021) |
| OPW | Custodian | 5 | 2 | No | 2 FTE starting 2/5/22, 3 FTE (6TPT) The department is moving forward with 3 full time hires, not 6 TPT hires. |
| OPW | Assistant Engineer I | 1 | 0 | No | Interview for Restricted List is complete. In process of scheduling interviews for the Open List within the next two weeks |
| OPW | Administrative Assistant II | 1 | 1 | Yes | Filled (2.26.2021) |
| OPW | Construction & Maintenance Mechanic | 2 | 2 | Yes | Filled (10.30.21) On Hold (11.13.21- one position on hold. Employee is currently on leave- department is trying to rescind offer) |
| OPW | Business Analyst II | 1 | 1 | No | Filled (11.14.2020) |
| OPW | Gardener Crew Leader | 7 | 4 | Yes | Still interviewing, 5 offers went out from 3.11 and 3.17 interviews. |
| OPW | Gardener II | 15 | 15 | Yes | Filled (5 filled 6.12.2021, 5 filled 7.24.2021, 3 filled 8.7.2021, 2 filled 8.21.2021) |
| OPW | Painter | 2 | 2 | Yes | Filled 3.19.22 |
| OPW | Park Attendant, PT (NEW) | 0.5 | 0.5 | Yes | Filled (D. Mabon effective 11.13.21) |
| OPW | Park Equipment Operator | 2 | 2 | No | Filled 1.22.22 (K. Wilkerson and R.Armstrong) |
| OPW | Park Supervisor I | 2 | 0 | No | CPS managing recruitment,interviews 3.23.22. |
| OPW | Park Supervisor II | 1 | 1 | Yes | Filled (K. Charles effective 6.26.21) |
| OPW | Tree Worker (formerly Tree Worker D) | 1 | 1 | No | Filled (E. Rodriguez effective 11.13.21) |
| OPW | Tree Trimmer | 1 | 0 | Yes | The Division submitted an add/delete to convert Tree Trimmer positions to Tree Workers. 2.9.2022, waiting for response and next steps. |
| | | | | | |
| | | | | | |

UPDATED: 3.24.2022



CITY OF OAKLAND

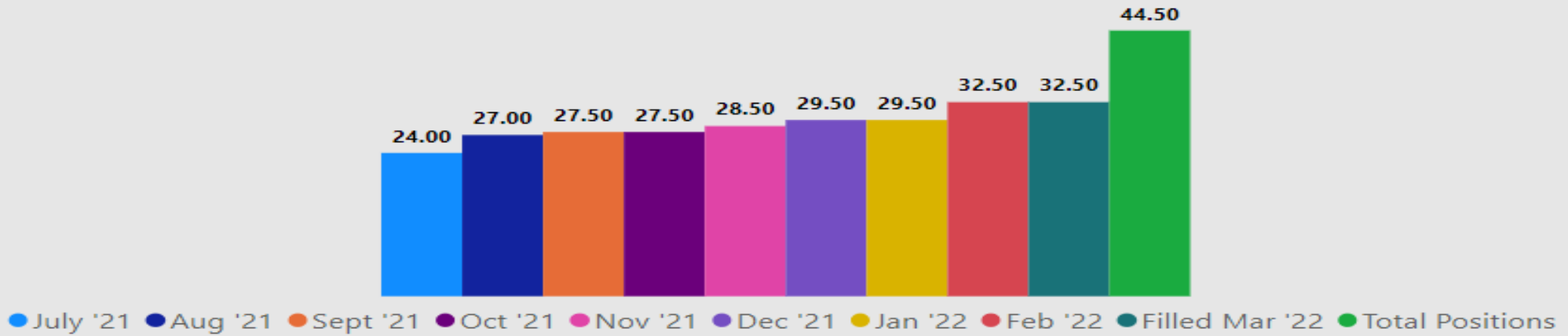
Oakland Public Works

Measure Q Metrics

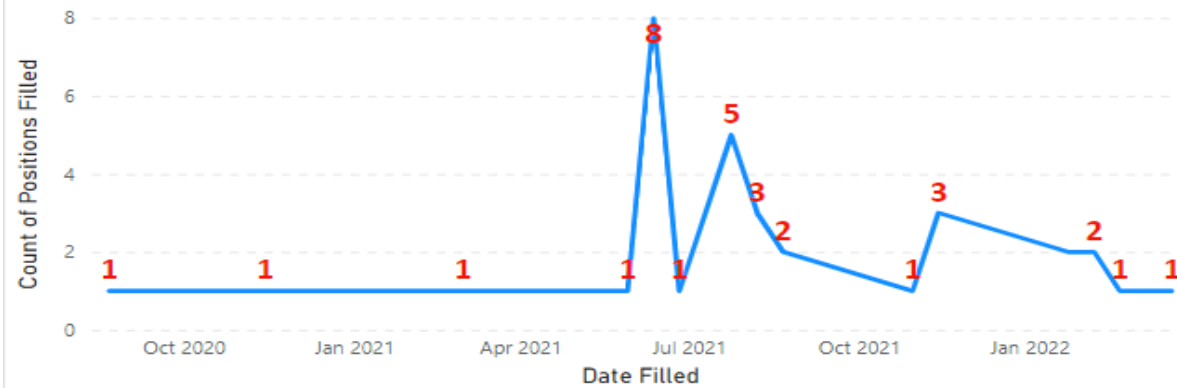
March 2022

Hiring Trend for Measure Q Positions

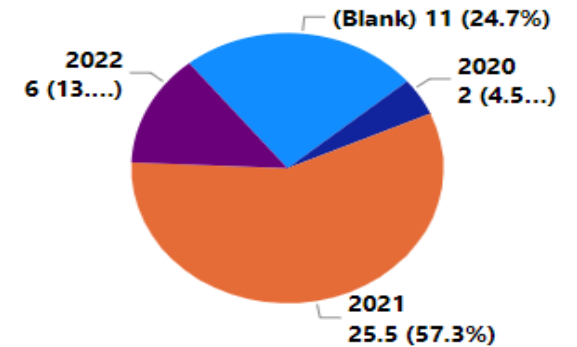
Measure Q Positions: Cumulative Hiring Counts by Month



Count of Positions Filled by Month



Positions Filled by Year and Percentage of Total Positions Filled



*****NOTE: Data displayed is baseline data before all Measure Q positions have been filled.**

STAFFING HOURS BY PARK: FISCAL YEAR 21-22

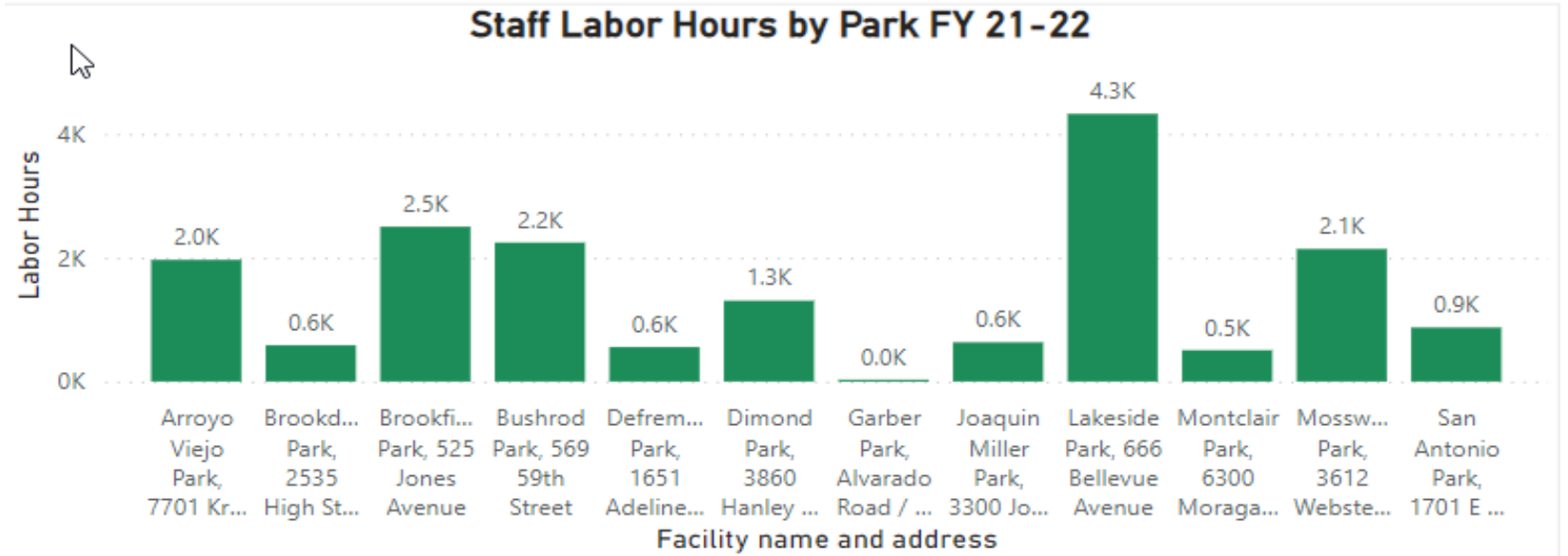
Measure Q deliverable: “Provide dedicated staff at major parks. “Major Parks” means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan.” Section (3 (B)(1) (m)

Community Serving Parks: • Mosswood (11 acres) • Bushrod (10.12 acres) • DeFremery (9.4 acres) • San Antonio (11.62 acres) • Brookdale (4.66 acres) • Brookfield (14 acres) • Arroyo Viejo (18.75 acres) • Montclair (7.3 acres) • Dimond (14.31 acres)

Region Serving: • Lakeside (75 acres) • Joaquin Miller (improved 4 acres)

Resource Conservation Areas: • Glen Daniel/King Estates (75 acres) • Dimond Canyon (41 acres) • Garber (13 acres) • Beaconsfield (5 acres) • Claremont Canyon (208 acres) • Joaquin Miller (unimproved 41 acres) • Leona Heights/Open Space (50 acres)

PARKS STAFFING continued:



Staff Labor Hours by Park FY 21-22

| Facility name and address | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Total |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Arroyo Viejo Park, 7701 Krause Avenue | 144 | 115 | 146 | 229 | 215 | 182 | 556 | 261 | 118 | 1966 |
| Brookdale Park, 2535 High Street | 32 | 25 | 40 | 58 | 6 | 35 | 29 | 263 | 98 | 586 |
| Brookfield Park, 525 Jones Avenue | 147 | 174 | 151 | 113 | 158 | 167 | 170 | 812 | 609 | 2501 |
| Bushrod Park, 569 59th Street | 274 | 205 | 181 | 131 | 268 | 235 | 195 | 373 | 383 | 2245 |
| Defremery Park, 1651 Adeline Street | 55 | 43 | 46 | 14 | 29 | 66 | 87 | 136 | 80 | 556 |
| Dimond Park, 3860 Hanley Road | 35 | 73 | 65 | 36 | 96 | 121 | 384 | 257 | 239 | 1306 |
| Garber Park, Alvarado Road / Fish Camp Road | | | | | | | | | 1 | 1 |
| Joaquin Miller Park, 3300 Joaquin Miller Road | 18 | 1 | 57 | 100 | 140 | 96 | 37 | 100 | 86 | 634 |
| King Estates Park, 8501 Fontaine Street | 2 | 2 | 19 | | | | | | | 23 |
| Lakeside Park, 666 Bellevue Avenue | 381 | 315 | 671 | 541 | 319 | 509 | 494 | 574 | 523 | 4325 |
| Montclair Park, 6300 Moraga Avenue | | 6 | 34 | 98 | 62 | 70 | 35 | 146 | 55 | 506 |
| Mosswood Park, 3612 Webster Street | 107 | 149 | 226 | 118 | 153 | 173 | 490 | 426 | 302 | 2142 |
| San Antonio Park, 1701 E 19th Street | 8 | 22 | 35 | 34 | 29 | 129 | 154 | 416 | 46 | 873 |
| Total | 1202 | 1130 | 1670 | 1472 | 1474 | 1782 | 2631 | 3763 | 2540 | 17662 |

