



MINUTES



Alameda County- Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To end poverty within the City of Oakland and throughout Alameda County

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

ADMINISTERING BOARD MEETING

Monday, April 10, 2017 5:30pm-7:45pm
City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson-Simon (Secretary), Stanley Richardson, Lisa Ruhland, Max Chacana, Angelica Gums for Supervisor Nate Miley, Sean Callum, Janice Heredia, Clarissa Doutherd, Phuong Hang Duong Thi, Theresa Anderson, and Sophia Lai

Excused: Brigitte Cook for Councilmember Lynette McElhaney, Brittaney Carter for Supervisor Wilma Chan, and Hang Mosier

Absent: Nayaa Lacy

Staff: Estelle Clemons, Cecilia Garcia, and Emily Derenthal

- A. Call to Order/Approval of Agenda**
G. Green called the meeting to order at 5:52pm.
- B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise**
Roll call was called by staff C. Garcia. A quorum was established. The AC-OCAP promise was recited.
- C. Approval of Draft March 13, 2017 Administering Board Minutes (M. Rivera)**
Motion: To approve the March 13, 2017 minutes. M/S/Carried: L. Ruhland/A. Ford/Motion Carried.
- D. Community Action Partnership Update/Action Items (E. Clemons)**
 - 1. 2017 Program Update**
E. Clemons stated that the State contract has been submitted, but a letter authorizing Sara Bedford to be the authorizing signer for the contracts has been submitted to the State. She stated that 11 of the 13 contracts have been routed. She stated that many of the grantees are asking if they will receive an extension but the State only grants extensions the last quarter of the year.
 - **Discretionary Grant/Homelessness**
E. Clemons stated that bowls, plastic food bags, sleeping mats, and blankets were ordered for the Livermore Winter Shelter. There were 200 families who lost everything during the Winter Storms. She stated that for the shelter in Oakland on 9th Street, Open Mission, water and food containers were ordered. For Hayward Parish and Building Futures, appliances, undergarments, and sleeping bags were ordered using the discretionary funds as well, funds need to be expended by May 31, 2017. She stated that there is a model being worked on for the homeless encampment on Wood Street in West Oakland similar to Compassionate Communities. She stated that the Compassionate Communities program is winding down and they were able to get 30 people housed to date.
 - **City Report/2017 Program Update**
E. Clemons stated that the Federal Continuing Resolution expires on April 28, 2017 and the President proposed that CAP agencies receive no more funding for 2017. She stated that David Bradley’s ask for AC-

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OCAP agencies is \$715 million. She stated from the Executive Committee meeting, there was discussion on advocacy for saving CSBG. She stated she has sent out the information for the sign on letter of bipartisan support, the list of elected officials and contact information and the 2016 outcomes chart. She stated she is working on the speaking points for the board. She also sent Paul Ryan's new plan on poverty.

• **By-laws Ad-Hoc Committee Update**

E. Clemons stated that the next By-laws Committee meeting will be determined at a later date. She stated that if there is a change in the committee structure, it needs to be reflected in the by-laws.

2. AC-OCAP City/County Funding Update

E. Clemons stated that the Federal Government is proposing a new strategy, the Omni Bus Appropriation which allows them to protect defense spending and combine all 12 appropriation bills into one.

3. 2017 Board Retreat - Debrief

E. Clemons stated that the board retreat was held on Saturday, March 25, 2017 at the Unity Council. She stated that Urban Strategies and Alameda County Public Health presented. She stated there was also an informative fishbowl with participants from Civicorps, Alameda County Food Bank, Oakland Housing Authority, Oakland Unite, and California Youth Connection. She stated that in the May Administering Board packet, the Board Retreat report will be included. She also stated that at the Executive Committee one of the next steps from the board retreat, committee consolidation was discussed and there were 3 motions; Motion 1: To recommend the new committee structure to the Administering Board.

M/S/Carried: M. Rivera/S. Richardson/Unanimous. Motion Carried;

Motion 2: To consider combining Fund Development and Advocacy Committees. M/S/Carried: M.

Rivera/S. Richardson/ Unanimous. Motion Carried; and Motion 3: To consider combining Finance and Executive Committees keeping the current makeup of the Executive Committee. M/S/Carried: M. Rivera/A. Ford/ 1 abstain- S. Richardson/ 1 opposed- S. Johnson Simon/Motion Carried.

4. National Community Action Foundation Conference Update

E. Clemons spoke on this item in item #D1 - City Report/2017 Program Update

5. Events

• **2017 CalCAPA Annual Conference – Long Beach, CA**

E. Clemons stated that the CalCAPA conference will be May 2-5, 2017.

Motion: To accept the Community Action Partnership Update. M/S/Carried: A. Gums/M. Chacana/Unanimous. Motion Carried

E. Bay Area Community Services/Henry Robinson – Jaime Almanza, Executive Director

J. Almanza introduced Holly Cohen and Mike King who are both housing coordinators. J. Almanza stated the number of homeless families has gone down but the number of homeless singles has gone up. She stated that the Henry Robinson decided to change to this demographic. She stated that transitional housing has a low outcome rate and one of the contributing factors is if one lives in one place for 18-24 months, the resident can get dependent on the program. She stated that they focus on helping the residents living in the hotel move out as quickly as possible into permanent housing. She stated when a person moves into housing, the program still monitors the individual for 6 months. She stated that the majority of the participants are African American and active or recurrent substance abuse. She stated that 45% of the residents were deemed by the federal government to be able bodied and can work. She stated that the participants are connected to the Behavioral Health Care Services (BHCS) for wrap around services. She stated that BHCS is an Alameda County government funded program. M. King stated that some of the participants have obtained employment as security guards and delivery drivers. The participants are also offered services to obtain their GED.