*****NOTE: Data displayed is baseline data before all Measure Q positions have been filled. Many Parks reflect a staffing shortage due to unfilled positions. Locations from the list will be added as systems are in place to measure service.**

Measure Q deliverable: “Mowing City operated sports fields frequently, every other week, or as may be required by the time of year.” Section (3 (B)(1) (a)

Mowing Fields: # of Times Ballfields Mowed

| DATE | | # of Times Ballfields Mowed | | | |
|----------|-----------|--------------------------------|----------|-----------|-----------|
| | | Name of Ballfield | Feb 2022 | Mar 2022 | Total |
| 1/1/2022 | 3/28/2022 | Brookfield Rec Center Field | | 1 | 1 |
| | | Bushrod - Upper Field | | 1 | 1 |
| | | Elmhurst (Lions) Field | 1 | | 1 |
| | | Franklin Field | | 1 | 1 |
| | | Oakport Field | | 1 | 1 |
| | | Pinto Park (Jones Field) | | 1 | 1 |
| | | Allendale Rec Center Field | | 2 | 2 |
| | | Burckhalter Park Field | | 2 | 2 |
| | | Curt Flood Field | | 2 | 2 |
| | | Golden Gate Rec Center Field | | 2 | 2 |
| | | Otis Spunkmeyer Field | | 2 | 2 |
| | | Arroyo Viejo - McConnell Field | | 3 | 3 |
| | | Greenman Field/ Carter Gilmore | 1 | 3 | 4 |
| | | Ramondi Field | 1 | 3 | 4 |
| | | Total | 3 | 25 | 28 |

- **Data in the chart is for February and partial period in March 2022**
- **Total of 28 mowing work orders completed for ballfields**

Measure Q Deliverable:

“Cleaning park restrooms more than once per day, especially on weekends.”

Section 3(B)(1)(e)



| Month WO_DESCRIPTION | Jan | | | | Feb | | | | | Mar | | | | | Total | | |
|---|----------|----------|----------|-----------|-----------|-----------|-----------|-----------|----------|------------|-----------|-----------|-----------|-----------|----------|------------|------------|
| | 4 | 5 | 6 | Total | 6 | 7 | 8 | 9 | 10 | Total | 10 | 11 | 12 | 13 | | 14 | Total |
| FM - Custodial - Clean Restrooms - Parks | 0 | 6 | 7 | 13 | 18 | 22 | 59 | 50 | 5 | 154 | 73 | 88 | 57 | 56 | 4 | 278 | 445 |
| ARROYO VIEJO PARK | | | | | | | | | | | | | | 0 | | 0 | 0 |
| ARROYO VIEJO PARK - MCCONNELL FIELD HOUSE | | | 1 | 1 | | 1 | 1 | 1 | | 3 | 1 | 2 | | | | 3 | 7 |
| ARROYO VIEJO PARK - RESTROOM | | | | | | | | 2 | | 2 | 3 | 3 | 2 | 3 | | 11 | 13 |
| ASTRO PARK | | | | | | | | | | | | | | 2 | 1 | 3 | 3 |
| BELLA VISTA PARK | | | | | | | | | | | | | 2 | 1 | | 3 | 3 |
| BELLA VISTA PARK - FIELD HOUSE | | 1 | | 1 | | 1 | 1 | 3 | 1 | 6 | 3 | 3 | | 2 | | 8 | 15 |
| BROOKDALE PARK | 0 | 1 | | 1 | | 1 | 3 | 3 | 1 | 8 | 3 | 3 | 2 | 3 | | 11 | 20 |
| BURCKHALTER PARK - RESTROOM | 0 | 0 | | 0 | | 1 | 3 | 3 | | 7 | 3 | 4 | 2 | 1 | | 10 | 17 |
| CENTRAL RESERVOIR RECREATION AREA -RESTROOM | | 1 | | 1 | | 1 | 2 | 2 | 1 | 6 | 2 | 4 | 1 | 1 | | 8 | 15 |
| DIMOND PARK - RESTROOM | | | 1 | 1 | | 1 | | | | 1 | 1 | 4 | 2 | 3 | | 10 | 12 |
| EASTSHORE PARK (AKA LAKEVIEW) - RESTROOM | | 1 | | 1 | 2 | 1 | 2 | 1 | | 6 | 3 | 2 | 0 | | | 5 | 12 |
| FOOTHILL MEADOWS (CESAR E. CHAVEZ) PARK | | | 1 | 1 | | 1 | 1 | 3 | | 5 | 4 | 4 | 2 | 3 | | 13 | 19 |
| FOOTHILL MEADOWS (CESAR E. CHAVEZ) PARK EXTENSION | | | | | | | 1 | | | 1 | | | | | | | 1 |
| FROG PARK | | 1 | | 1 | | 1 | 3 | 2 | | 6 | 3 | 4 | 2 | 2 | | 11 | 18 |
| GARDEN CENTER | | | | | 2 | 1 | 3 | 2 | | 8 | 4 | 4 | 3 | 4 | | 15 | 23 |
| JOAQUIN MILLER PARK - FIRE CIRCLE RESTROOM | | | | | 1 | | | | 2 | 3 | 3 | 4 | 3 | 2 | | 12 | 15 |
| JOAQUIN MILLER PARK - MEADOW RESTROOM | | | | | 1 | 1 | 4 | 2 | | 8 | 3 | 4 | 2 | 3 | | 12 | 20 |
| JOAQUIN MILLER PARK - RANGER STATION | | | | | 1 | 1 | 2 | 1 | | 5 | 3 | 4 | 2 | | | 9 | 14 |
| LAKESIDE PARK | | | | | | | | | | | | 1 | | 0 | | 1 | 1 |
| LAKESIDE PARK - SAILBOAT HOUSE | | | | | 2 | 1 | 4 | 2 | | 9 | 4 | 3 | 3 | 3 | | 13 | 22 |


Park restroom cleanings continued:

| Month name WO_DESCRIPTION | Jan | | | Feb | | | | | Mar | | | | | Total | | | |
|---|----------|----------|----------|-----------|-----------|-----------|-----------|-----------|----------|------------|-----------|-----------|-----------|-----------|----------|------------|------------|
| | 4 | 5 | 6 | Total | 6 | 7 | 8 | 9 | 10 | Total | 10 | 11 | 12 | 13 | 14 | Total | |
| LAKEVIEW LIBRARY | | | | | | | 1 | | | 1 | | 1 | 3 | 2 | | 6 | 7 |
| LOWELL PARK - RESTROOM | 0 | | | 0 | 1 | | 2 | | | 3 | 1 | 3 | 2 | 3 | | 9 | 12 |
| MADISON SQUARE PARK | | | | | | | | | | | | | | | 1 | 1 | 1 |
| MAXWELL PARK - RESTROOM | | 1 | | 1 | | 1 | 3 | 3 | 1 | 8 | 3 | 4 | 2 | 1 | | 10 | 19 |
| MCCREA PARK - RESIDENCE AND RESTROOM | | 0 | | 0 | | 1 | 2 | 3 | | 6 | 4 | 3 | | | | 7 | 13 |
| MORCOM ROSE GARDEN - FIELD HOUSE | | 1 | | 1 | 1 | 2 | 3 | 2 | | 8 | 4 | 2 | 4 | 1 | 1 | 12 | 21 |
| OFFICER WILLIE WILKINS PARK (ELMHURST) - RESTROOM | | | | | | | | | | | | | | 0 | | 0 | 0 |
| PINE KNOLL PARK - RESTROOM | | 1 | | 1 | 1 | 1 | 2 | 2 | | 6 | 4 | 5 | 3 | 3 | 1 | 16 | 23 |
| ROTARY NATURE CTR | | 0 | | 0 | 2 | 1 | 2 | 2 | | 7 | 4 | 3 | 4 | 1 | | 12 | 19 |
| SAN ANTONIO PARK - RESTROOM | | 0 | | 0 | | 1 | 3 | 3 | 1 | 8 | 3 | 3 | 2 | 3 | | 11 | 19 |
| SHEPHERD CANYON CORPORATION YARD - BLDG 3 | | | | | | | 2 | | | 2 | | 1 | 3 | 1 | | 5 | 7 |
| SHEPHERD CANYON PARK | | | | | | | | | | | | 0 | | | | 0 | 0 |
| SHEPHERD CANYON PARK - RESTROOM | | 0 | | 0 | 1 | 1 | 3 | 2 | | 7 | 3 | 4 | 1 | 2 | | 10 | 17 |
| Total | 0 | 6 | 7 | 13 | 18 | 22 | 59 | 50 | 5 | 154 | 73 | 88 | 57 | 56 | 4 | 278 | 445 |

**Measure Q Deliverable: “Collecting trash and litter several times per week, including Saturdays and Sundays, from the City’s most used parks, assuring equitable distribution of resources.”
Section 3(B)(1)(b)**

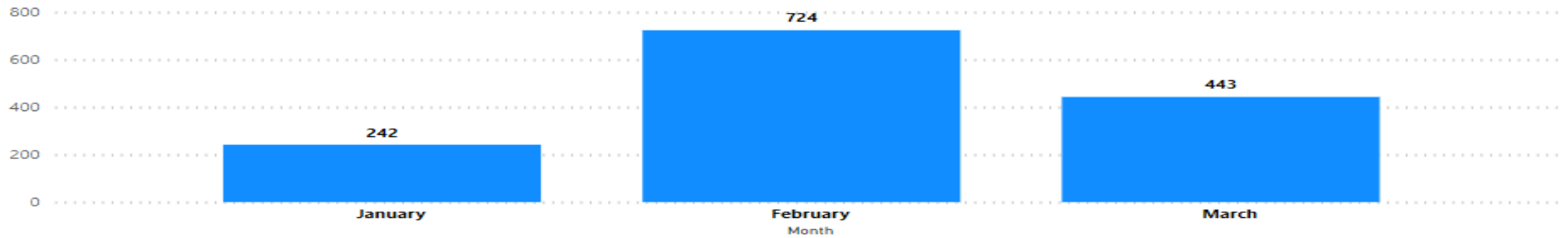
Work Order Completed: Date Range

1/1/2022  3/28/2022 



| Year | Month | # of Hours Picking up Litter | Volume of Litter (cubic yards) |
|--------------|----------|------------------------------|--------------------------------|
| 2022 | January | 184 | 158.90 |
| 2022 | February | 605 | 221.40 |
| 2022 | March | 302 | 24.00 |
| Total | | 1091 | 404.30 |

of Litter Pickups Completed by Month





INTER OFFICE MEMORANDUM

TO: Tom Morgan, Oakland Public Works (OPW)
CC: Oakland Parks, Recreation & Youth Development (OPRYD)

FROM: Princess Allen
Chair
Parks & Recreation Advisory Commission (PRAC)

SUBJECT: OPW Departmental Submittal, FY 2022-23
Midcycle Budget Process

DATE: March 15, 2022

Dear Oakland Public Works,

As Chair of PRAC, which is assigned by City Council, the community oversight of Measure Q funding expenditure related to parks services and water quality services, I am writing this memo to request OPW include the following information from PRAC as part of its department submittal for the Department Proposal phase of the FY 2022-23 Midcycle Budget Process.

In PRAC's March 9, 2022 meeting, the Commission heard and unanimously accepted the below informational report. In particular, PRAC would like to emphasize the information regarding parks and parks facilities projects that are unfunded, and eligible for Measure Q funding, as well as the mapping data staff provided. At the request of the PRAC, OPW produced an interactive map representing project data overlaid on the OakDOT Geographic Equity Toolbox mapping data. The OakDOT Geographic Equity Toolbox was created as a data-driven way for the City of Oakland to recognize and prioritize neighborhoods based on concentrations of people with demographic factors determined to have experienced historic, and current disparities. The project data overlaid against this information is available at this link: <https://arcg.is/1W18af0>.

As reflected in the Commission's discussion of this item and in the unanimous vote to accept the report, PRAC recommends that any fund balances and/or carry forward funds from Measure Q that are identified in this midcycle process and are eligible for project spending be prioritized through the process described in the report, *as well as* through an equitable lens prioritizing projects in equity priority neighborhoods, as identified by data in this mapping. PRAC also requests in advance that when the draft midcycle budget is released later this spring, the Commission be briefed in writing on how the draft responds to this recommendation.

Sincerely,
Princess K. Allen
Chair
Parks & Recreation Advisory Commission

Attachment: PRAC 03-09-22 Item 5 Informational Report; OPW Priority List

| Project # | Projects Log # | PM | Priority | Done | Project Location | Address | Council District | Project Description | Contractor | Estimated Amount | Anticipated Funding Source | Details | Status for Funding |
|-----------|----------------|---------------|----------|-------------------|---|---------------------------------------|------------------|--|---|------------------|--------------------------------|--|------------------------------------|
| 32 | 2022-3 | Stephen | 1 | Work in progress | 150 FHOP - Wilson Building | 150 Frank Ogawa Plaza | 3 | Fire Alarm System | | 250,717.48 | Def Maint | System Needs Mandatory Upgrades to remain Serviceable | Active |
| 40 | | Stephen | 2 | None | 150 FHOP - Wilson Building | 150 Frank Ogawa Plaza | 3 | HVAC / Boiler Repairs and Upgrades | | 159,530.00 | Unfunded | HVAC / Boiler updates and repairs - Air Movement Improvements | Unfunded |
| 33 | 2022-4 | Stephen | 1 | Work in progress | 250 FHOP - Dalziel Building | 250 Frank H. Ogawa Plaza, Oak | 3 | Fire Alarm System | | 185,016.00 | 1010Def Maint | System Needs Mandatory Upgrades to remain Serviceable | Active |
| 41 | | Stephen | 2 | None | 250 FHOP - Dalziel Building | 250 Frank H. Ogawa Plaza, Oak | 3 | HVAC / Boiler Repairs and Upgrades | | 226,950.00 | Unfunded | HVAC / Boiler updates and repairs - Air Movement Improvements | Unfunded |
| 42 | | Stephen | 2 | None | 250 FHOP - Dalziel Building PCAC | 250 Frank H. Ogawa Plaza, Oak | 3 | Reconfigure HVAC Vent / Duct | | 75,000.00 | COVID | NEED QUOTE - Reconfigure HAVAC Ducting / Vents for improved air movement | Funding Identified |
| 8 | | Craig | 1 | Waiting for quote | 85th Avenue Mini Park - repairs | 1712 85th Avenue | 6 | low fence for toddlers? 9/28/2021 swing, sand, structure, everything, low fence for toddler, fountain, sewer lateral | | 20,000.00 | Measure Q 2244, 1005343 | 12/9/2021 will wait for quote from Marco. Fence install to follow play structure install 2/10/2022 prop 68 funds | Funding Identified |
| 9 | | Craig/ Don | 1 | Waiting for quote | 88th Mini Park renovations | 1722 88th Ave | 7 | | | 100,000.00 | Measure Q 2244, 1005343/ grant | | Unfunded \$ 3,209,200.36 |
| 43 | | Craig/ Martin | 1 | None | Arroyo Viejo Park Renovation | 7701 Krause Ave, Oakland, CA 94612 | 6 | filed house? no labor | | 90,000.00 | Measure Q 2244,1006031 | | Funding Identified \$ 2,250,144.44 |
| 34 | 2022-31 | Craig/ Marco | 1 | Work in progress | Bella Vista Park | 1025 E 28th St, Oakland, CA 94612 | 2 | resurface tot lot | | 44,651.76 | 2244,100492 | | Funding Identified \$ 3,332,762.59 |
| 1 | | Craig | 1 | Done | Betti Ono Gallery, 150 FHOP | 150 Frank Ogawa Plaza | 3 | Electrical | | 7,239.00 | O&M | NEWLY ADDED 8/24/2021 currently getting PO with Roy | Complete \$ 7,239.00 |
| 35 | | Stephen | 1 | Work in progress | City Hall | 1 Frank H. Ogawa Plaza, Oakland | 2 | HVAC Compressor | | 74,000.00 | COVID | COVID2022-43 | Active |
| 44 | | Stephen | 3 | None | City Hall | 1 Frank H. Ogawa Plaza, Oakland | 2 | Recoating Building Earthquake Plates | | 192,462.00 | Def Maint & O&M? | Current Plates Unsafe to walk on and have severe coating damage & could cause loss integrity | Unfunded |
| 45 | | Stephen | 3 | None | Civic Center Plaza | 150 Frank Ogawa Plaza | 3 | Sky Jack Extending Lift | | 14,972.00 | Unfunded | Lift to allow changing lamps over Stair Cases | Unfunded |
| 46 | | Stephen | 3 | None | Civic Center Plaza | 150 Frank Ogawa Plaza | 3 | Lighting - Safety & Energy Savings | | 91,463.00 | Unfunded | Replace fixtures Replace High Energy Lighting with efficient LED lighting - Replace / Repair all tree lighting and City Hall lighting | Unfunded |
| 47 | | Stephen | 2 | None | Civic Center Plaza - City Hall | 1 Frank H. Ogawa Plaza, Oakland | 2 | Safety & Security Fence | | 84,633.00 | O&M | Form needed | Unfunded |
| 4 | 2022-9.1 | Stephen | 1 | PO in process | Civic Center Plaza - Dalziel | 250 Frank Ogawa Plaza | 3 | Safety & Security Fence | Chain Link Fence | 30,713.08 | 4400Def Maint | | Active |
| 36 | 2022-9 | Stephen | 1 | Work in progress | Civic Center Plaza - Dalziel | 250 Frank H. Ogawa Plaza, Oak | 3 | Safety & Security Fence | Chain Link Fence | 85,368.00 | 4400Def Maint | Decorative fence w/gates + panic exit hdw required to discourage glass breakage & unsanitary conditions for employees/visitors | Active |
| 48 | | Stephen | 3 | None | Civic Center Plaza - Dalziel, Wilson, City Hall | 250 Frank H. Ogawa Plaza, Oak | 3 | Common Area Carpet Replacement | | Unfunded | Unfunded | NEED QUOTES replace all carpet that reached end of servicable life | Unfunded |
| 10 | | Craig | 1 | Waiting for quote | Courtland Creek Park | 2518 Courtland Ave | 4 | Resurface half basketball court | AstroTurf - Court | - | 2244 | 12/9/2021 Craig has done walk through | Funding Identified |
| 7 | 2022-51 | Marco/ Tom | 1 | PO in progress | Defremery Pool | 1269 18th Street | 3 | new filters | Lincoln Aquatics | 77,747.79 | Measure Q | | Funding Identified |
| 2 | 2022-39 | Marco | 1 | Done | Defremery Pool | 1269 18th Street | 3 | new boiler | Lincoln Aquatics | 65,002.38 | Measure Q | 12/20/2021 quote received by Erica | Active |
| 49 | | Stephen | 3 | None | Eastmont Police Station | 2651 73rd Ave, Oakland, CA 94612 | 6 | Carpet Replacement | | 154,000.00 | Unfunded | Carpet has reached end of servicable life | Unfunded |
| 50 | | Marco | 3 | None | Fire Station #15 | 455 27th St, Oakland, CA 94612 | 3 | New Roof | | 90,000.00 | Def Maint | needs roof desperately. | Funding Identified |
| 37 | | Marco/ Martin | 1 | Work in progress | Fire Station #26 | 2611 98th Ave, Oakland, CA 94612 | 7 | new gutters | | 18,019.48 | Def Maint | need them desperately | Active |
| 11 | | Marco/ Tom | 1 | Waiting for quote | Franklin Rec (CDBG) | 1010 E 15th St | 2 | new hvac | | 53,534.00 | Measure Q | Total project cost is \$188,000 and CDBG funding is only for \$134,466. Unfunded balance is \$53,534 | Funding Identified |
| 51 | | Marco | 3 | None | Fremont Pool | 4550 Foothill Blvd, Oakland, CA | 5 | new boiler | | 55,400.65 | Measure Q | quote received -needs to be done right after Defremery Pool | Funding Identified |
| 52 | | Marco | 3 | None | Golden Gate Rec/ballfield | 1075 62nd St, Oakland, CA 94612 | 1 | Outfield fence - Quote A | | 131,316.19 | unfunded | This needs to be done. Fence is coming down. | Unfunded |
| 53 | | Marco | 3 | None | Golden Gate Rec/ballfield | 1075 62nd St, Oakland, CA 94612 | 1 | Perimeter & dugout fence - Quote B | | 146,474.01 | unfunded | | Unfunded |
| 54 | | Marco | 3 | None | Golden Gate Rec/ballfield | 1075 62nd St, Oakland, CA 94612 | 1 | backstops - Quote C | | 44,601.16 | unfunded | | Unfunded |
| 5 | | Tom H | 1 | PO in process | Joaquin Miller | 3594 Sanborn Dr | 4 | Fire alarm system | Sentry | 13,087.00 | Measure Q | | Active |
| 12 | | Marco/ Martin | 1 | Waiting for quote | Joaquin Miller Park Comm Ctr. | 3594 Sanborn Dr | 4 | redo all gutter and exposed beams | | 200,000.00 | Measure Q | we are going to lose building if this is not done | Funding Identified |
| 13 | | Marco/ Tom | 1 | Waiting for quote | Joaquin Park Restrooms Renovations | 3594 Sanborn Dr | 4 | Three, Meadow, Sequoia Arena, Fire Circle | PACE | 113,380.00 | 2244 | On call for retaining wall | Funding Identified |
| 14 | | Marco/ Martin | 1 | Waiting for quote | Lake Merritt Bowling Green | 660 Bellevue Ave, Oakland, CA 94612 | 3 | Structure Cast, one unit, no labor, about \$700k per unit | Structure Cast | 350,000.00 | 2244 | 12/9/2021 \$350 not enough, maybe use Def Maint? NEED CONTRACT | Unfunded |
| 15 | | Craig | 1 | Waiting for quote | Lake Merritt Restroom Trail repair | 660 Bellevue Ave, Oakland, CA 94612 | 3 | trail repair no restroom | | 300,000.00 | 2244 | 12/9/2021 craig getting specs 2/10/2022 need consultant | Funding Identified |
| 55 | | Marco | 3 | None | Live Oak Pool | 1055 MacArthur Blvd, Oakland, CA | 5 | new pool shell and bulkhead | | 450,000.00 | Unfunded | tile is breaking off creating sharp objects in the pool. Large chunks of plaster breaking off. Bulkhead is rusting at waterline- health hazard | Unfunded |
| 6 | | Stephen | 1 | PO in process | Main Library | 125 14th Street | 2 | Elevator Service | Dream Ride Elevator | 231,800.00 | ADA/ Def Maint | | Active |
| 56 | | Stephen | 3 | None | Malonga | 1428 Alice St, Oakland, CA 94612 | 3 | Boiler | | 400,000.00 | Def Maint | | Unfunded |
| 16 | | Marco | 1 | Waiting for quote | Montclair Park | 6228 Moraga Ave, Oakland, CA 94612 | 4 | restroom | Chain Link Fence | 35,000.00 | 2244 & Def Maint | 12/9/2021 quotes from Martin and Don for floor and particians, fixtures | Funding Identified |
| 17 | | Marco/ Don | 1 | Waiting for quote | Montclair Park Main Tot Lot | 6228 Moraga Ave, Oakland, CA 94612 | 4 | safety tiles | SofSurfaces | 35,000.00 | 2244 | 2/10/2022 Jaime to issue PO | Funding Identified |
| 18 | | Marco/ Martin | 1 | Waiting for quote | Montclair Rec Center | 6300 Moraga Ave, Oakland, CA 94612 | 4 | New Roof | | 60,000.00 | Measure Q | needs to be done soon | Funding Identified |
| 3 | | Marco | 1 | Done | Mosswood Park | 3612 Webster | 3 | Fence rental | United Site Services | 5,000.00 | Measure Q Tom | 3 months | Active |
| 57 | | Marco | 1 or 2 | None | MSC | 7101 Edgewater Dr, Oakland, CA, 94612 | 7 | add security cameras at parking lots and bldg entrances | | 100,000.00 | O&M | Electricians need to remove the shorting caps from all light fixtures(70 poles) and replace with PC so poles are energized all the time to be able to provide power to cameras. Yard staff is constantly complaining of their cars being damaged and put pressure on us to park their vehicles inside the yard where there is no space | Unfunded |
| 38 | 2022-15 | Marco | 1 | Work in progress | MSC Building 2 | 7101 Edgewater Dr, Oakland, CA, 94612 | 7 | new roof | Garland | 178,159.00 | 1010 Def Maint | roof will leak on next rainy season | Active |
| 19 | | Marco/ Martin | 1 | Waiting for quote | MSC Building 4 | 7101 Edgewater Drive | 7 | New Roof (solar panels NOT included) | Garland | 500,000.00 | Def Maint & O&M | quote received might need update 2/10/2022may need more than \$1 million 2/10/2022 about \$400k for roof | Funding Identified |
| 20 | | Marco/ Tom | 1 | Waiting for quote | OFD, Various FH | Various | All | Phase 1 Fuel Lines | | 50,000.00 | Def Maint/ Fire | | Funding Identified |
| 21 | | Stephen | 1 | Waiting for quote | Old Fire Alarm Building | 1310 Oak Street | 7 | HAZ Abatement | | 132,800.00 | already encumbered | On-Call with Bayview Enviromental fell thru because contract expired - need to renew and have done 2/10/2022 use McGuire and Hester? Stephen/ Greg | Unfunded |
| 22 | | Stephen | 1 | Waiting for quote | PAB / HOJ | 455 7th Street | 7 | Roof Repairs | | 200,000.00 | Unfunded | NEED ON-CALL QUOTE - Roof Pillars / Façade / Walls deteriorating and need assesment for repair / refurbishment | Unfunded |
| 23 | | Stephen | 1 | Waiting for quote | PAB / HOJ County Side | 455 7th Street | 7 | Fire Alarm System | | 551,974.41 | Unfunded | NEED 2 MORE QUOTES - System Needs Mandatory Upgrades to operate and remain Serviceable | Active |
| 58 | | Stephen | 2 | None | PAB / HOJ County Side | 455 7th Street | 7 | Elevators | | 1,462,800.00 | Unfunded | NEED 3 QUOTES | Active |
| 24 | | Marco/Don | 1 | Waiting for quote | Parks | Various | All | Litter receptacles | Bright Idea Shop (Gordon Matasa) | 60,000.00 | 2244 | 12/9/2021 potential transfer to PTSD 2/10/2022 funds to Brian C | Funding Identified |
| 25 | | Stephen | 1 | Waiting for quote | PCAC Dalziel Bldg | 250 Frank H. Ogawa Plaza, Oak | 3 | HVAC Duct/Vent adjustent/balance | | 25,000.00 | Unfunded | NEED QUOTE: PCAC ducting needs to be reconfigured | Unfunded |
| 26 | | Craig | 1 | Waiting for quote | PCAC Signage | Various | All | PCAC Signage | | 20,000.00 | Def Maint | NEWLY ADDED 8/24/2021 | Unfunded |
| 27 | | Marco | 1 | Waiting for quote | Restroom Paint for Parks | Various | All | | Kelly Moore Or Sherwin Williams, Home Depot | 50,000.00 | 2244 | | Active |
| 28 | | Craig/ Marco | 1 | Waiting for quote | San Antonio Park | 1701 E 19th St, Oakland, CA 94612 | 2 | bleachers, basketball court | AstroTurf - Court | 250,000.00 | 2244/ CDBG | San Antonio Park - Update lighting system for basketball courts with timers and photocells (using solar lighting); Repair of concrete bleachers around the basketball courts; Installation of moveable bleachers at the soccer field; Replace gates of tennis courts; Surface road repair of the asphalt and driveways. | Funding Identified |
| 39 | 2022-37 | Marco/ Don | 1 | Work in progress | Signs for Parks | Various | All | Park hours, rules, maps, various languages | Economy lumber | 86,454.00 | 2244 | 11/29/2021 \$2,458.63 is this the only amount? | Active |
| 59 | | Marco | 2 | None | Temescal Pool | 371 45th St, Oakland, CA 94609 | 1 | new pool deck | | 250,000.00 | Measure Q | deck repairs not holding up. High risk of pool being shut down by County. Sharp edges | Unfunded |
| 29 | | Marco/ Don | 1 | Waiting for quote | Tomas Melero Park - Cosmetic repairs and cleaning | 65th and International Boulevard | 6 | Fence, pressure wash, bare patch sand | Chain Link - Contract good | 25,000.00 | 2244/ grant | 12/9/2021 Don to give ERica quote | Unfunded |
| 30 | | Marco/ Don | 1 | Waiting for quote | Vandal-proof litter receptacles | Various | All | JLAC, 20 something | None, Clinton Pugh to provide | 10,000.00 | 2417 | \$2k each for 5 near park pathways | Unfunded |
| 31 | | Stephen | 1 | Waiting for quote | Veterans, main library, Malonga 9/28/2021 Malonga \$85,082. | Various | All | Annual main switch | | 85,082.00 | Def maint | | Funding Identified |