J. Almanza stated that many of the participants have active social security income (SSI). She stated that they are harm reduction agency. She stated that they help the resident's access residential substance abuse treatment. Many participants may not want to go to the residential treatments and are offered other options such as AA. She stated some participants don't even contemplate their own sobriety. She stated that 16% of the participants are already employed when they come in for services, 42% have SSI, 52% come in with nothing or general assistance. She stated most of the participants are born and raised in Oakland even though this program is Alameda County wide, anyone can access the program. She stated that they have been prioritizing the homeless encampments. She stated they have participants with chronic conditions such as depression and they have not seen a doctor, estranged families, recent relationship ended, and alcohol and drug use. She stated that they have been in operation for 3 years. In the first 6 months of operation they served 117 people and they achieved their goal of 80% of the participants left the program. The next year they served 268 people, but their outcome went down to 70% and the duration of stay was 5 ½ months. In 2015-

2016, because of the housing crisis, more people participated in the program and the duration of stay was longer. She stated that in the last year, they have had the best performance to date serving 274 people where 85% came from the streets and the encampment population. The average duration of stay was 7 months and 86% went to permanent housing. She stated that 90% of participants that went to permanent housing were able to keep their housing. She stated that their program does not have vouchers. They do have some flexible funds through Alameda County where they can help the participants pay their rent if they fall behind. The floor was open for questions.

F. Child Care Presentation/Support – Clarrisa Doutherd

C. Doutherd stated that they advocate for affordable child care. She stated that there are currently 10,000 families waiting for child care in Alameda County, 4,821 in Oakland, 2,214 are Pre-school age in Oakland. There is no centralized eligibility list or coordinated system to support navigation, families must go through 8-15 different sites and sign up for waiting lists. She stated that the wait is from 6 months to 4 years. She stated that there are 34 shelters that serve families in Alameda County and an estimated 258 children under 18 years old in shelters. She stated that they have started talking to families on the waiting list and asked them about their experience, the challenges and barriers, how long they have been waiting. She stated some people work fulltime, was stable, lost their housing, or forced to leave their job or lost their job because of child care issues. She stated a group of parents organized and started to build a proposal to take to the County of Alameda. She stated another forum was held to vet the process and the families decided to ask the County of Alameda for money during their budget process. She stated that in response to the housing crisis, they asked to secure emergency support by asking for 200 child care vouchers for families with children 0-13 years old and living in shelters for 12 months so they can continue their employment and find permanent housing. She stated that the families have expressed a need for help in navigating the many systems offered for child care. She stated the next steps are: the ASK is \$4 million; a resolution or letter of support to the Oakland City Council and the Alameda County Board of Supervisors; media support; attend the final budget meetings; attend meetings, and help get the work out. The floor was open for questions.

Action: C. Doutherd to send C. Garcia meeting information.

Motion: C. Doutherd will send staff a letter of support which will be reviewed by L. Ruhland and S. Johnson Simon then goes before the AC-OCAP Administering Board. M/S/Carried: L. Ruhland/S. Johnson Simon/Unanimous. Motion Carried.

G. Committee Reports – (Verbal):

1) Executive Committee – April 5, 2017 (G. Green)

G. Green stated that the board retreat next steps, internal programming, fund process for allocating additional funds, by-laws committee, Federal Continuing resolution, and the City Cannabis legislation were discussed. E. Clemons went through the motions regarding the committee consolidation. 1) Motion: To recommend the new committee structure to the Administering Board. M/S/Carried: M. Rivera/S. Richardson/Unanimous. Motion Carried. 2) Motion: To consider combining Fund Development and Advocacy Committees. M/S/Carried: M. Rivera/S. Richardson/ Unanimous. Motion Carried. 3) Motion: To consider combining Finance and Executive Committees keeping the current makeup of the Executive Committee. M/S/Carried: M. Rivera/A. Ford/ 1 abstain- S. Richardson/ 1 opposed- S. Johnson Simon/Motion Carried. A. Ford stated that the board should be able to review the motions and have another discussion at the next board meeting. E. Clemons and A. Ford stated they are working on the fund process for allocating additional funds which will be referred to the Executive Committee.

Action: Include the three motions in the May Administering Board Packet.

2) Program Planning Committee – April 5, 2017

E. Clemons stated that they discussed the federal funding, monitoring visits which will be in the fall, desk reviews, and the Hunger Free Summer Kick off on June 16, 2017 at the Lincoln Center.

Action: C. Garcia to send the board an email to save the date for the Hunger Free Summer kick-off.

H. Future/