The above information is provided by Oakland Public Works, supplemental to the PRAC 3/9/2022 Meeting, Agenda Item 5

| Project Location | Address | Council District | Project Description | Estimated Amount | Anticipated Funding Source |
|--|--|------------------|---|------------------|----------------------------|
| 85th Avenue Mini Park Repairs | 1712 85th Avenue | 6 | low fence for toddlers? 9/28/2021 | \$ 20,000.00 | Measure Q |
| 88th Mini Park Renovations | | 7 | swing, sand, structure, everything, low fence for toddler, fountain, sewer lateral | \$ 100,000.00 | Measure Q |
| Allendale Park | 1722 88th Ave | | | | |
| Arroyo Viejo Park | 3711 Suter St. Oakland, CA 94619 | 4 | Sports Field and Garden - Repair Broken Lighting | | Unfunded |
| Arroyo Viejo Park | 7701 Krause Ave. Oakland, CA 94605 | 6 | Upgrade kitchen to commercial kitchen w/donated equipment and \$25k | | Unfunded |
| Arroyo Viejo Park | 7701 Krause Ave. Oakland, CA 94605 | 6 | Lighting at park doesn't appear to be working/on | | Unfunded |
| Arroyo Viejo Park | 7701 Krause Ave. Oakland, CA 94605 | 6 | Rehab the wooden entrance sign | | Unfunded |
| Arroyo Viejo Park Renovation | 7701 Krause Ave. Oakland, CA 94605 | 6 | field house | \$ 90,000.00 | Measure Q |
| Arroyo Viejo Park Tennis Court Improvements | 7701 Krause Ave. Oakland, CA 94605 | 6 | Re-Surface tennis court and replace equipment | \$ 350,000.00 | Def Maint |
| Bella Vista Park - resurface tot lot | 1025 E 28th St, Oakland, CA 94610 | 2 | Resurface tot lot | \$ 57,000.00 | Measure Q |
| Burkhalter Park | 4080 Edwards Ave, Oakland, CA 94605 | 6 | Ball field lights | \$500,000.00 | Unfunded |
| Burkhalter Park | 4080 Edwards Ave, Oakland, CA 94605 | 6 | Fieldhouse roof | \$30,000.00 | Unfunded |
| Chinese Garden Park | 7th, Harrison | 6 | Request to install "low" perimeter fence by Family Gardens | | Unfunded |
| Clinton Park | 655 International Blvd, Oakland, CA 94606 | 2 | Fix lights | | Unfunded |
| Clinton Park | 655 International Blvd, Oakland, CA 94606 | 2 | Repair Lighting | | Unfunded |
| Courtland Creek Park | 2518 Courtland Ave | 4 | Resurface half basketball court | \$ 100,000.00 | Measure Q |
| Courtland Creek Park | 2518 Courtland Ave | 4 | Install Swing gates at Courtland and Fairfax? | | Unfunded |
| Defremery | 1269 18th Street | 3 | Sofsurface | \$ 251,446.72 | Measure Q |
| Defremery Pool | 1269 18th Street | 3 | new boiler | \$ 65,002.38 | Measure Q |
| Defremery Pool | 1269 18th Street | 3 | new filters | \$ 77,747.79 | Measure Q |
| Dimond Park | 3860 Hanly Rd, Oakland, CA 94602 | 5 | Sofsurface | \$ 143,446.25 | Measure Q |
| Dimond Rec | 3860 Hanly Rd, Oakland, CA 94602 | 5 | New roof | \$350,000.00 | Unfunded |
| Dover Park | 5707 Dover St, Oakland, CA 94609 | 1 | Replace play structure in disrepair | | Unfunded |
| Dover Park | 5707 Dover St, Oakland, CA 94609 | 1 | Replace damaged gates | | Unfunded |
| Dover Park Play Structure & Surfacing | 5707 Dover St, Oakland, CA 94609 | 1 | Replace play structure & safety surfacing | \$ 300,000.00 | Def Maint |
| East Oakland Senior | 9255 Edes Ave, Oakland, CA 94603 | 7 | New Roof | \$550,000.00 | Unfunded |
| East Oakland Senior | 9255 Edes Ave, Oakland, CA 94603 | 7 | New Roof | \$550,000.00 | Unfunded |
| Eastshore Park | 660 Bellevue Ave, Oakland, CA 94610 | 3 | Tot Lot pour in place damaged | | Unfunded |
| Franklin Rec (CDBG) | 1010 E 15th St | 2 | new hvac | \$ 188,000.00 | Measure Q/ CDBG |
| Fremont Pool | 4550 Foothill Blvd, Oakland, CA 94601 | 5 | new boiler | \$ 55,400.65 | Def Maint |
| Garden Center fieldhouse | 666 Bellevue Ave, Oakland, CA 94610 | 2 | Replace building | \$850,000.00 | Unfunded |
| Golden Gate Rec/ballfield | 1075 62nd St, Oakland, CA 94608 | 1 | Outfield fence - Quote A | \$ 131,316.19 | Def Maint |
| Golden Gate Rec/ballfield | 1075 62nd St, Oakland, CA 94608 | 1 | Perimeter & dugout fence - Quote B | \$ 146,474.01 | Def Maint |
| Golden Gate Rec/ballfield | 1075 62nd St, Oakland, CA 94608 | 1 | backstops - Quote C | \$ 44,601.16 | Def Maint |
| Grove Shafter Park | Martin Luther King Jr Way & 36th Street, Oakland, CA 94609 | 3 | Basketball Court Improvemets | | Unfunded |
| Hardy Dog Park | 5500 Claremont Ave, Oakland, CA 94618 | 3 | Repair Damaged Gate | | Unfunded |
| Joaquin Miller Community Center | 3594 Sanborn Dr | 4 | Fire alarm replacement | \$12,985.00 | Unfunded |
| Joaquin Miller Community Center | 3594 Sanborn Dr | 4 | Roof, gutters and glu-lams | \$400,000.00 | Unfunded |
| Joaquin Miller Park Comm Ctr. | 3594 Sanborn Dr | 4 | redo all gutter and exposed beams | \$ 200,000.00 | Measure Q |
| Joaquin Park Restrooms Renovations (FY21-22) | 3594 Sanborn Dr | 4 | Three, Meadow, Sequoia Arena, Fire Circle | \$ 113,380.00 | Measure Q |
| Lake Merritt | 660 Bellevue Ave, Oakland, CA 94610 | 3 | spike strips | \$ 44,500.00 | Measure Q |
| Lake Merritt Bowling Green Restroom | 660 Bellevue Ave, Oakland, CA 94610 | 3 | Structure Cast, one unit, no labor, about \$700k per unit | \$ 350,000.00 | Measure Q |
| Lake Merritt Restroom Trail Repair | 660 Bellevue Ave, Oakland, CA 94610 | 3 | trail repair no restroom | \$ 300,000.00 | Measure Q |
| Lakeview filedhouse | 660 Bellevue Ave, Oakland, CA 94610 | 3 | Replace building | \$750,000.00 | Unfunded |
| Litter Receptacles | Various | All | parks | \$ 60,000.00 | Measure Q |
| Live Oak Pool | 1055 MacArthur Blvd, Oakland, CA 94610 | 2 | new pool shell and bulkhead | \$ 450,000.00 | Def Maint |
| Malonga | 1428 Alice St, Oakland, CA 94612 | 2 | Boiler | \$ 400,000.00 | Def Maint |
| Montclair Park | 6226 Moraga Ave, Oakland, CA 94611 | 4 | Sofsurface | \$ 35,000.00 | Measure Q |
| Montclair Park | 6226 Moraga Ave, Oakland, CA 94611 | 4 | Sofsurface | \$ 144,837.21 | Measure Q |
| Montclair Park | 6226 Moraga Ave, Oakland, CA 94611 | 4 | Ampitheater Drainage Repair | | Unfunded |
| Montclair Park Main Tot Lot Turf Restoration | 6226 Moraga Ave, Oakland, CA 94611 | 4 | Tot lot resurface | \$ 35,000.00 | Measure Q |
| Montclair Park Restrooms | 6226 Moraga Ave, Oakland, CA 94611 | 4 | restroom renovations | \$ 35,000.00 | Measure Q |
| Montclair pickle ball court | 6226 Moraga Ave, Oakland, CA 94611 | 4 | Lights | \$15,000.00 | Unfunded |
| Montclair pickle ball court | 6226 Moraga Ave, Oakland, CA 94611 | 4 | Lights | \$15,000.00 | Unfunded |
| Montclair Rec Center | 6226 Moraga Ave, Oakland, CA 94611 | 4 | New Roof | \$ 60,000.00 | Measure Q |
| Mosswood Park | 3612 Webster St, Oakland, CA 94609 | 3 | Fence rental | \$ 5,000.00 | Measure Q |
| Rainbow Recreation Center | 5800 International Blvd, Oakland, CA 94621 | 5 | Broken slide | | Unfunded |
| Raimondi Park | 1800 Wood St, Oakland, CA 94607 | 3 | Football & Baseball field lights | \$250,000.00 | Unfunded |
| Redwood Heights Park | 3883 Aliso Ave, Oakland, CA 94619 | 5 | Redwood heights rec center: chips or holes in the rubberized surface | | Unfunded |
| Redwood Heights Park | 3883 Aliso Ave, Oakland, CA 94619 | 5 | Tot-Lot Replacement | | Unfunded |
| Restroom Paint Abatement | Various | All | paint for park restrooms | \$ 50,000.00 | Measure Q |
| San Antonio Park | 1701 E 19th St, Oakland, CA 94606 | 2 | Repair lighting and bleachers around basketball courts, install moveable bleachers at soccer field, replace tennis court gates, surface road repairs. | \$ 250,000.00 | Measure Q |
| Signs | Various | All | Park Hours, Park Rules, and maps in at least four languages – English, Spanish, Chinese, Vietnamese. | \$ 86,454.00 | Measure Q |
| Splash Pad Park | 746 Grand Ave, Oakland, CA 94610 | 5 | Repair sunken wooden planks | | Unfunded |
| Splash Pad Park | 746 Grand Ave, Oakland, CA 94610 | 5 | Replace gravel track/walkways (decomposed granite (DG)?) | | Unfunded |
| Temescal Pool | 371 45th St, Oakland, CA 94609 | 5 | new pool deck | \$ 250,000.00 | Def Maint |
| Tomas Melero Park - Cosmetic Repairs | 65th and International Boulevard, Oakland | 6 | Fence, pressure wash, bare patch sand | \$ 25,000.00 | Measure Q |
| Union Point Park Restoration | 2311 Embarcadero, Oakland, CA 94606 | 7 | Park renovations | \$ 1,179,000.00 | Measure Q |

The above information is provided by Oakland Public Works, supplemental to the PRAC 3/9/2022 Meeting, Agenda Item 5



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission (PRAC)
FROM: Sean Maher, Oakland Public Works (OPW)
DATE: March 9, 2022
SUBJECT: Informational Report: OPW Monthly Measure Q Hiring Matrix and Performance Measures Update, OPW Park and Facility Maintenance/Project List

SUMMARY

This report provides OPW’s routine updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services. For reference, this report includes the draft reporting of OPW’s performance measures in the delivery of Measure Q-funded services, as presented at the February 9, 2022 PRAC meeting – however, staff are still implementing new improvements to that reporting and incorporating stakeholder input, so that reporting here is unchanged from the February report.

This report also includes the OPW Park and Facility Maintenance/Project List, for projects that are eligible to be Measure Q, 4400-Deferred Maintenance and CDBG funded, as well as spreadsheets and mapping of that information.

FISCAL IMPACT

Since this report is informational only, no fiscal impacts are included.

BACKGROUND / LEGISLATIVE HISTORY

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services. This report provides an update for the PRAC’s meeting of February 9, 2022. For the first time, this report now also includes a chart representing hiring trends, so that PRAC and the public can see how hiring and staffing of Measure Q positions is changing over time.

Additionally, Measure Q includes service performance requirements. OPW has been working with the PRAC Measure Q ad hoc committee and with community members to develop a reporting template for measuring and tracking performance of those services. The department’s goal is a routine report that is clear, simple, and accessible to the community to provide transparent and accessible reporting on service delivery. This will be an iterative process, and OPW welcomes feedback from PRAC on how the department can continue honing that reporting template.

RECOMMENDATION

OPW recommends that PRAC accept this informational report.

Respectfully submitted,

/s/ Sean Maher

Prepared by:

Sean Maher

Acting Assistant to the Director

Oakland Public Works

Identification of Support Documents:

Attachments: Exhibit A – *Measure Q Hiring Progress Tracker, Updated 02/24/2022, and Performance Measures and Service Delivery Charts, Updated 01/27/2022*

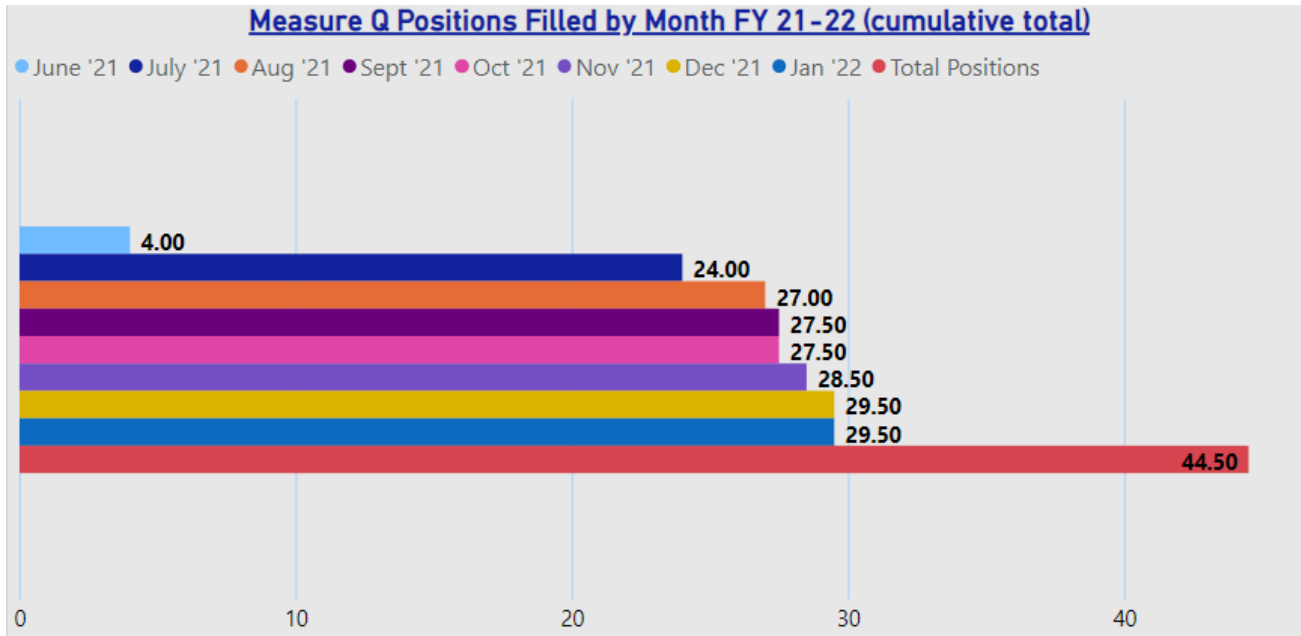
Exhibit B –*OPW Park and Facility Maintenance/Project List*

Measure Q Hiring Progress Tracker
 February 24, 2022 Civil Service Board Meeting

| DEPT | CLASSIFICATION | FTE POSITIONS | FILLED | ELIGIBLE LIST AVAILABLE | DETAILS |
|------|-------------------------------------|---------------|--------|-------------------------|--|
| HSD | Budget & Grants Administrator | 1 | 0 | Yes | Referrals sent to department to review and schedule interviews. |
| HSD | Administrative Assistant II | 1 | 1 | Yes | Filled (8.22.2020) |
| HSD | Case Manager I | 1 | 1 | Yes | Filled (March 2021) |
| OPW | Custodian | 5 | 2 | No | 2 FTE starting 2/5/22, 3 FTE (6TPT) will be hired in the next TPT recruitment immediately following completing the full time hires. |
| OPW | Assistant Engineer I | 1 | 0 | No | Interview for the restricted list candidate scheduled for February 24, 2022. |
| OPW | Administrative Assistant II | 1 | 1 | Yes | Filled (2.26.2021) |
| OPW | Construction & Maintenance Mecha | 2 | 2 | Yes | Filled (10.30.21) Filled (11.13.21- one position on hold. Employee is currently on leave) |
| OPW | Business Analyst II | 1 | 1 | No | Filled (11.14.2020) |
| OPW | Gardener Crew Leader | 7 | 4 | Yes | Performance Exam held 2.17.22, Interviews will follow. |
| OPW | Gardener II | 15 | 15 | Yes | Filled (5 filled 6.12.2021, 5 filled 7.24.2021, 3 filled 8.7.2021, 2 filled 8.21.2021) |
| OPW | Painter | 2 | 1 | Yes | 2 employees starting 2/19 and 3/5 |
| OPW | Park Attendant, PT (NEW) | 0.5 | 0.5 | Yes | Filled (D. Mabon effective 11.13.21) |
| OPW | Park Equipment Operator | 2 | 2 | No | Filled 1.22.22 (K. Wilkerson and R.Armstrong) |
| OPW | Park Supervisor I | 2 | 0 | No | CPS managing recruitment, waiting on the job analysis to be completed in order to proceed. |
| OPW | Park Supervisor II | 1 | 1 | Yes | Filled (K. Charles effective 6.26.21) |
| OPW | Tree Worker (formerly Tree Worker I | 1 | 1 | No | Filled (E. Rodriguez effective 11.13.21) |
| OPW | Tree Trimmer | 1 | 0 | Yes | The Division submitted an add/delete to convert Tree Trimmer positions to Tree Workers. 2.9.2022, waiting for response and next steps. |
| | | | | | |
| | | | | | |

UPDATED: 2.24.2022

Hiring Trend for Measure Q Positions



Mowing Fields: # of Work Orders Completed for All Parks by Month and Labor Hours

DATE

of Work Orders Completed for Mowing Fields

| Month name | FY 20-21 | FY 21-22 | Total |
|--------------|-------------|------------|-------------|
| Jul | 104 | 84 | 188 |
| Aug | 124 | 64 | 188 |
| Sept | 122 | 125 | 247 |
| Oct | 149 | 97 | 246 |
| Nov | 96 | 103 | 199 |
| Dec | 101 | 85 | 186 |
| Jan | 104 | 60 | 164 |
| Feb | 104 | | 104 |
| Mar | 105 | | 105 |
| Apr | 144 | | 144 |
| May | 186 | | 186 |
| Jun | 61 | | 61 |
| Total | 1400 | 618 | 2018 |

Labor Hours for Mowing Fields

| Month name | FY 20-21 | FY 21-22 | Total |
|--------------|---------------|--------------|---------------|
| Jul | 9095 | 10895 | 19990 |
| Aug | 7429 | 10272 | 17701 |
| Sept | 9793 | 10207 | 20001 |
| Oct | 10019 | 10296 | 20315 |
| Nov | 8405 | 9289 | 17695 |
| Dec | 8552 | 10256 | 18808 |
| Jan | 7458 | 5906 | 13365 |
| Feb | 6761 | | 6761 |
| Mar | 8493 | | 8493 |
| Apr | 9308 | | 9308 |
| May | 8610 | | 8610 |
| Jun | 10240 | | 10240 |
| Total | 104164 | 67122 | 171286 |

*****NOTE: Data displayed is baseline data before all Measure Q positions have been filled. Future reports will show mowing by field names and mowing frequency.**

STAFFING HOURS BY PARK: FISCAL YEAR 21-22

PRAC – 03/09/22

Item #5, Measure Q Hiring Progress Tracker and Performance Measures and Service Delivery Charts

Measure Q deliverable: Provide dedicated staff at major parks. “Major Parks” means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan.” *Section (3)(B)(1)(m)*

Community Serving Parks: • Mosswood • Bushrod • DeFremery • San Antonio • Brookdale • Brookfield • Arroyo Viejo • Montclair • Dimond

Region Serving: • Lakeside • Joaquin Miller (part)

Resource Conservation Areas: • Glen Daniel/King Estates • Dimond Canyon • Garber • Beaconsfield • Claremont Canyon • Joaquin Miller (part) • Leona Heights/Open Space

WO_ACTUAL_FINISH_DATE

7/1/2021

6/30/2022

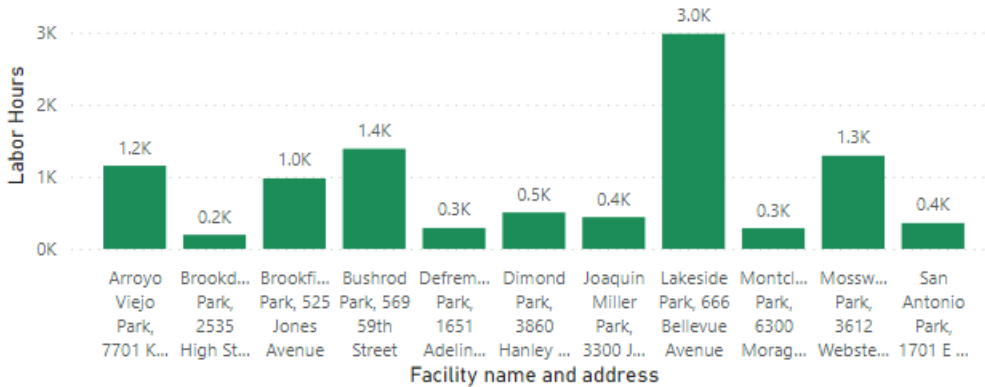


WO_CATEGORY

BLDGMINT

PARKS

Staff Labor Hours by Park FY 21-22





Staff Labor Hours by Park FY 21-22

| Facility name and address | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Total |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Arroyo Viejo Park, 7701 Krause Avenue | 144 | 115 | 146 | 229 | 215 | 182 | 121 | 1152 |
| Brookdale Park, 2535 High Street | 32 | 25 | 40 | 58 | 6 | 35 | | 196 |
| Brookfield Park, 525 Jones Avenue | 147 | 174 | 151 | 113 | 158 | 167 | 68 | 978 |
| Bushrod Park, 569 59th Street | 274 | 205 | 181 | 131 | 268 | 235 | 93 | 1387 |
| Defremery Park, 1651 Adeline Street | 55 | 43 | 46 | 14 | 29 | 66 | 37 | 290 |
| Dimond Park, 3860 Hanley Road | 35 | 73 | 65 | 36 | 96 | 121 | 80 | 506 |
| Joaquin Miller Park, 3300 Joaquin Miller Road | 18 | 1 | 57 | 100 | 140 | 96 | 29 | 440 |
| Lakeside Park, 666 Bellevue Avenue | 381 | 315 | 671 | 541 | 319 | 509 | 245 | 2980 |
| Montclair Park, 6300 Moraga Avenue | | 6 | 34 | 98 | 62 | 70 | 17 | 287 |
| Mosswood Park, 3612 Webster Street | 107 | 149 | 226 | 118 | 153 | 173 | 367 | 1291 |
| San Antonio Park, 1701 E 19th Street | 8 | 22 | 35 | 34 | 29 | 129 | 102 | 359 |
| Total | 1200 | 1128 | 1651 | 1472 | 1474 | 1782 | 1158 | 9865 |

*****NOTE: Data displayed is baseline data before all Measure Q positions have been filled. Many Parks reflect a staffing shortage due to unfilled positions. Locations from the list will be added as systems are in place to measure service.**

OPW Park and Facility Maintenance/Project List
Measure Q, 4400-Deferred Maintenance and CDBG funded

OPW's Facilities Services and Parks and Tree Services Divisions is responsible for maintenance at all City Facilities and Parks. The Facilities Services Division estimates a backlog of \$35-\$40M of deferred maintenance at City Facilities overall. This does not include replacement of building systems, HVAC upgrades, and mandatory upgrades including natural gas to electrical conversions at all City Facilities by year 2030.

OPW has compiled a prioritized deferred maintenance project list for City facilities, these projects are funded through various funding sources, including Facilities Fund 4400 - O&M, Facilities Fund 4400 - Deferred Maintenance, CDBG Funds and Measure Q Funds. These lists include many of the projects that we are currently working on but doesn't include all of the deferred maintenance required at City Facilities -- as that list is continually growing.

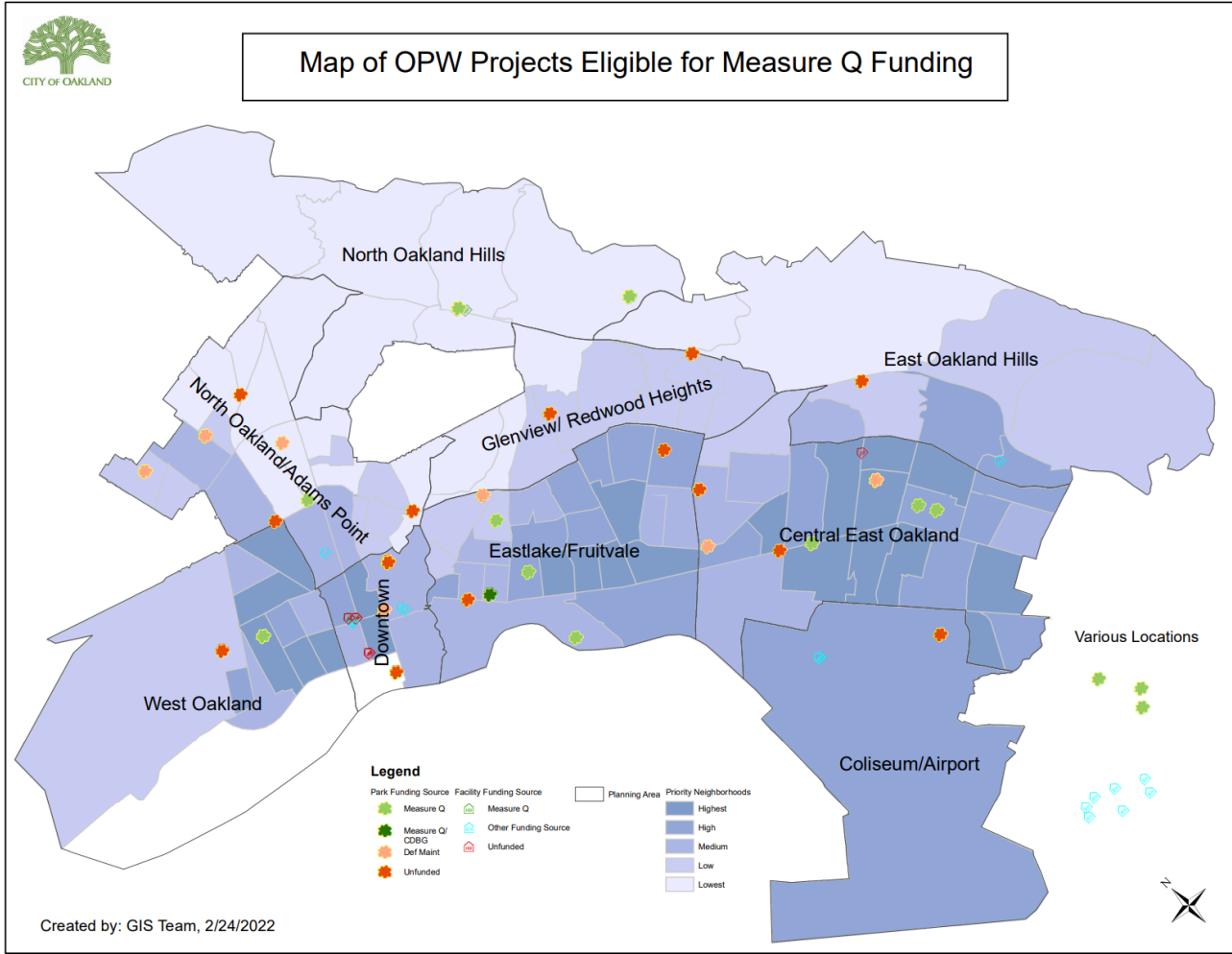
The deferred maintenance list and MQ list was forwarded to the committee for the purposes of this discussion. The lists show projects funded by MQ for FY21-22 total 3,235,564. It also shows that an additional \$3M in other repairs and projects that will utilize MQ and other funds to complete, these are either waiting for quotes, in progress or waiting for additional funding to complete. Lastly the lower section of the list includes additional projects/ repairs that are currently unfunded, this unfunded group is estimated to cost around \$8M-\$10M. This list continues to grow faster than the funds become available to complete them.

Due to the ramp-up time it took to hire all of the various positions associated with Measure Q, OPW realized a significant salary savings in the first year of the Measure and was able to utilize some of those funds to complete other critical projects included on the list. OPW has now completed the majority of hiring for the positions, there are several remaining custodial positions to be filled in the next 30-60 days which will reduce or eliminate any future salary savings.

OPW Facilities Division prioritizes the work on the list based on health and safety, prevention of injuries or accidents, ensuring the safe healthy operation of parks and facilities, preservation of city parks and facilities. The projects list is generated through service requests or reports from citizens, employees, customers and visitors through OAK311 and Cityworks. The list is also generated by staff performing inspections or repairs, preventative maintenance work and responding to service requests. Some work is generated through the CIP process or in coordination with the Mayor, City Administrator, Council offices, Department representatives and community groups.

The projects list is provided in PDF spreadsheet format, and will be posted to the [Measure Q web page](#). At the request of the PRAC Measure Q Ad Hoc Committee, OPW has also produced an interactive map representing project data overlaid on the [OakDOT Geographic Equity Toolbox](#) mapping data. The OakDOT Geographic Equity Toolbox was created as a data-driven way for the City of Oakland to recognize and prioritize neighborhoods based on concentrations of people with demographic factors determined to have experienced historic and current disparities. The project data overlaid against this information is available at this link: <https://arcg.is/1W18af0>

A static version of this mapping information is also shared below.



PLEASE NOTE: The intent of this information is to provide PRAC with an overview of the of the projects OPW is prioritizing and managing. New requests for maintenance service or capital projects should be routed through their respective channels:

- Public maintenance requests should be directed to OAK311, which can be contacted in four ways:
 - Dial 311 (or 510-615-5566)
 - Report online at 311.oaklandca.gov
 - Email OAK311@oaklandca.gov
 - Report via the free OAK311 mobile app, available for [Apple](#) and [Android](#) devices
- Capital project requests are routed and prioritized through the City of Oakland’s [Capital Improvement Program](#) as part of the City’s two-year budget cycle.



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks & Recreation Advisory Commission
FROM: Zermaine Thomas, Special Events Coordinator
DATE: April 1, 2022
SUBJECT: **REQUEST APPROVAL TO ALLOW AFROCENTRIC OAKLAND TO COLLECT ENTRY FEES, SALES OF BEER, WINE AND SPIRITS IN BEER GARDEN, FOOD, AND MERCHANDISE AT THE 10TH ANNUAL PAN AFRICAN WELLNESS AND FAM BAM X-JUNETEENTH EDITION TO BE HELD AT THE LAKE MERRITT BLVD. AMPHITHEATRE ON SATURDAY, JUNE 18-SUNDAY, JUNE 19, 2022, FROM 12:00PM-8:00PM.**

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from Travis Watts of Afrocentric Oakland, who in the past 9 years has hosted the Annual Oak Fam Bam, Pan African Festival as well as Oakland’s Juneteenth Fest for 2 years and for the 10th Anniversary of Fam Bam and PanAfrican Fest, Afro Oak is merging the 3 festivals into one amazing 2-day event; Saturday, June 18th, “PanAfrican Wellness Festival” and Sunday, June 19th, “Fam Bam X - Juneteenth Edition” to be held at Lake Merritt Blvd. Amphitheater. Mr. Watts is requesting to collect monies onsite for entry fees, sales of beer, wine and spirits in beer garden, food and merchandise at the 10th Annual Pan African Wellness and Fam Bam X-Juneteenth Edition. Funds collected will offset the cost of hosting the event and vendor sales will benefit the small business owners for their services. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Afrocentric Oakland is paying all rental fees associated with the event estimated at \$4340.00.

PROJECT / PROGRAM DESCRIPTION

The festival features morning yoga, libations, spoken word, live performance, dance, food, arts and crafts vendors, live visual art, and engaging art pieces for attendees to experience and engage. Local artists perform music from a range of genres including R&B, Gospel, West Africa, East Africa, the Caribbean and Brazil. The festival is also an opportunity to educate the community on topics ranging from youth enrichment and development, health, education and financial literacy through presentations from local providers throughout the day. In addition to the performances and presentations, the perimeter of the event space is lined with youth activities, local food, arts and crafts vendors, community organizers and other small businesses vendors.

The following is the list of items and cost requested to be collected onsite the day of the event:

| | |
|----------------------------------|-------------|
| Entry Fees | \$20 - \$40 |
| Food/Beverages, T-Shirts/Apparel | \$5 - \$100 |

BACKGROUND / LEGISLATIVE HISTORY

This festival will be a multigenerational celebration held at the Lake Merritt Blvd. Amphitheater. Utilizing music, dance and interdisciplinary arts Oakland's Annual Fam Bam/Juneteenth festival promotes holistic wellness for generations of the diaspora to engage in collective healing and joy.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Afrocentric Oakland to collect funds onsite through entry fees, sales of beer wine and spirits in beer garden, food, beverages and merchandise at the 10th Annual Fam Bam X - Juneteenth Edition to be held at Lake Merritt Blvd. Amphitheatre on Saturday, June 18-Sunday, June 19, 2022, from 12:00pm – 8:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Central Reservations

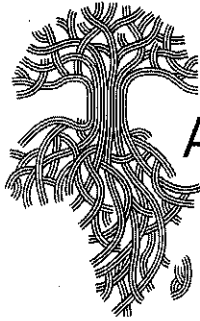
/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – Afrocentric Oakland Proposal Letter
Exhibit B – Non-Profit Certificate (501c3)



Afrocentric
Oakland



Afrocentric Oakland 10th Annual Oak Fam Bam

Parks and Recreation Advisory Commission,

Afrocentric Oakland is a nonprofit organization formed in 2010, with a mission to strengthen community and cultural pride through community events. Afro Oak has hosted both the Fam Bam Fest and Pan African Festival annually for 9 years, as well as Oakland's Juneteenth Fest for 2 years. For the 10th anniversary of Fam Bam and PanAfrican Fest, Afro Oak is merging the 3 festivals into one amazing 2-day event Saturday, June 18th, "PanAfrican Wellness Festival" and Sunday, June 19th, "Fam Bam X - Juneteenth Edition." This festival will be a multigenerational celebration held at the Lake Merritt Blvd. Amphitheater. Utilizing music, dance and interdisciplinary arts Oakland's Annual Fam Bam/Juneteenth festival promotes holistic wellness for generations of the diaspora to engage in collective healing and joy. The setup will begin the evening of Friday June 17th and the cleanup to be completed the evening of Sunday June 19th.

The festival features morning yoga, libations, spoken word, live performance, dance, food, arts and crafts vendors, live visual art, and engaging art pieces for attendees to experience and engage. Local artists perform music from a range of genres including R&B, Gospel, West Africa, East Africa, the Caribbean and Brazil. The festival is also an opportunity to educate the community on topics ranging from youth enrichment and development, health, education and financial literacy through presentations from local providers throughout the day. In addition to the performances and presentations, the perimeter of the event space is lined with youth activities, local food, arts and crafts vendors, community organizers and other small businesses vendors.

Afrocentric Oakland is requesting to collect funds onsite in the form of ticket admission sales ranging from \$20 - \$40, as well as sales of food, merchandise, alcoholic beverages to be served in a Beer Garden and non-alcoholic beverages from vendors ranging from \$5-\$100. All proceeds will help offset the cost of hosting the event and vendor sales will benefit the small business owners for their services.

Thank you very much for considering our proposal,

Travis Watts, Founder of Afrocentric Oakland



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077594588
July 18, 2016 LTR 4168C 0
94-2751052 000000 00

00031550

BODC: TE

OAKLAND PARKS AND RECREATION
FOUNDATION
PO BOX 13267
OAKLAND CA 94661-0267



13302

Employer ID Number: 94-2751052
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated June 21, 2016, regarding your tax-exempt status.

We issued you a determination letter in July 1981, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Jeffrey I. Cooper



**CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development**

TO: Princess Allen, Chair, Parks & Recreation Advisory Commission
FROM: Zermaine Thomas, Special Events Coordinator
DATE: April 1, 2022
SUBJECT: **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW ACTA NON VERBA: YOUTH URBAN FARM PROJECT (ANV) TO COLLECT FUNDS ONSITE FOR DONATIONS, CAMP REGISTRATIONS, TICKET ENTRY SALES, SALES OF FOOD, BEVERAGES (ALCOHOLIC/NON-ALCOHOLIC), AND MERCHANDISE AT THEIR ANNUAL CAMP FOR GROWN FOLX FUNDRAISER TO BE HELD AT SNOW PARK ON SATURDAY, MAY 14, 2022, FROM 12:00PM-4:00PM.**

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from Acta Non Verba: Youth Urban Farm Project (ANV), a non-profit organization that elevates life in Oakland and beyond by challenging oppressive dynamics and environments through urban farming. ANV was founded and led mainly by women of color from surrounding neighborhoods and larger community, ANV creates a safe and creative outdoor space for children, youth, and families in East Oakland, California. Non Acta Verba: Youth Urban Farm Project is requesting approval to collect funds onsite for donations, camp registrations, ticket entry sales, sales of food, beverages (alcoholic/non-alcoholic), and merchandise at their Annual Camp for Grown Folx Fundraiser to be held at Snow Park on Saturday, May 14, 2022. Funds raised will benefit Camp ANV's Campership Program. Approval from Parks and Recreation Advisory Commission is required per O.M.C. Section 12.64.080.

FISCAL IMPACT

Non Acta Verba: Youth Urban Farm Project is paying all fees associated with the event estimated at \$875.00.

PROJECT/PROGRAM DESCRIPTION

The event will include: Archery, Hatchet Throwing, Cooking Classes, Art Classes, Gardening expos and GaGa. While it is named "Camp for Grown Folx," this event will be for all ages and all instructors will be certified in their respective fields (ie: Certified Archery Instructors, Certified Hatchet Throwing Instructors).

Acta Non Verba is requesting approval to collect cash, checks and e-payments (Venmo/PayPal) onsite for the following:

- Donations - Est. \$1000
- Camp Registration fees - \$3600
- Door ticket sales - \$2500
- Drink Sales: \$2500
- Meal Sales: \$1000
- Camp "Swag"(t-shirts, sweatshirts, water bottles, etc) \$1500

The beneficiaries of the funds being collected are youth aged 5-24 who participate in ANV's youth development, vocational training and professional development programs

BACKGROUND

Acta Non Verba was established in 2010, to empower youth aged 5-15 to plan, plant, harvest and sell produce grown using organic practices. Uniquely, 100% of the proceeds are placed into savings accounts for their educational pathway.

Camp ANV started in 2012, at Tassafaronga Recreation Center in order to meet the needs of working parents and expose neighborhood youth to what's possible inside and outside of their communities as well as to empower them to become the next generation of leaders, advocates and activists. No child has ever been turned away from our programs for lack of funds. President Barack Obama hailed their work in 2014, at the White House.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Non Acta Verba: Youth Urban Farm Project (ANV) to collect funds onsite for donations, camp registrations, ticket entry sales, sales of food, beverages (alcoholic/non-alcoholic), and merchandise at their Annual Camp for Grown Folx Fundraiser to be held at Snow Park on Saturday, May 14, 2022, 12:00PM-4:00PM.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Special Events Coordinator

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – Non Acta Verba: Youth Urban Farm Project
Exhibit B – Non-Profit Certificate (501c3)



Parks and Recreation Advisory Commission
Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330,
Oakland, CA 94612

February 28, 2022

Brief history of organization

Acta Non Verba: Youth Urban Farm Project (ANV) elevates life in Oakland and beyond by challenging oppressive dynamics and environments through urban farming. Founded and led mainly by women of color from the surrounding neighborhood and larger community, ANV creates a safe and creative outdoor space for children, youth, and families in East Oakland, CA. ANV engages and strengthens young people's understanding of nutrition, food production, and healthy living as well as strengthens their ties to the community.

Acta Non Verba was established in 2010 to empower youth aged 5-15 to plan, plant, harvest and sell produce grown using organic practices. Uniquely, 100% of the proceeds are placed into savings accounts for their educational pathway.

Camp ANV started in 2012 at Tassafaronga Recreation Center in order to meet the needs of working parents and expose neighborhood youth to what's possible inside and outside of their communities as well as to empower them to become the next generation of leaders, advocates and activists. No child has ever been turned away from our programs for lack of funds. President Barack Obama hailed our work in 2014 at the White House.

Overview of event

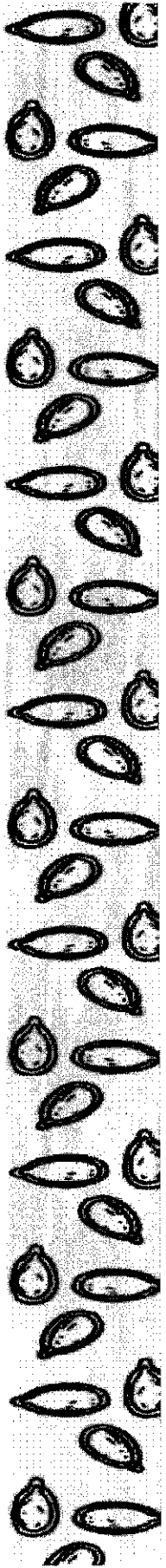
Acta Non Verba respectfully requests that PRAC allows ANV to collect cash, checks and e-payments (Venmo/ PayPal) at its annual fundraiser: Camp for Grown Folx at Snow Park from 12pm-4pm on May 14, 2022.

The event will include all that Camp ANV has to offer: Archery, Hatchet Throwing, Cooking Classes, Art Classes, Gardening expos and GaGa.

While it is named "Camp for Grown Folx", this event will be for all ages and all instructors will be certified in their respective fields (ie: Certified Archery Instructors, Certified Hatchet Throwing Instructors).

The purpose of this event is to raise funds for Camp ANV's *Campership Program* which ensures that no child is ever turned away due to lack of funds, as well as to continue to pay

1001 83rd Ave. Mailbox #1
Oakland, CA 94621
info@anvfarm.org | www.anvfarm.org | 510.878.7235



our staff and specialists most of whom are young People of Color, a living wage for their expertise and provide this vital service to East Oakland Youth.

Request to collect funds on-site

Acta Non Verba would like to receive funds on-site for the following:

- Donations - Est. \$1000
- Camp Registration fees - \$3600
- Door ticket sales - \$2500
- Drink Sales: \$2500
- Meal Sales: \$1000
- Camp "Swag", (t-shirts, sweatshirts, water bottles, ect) \$1500

Funds will be collected on-site primarily for attendees who happen to be walking by and learn of our event right then and there. All efforts will be made to encourage pre-sales for most folks.

The beneficiaries of the funds being collected are youth aged 5-24 who participate in ANV's youth development, vocational training and professional development programs.

Non-Profit Certificate: 501c3

(Attached)

Rental Application

(OPR Received on 2/22/22)

Minimum Rental Payment plus Deposit

(CC Authorization Form sent on 2/28/22)

Certificate of insurance in an amount of \$1,000,000 per occurrence/\$1,000,000 annual aggregate, naming the City of Oakland, its council, agents and employees as additional insured (**Requested from Insurer**)

Thank you so much for your time, consideration and the opportunity to continue to serve children and families in East Oakland.

Very Respectfully,

Kelly D. Carlisle
Founder/ Executive Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 08 2016**

ACTA NON VERBA YOUTH URBAN FARM
PROJECT
1001 83RD AVE MAILBOX 1
OAKLAND, CA 94621

Employer Identification Number:
45-0935667
DLN:
17053189338006
Contact Person:
RENEE RAILY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b) (1) (A) (vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 30, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the postmark date of your application.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

Letter 947

ACTA NON VERBA YOUTH URBAN FARM

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Princess Allen, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Special Events Coordinator
DATE: April 13, 2022
SUBJECT: **REQUEST FROM CONSERVATION SOCIETY OF CALIFORNIA, ALSO KNOWN AS OAKLAND ZOO TO COLLECT ONSITE DONATIONS, SALES OF MERCHADISE, FOOD AND BEVERAGES AT THE 100TH YEARS OF SERVICE TO THE COMMUNITY CELEBRATION TO BE HELD AT SNOW PARK ON SUNDAY, JUNE 5, 2022, FROM 11:00AM-3:00PM**

SUMMARY

Oakland Parks, Recreation & Youth Development received a request from the Conservation Society of California, also known as Oakland Zoo, a non-profit organization established in 1936. The Oakland Zoo is requesting approval to collect onsite donations, sales of merchandise, food and beverages at the celebration of its centennial, marking 100 years of service to the community that began at Snow Park in 1922. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Oakland Zoo is responsible for this event, including its costs and impacts. Oakland Zoo has pledged: 1) This event will have minimal impact on OPRYD park space, 2) To indemnify OPRYD and the City for this event, 3) To be responsible for all costs.

PROJECT / PROGRAM DESCRIPTION

Oakland Zoo's Centennial Celebration is a "birthday party" event that will include live music, food, entertainment, and interactive fun. This birthday celebration event is free to all to attend.

The Oakland Zoo looks forward to the next 100 years, to fully commit to a purpose driven future where nature and wildlife not just survive but thrive. They hope the future will be filled with wildlife and nature-inspired youth that grow into a future generation of scientists. Scientists that are the solution to the climate change crisis that impacts all – both humans and animals alike. And hope everyone will help celebrate the past 100 years and the next 100 years come.

BACKGROUND / LEGISLATIVE HISTORY

Oakland Zoo was founded in 1922 by naturalist Henry A. Snow. In 1936, the nonprofit organization East Bay Zoological Society was established, which was originally known as the Alameda County Botanical and Zoological Society. The East Bay Zoological Society operated and managed the Zoo for the City of Oakland from 1982 until August 2017, when it was renamed the Conservation Society of California to better reflect the Zoo's evolving purpose and mission in its commitment to conservation.

Originally located at 19th and Harrison streets in downtown Oakland (now known as Snow Park), the Zoo has changed locations several times over the last century. But what hasn't changed is the fact that the Oakland Zoo is so entrenched in the fabric of the city and community. Officially founded on June 6, 1922, by Henry A. Snow, and later operated by his son Sidney Snow, along with the City of Oakland, have seen such tremendous progress and outstanding growth over the past 100 years.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from the Conservation Society of California, also known as Oakland Zoo to collect onsite donations, sales of merchandise, food and beverages at the celebration of its centennial, marking 100 Years of Service to the Community Celebration to be held at Snow Park on Sunday June 5, 2022, from 11:00am-3:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Special Events Coordinator

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – Conservation Society of California aka Oakland Zoo Request Letter



March 4, 2022

Parks and Recreation Advisory Commission (PRAC)
Office of Parks & Recreation
Attn: Zermaine Thomas

Subject: Proposal Letter Submission to PRAC for Conservation Society of California, also known as Oakland Zoo, event at Snow Park on June 5, 2022

Dear PRAC:

Oakland Zoo is proposing hosting a free, public event at Snow Park on Sunday, June 5, 2022 in celebration of its centennial, marking 100 years of service to the community that began at Snow Park in 1922.

History of Oakland Zoo

Oakland Zoo was founded in 1922 by naturalist Henry A. Snow. In 1936, the nonprofit organization East Bay Zoological Society was established, which was originally known as the Alameda County Botanical and Zoological Society. The East Bay Zoological Society operated and managed the Zoo for the City of Oakland from 1982 until August 2017, when it was renamed the Conservation Society of California to better reflect the Zoo's evolving purpose and mission in its commitment to conservation.

Originally located at 19th and Harrison streets in downtown Oakland (now known as Snow Park), the Zoo has changed locations several times over the last century. But what hasn't changed is the fact that the Oakland Zoo is so entrenched in the fabric of our city and community, it's hard to imagine a time without it. Officially founded on June 6, 1922, by Henry A. Snow, and later operated by his son Sidney Snow, we, along with the City of Oakland, have seen such tremendous progress and outstanding growth over the past 100 years.

As we honor and reflect upon our long history and celebrate this amazing centennial milestone, it is with great pride and deep gratitude that we reflect on the impact we strive to make every day on our guests, the animals in our care, and our ever-growing and evolving commitment to wildlife conservation here at home and across the globe. As we look forward to the next 100 years, we fully commit to a purpose-driven future where nature and wildlife not just survive but thrive. We hope that future will be filled with wildlife and nature-inspired youth that grow into our future generation of scientists. Scientists that are the solution to the climate change crisis that impacts us all – both humans and animals alike. And we hope you will help us celebrate the past 100 years and the next 100 years come.

Governed by a Board of Trustees, the Conservation Society of California manages and operates Oakland Zoo and is comprised of dedicated volunteers who provide oversight of the organization's mission, core values and policies.

Overview of the Event

Oakland Zoo's Centennial Celebration is set to be held on Sunday, June 5, 2022, from 11:00 a.m. – 3:00 p.m. at Snow Park in downtown Oakland, where the Zoo began. This "birthday party" event will include live music, food, entertainment, and interactive fun and will no doubt be an event talked about long into the future. This birthday celebration event is free to all to attend.

At the event, Activities will be centered in the two-thirds of the park nearest Harrison Street, 20th Street and Lakeside Drive; the activities will be anchored in that half of the park, though the public is expected to use the full run of the park. Activities are set to include free-standing 10x10 pop-up tents with interactive activities and giveaways from community organizations and partners, with some items for sale, a stage

with live entertainment with space in front of the stage for the audience to watch and picnic, and an artsy photo backdrop wall for selfies. The stage will be located in the corner of the park nearest Lakeside Drive. The low stage will feature family-friendly entertainment from Oakland Zoo, Children's Fairyland, EarthCapades (juggling and clowning), and more, with a birthday sing-along and finale musical performance. Food vendors will be available to sell food to the public, with food trucks parked on Harrison (towards the corner of 20th Street) and 1-2 dessert vendors in the park.

The expected attendance is expected to have a high of approximately 1,000 people at any one time, with an all-day total of up to 2,000 people. These estimates are within the capacity numbers of the park. The event will not be fenced, and people will be able to easily come and go from the park. As the event is held outdoors COVID-19 related precautions will include hand-washing stations, and available face masks and hand sanitizer from the EMT station; the event will follow City and County health rules in place at the time of the event.

On June 5, the event set-up will begin at 6:00 a.m., and sound check will begin at apx. 9:30 a.m. The event hours are set as 11:00 a.m. – 3:00 p.m., and breakdown is expected to be complete by 7:00 p.m. This event is free to the public and the park will not be fenced. No streets will be closed for this event. A small amount of parking spaces will be requested as part of the City permit for food vendors and event-related needs including greening services (trash, compost, recycling) and placement of portable toilets and hand-washing stations. The event producer will be on site from set-up through event breakdown. Oakland Zoo is in the process of securing all appropriate event permits.

Request to Collect Funds

During the event, we ask for permission to collect funds on site for the following purposes: fundraising via donations to Oakland Zoo (proceeds to benefit the Zoo) and sales of items by Oakland Zoo and participating organizations (event t-shirts, swag) in addition to giveaway items; and sales and sampling of food and beverages by the event-permitted food vendors.

Thank you for your time and consideration.

Respectfully submitted,



Sarah Kidder
Event Producer
Oakland Zoo Centennial Celebration



Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0029

In reply refer to: 4077967774
Nov. 22, 2017 LTR 4168C 0
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BODC: TE

CONSERVATION SOCIETY OF CALIFORNIA
DBA THE OAKLAND ZOO
9777 GOLF LINKS RD
OAKLAND CA 94605-4925

020641

Employer ID Number: 94-1687847
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Oct. 18, 2017, regarding your tax-exempt status.

We issued you a determination letter in October 1953, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

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CONSERVATION SOCIETY OF CALIFORNIA
DBA THE OAKLAND ZOO
9777 GOLF LINKS RD
OAKLAND CA 94605-4925

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements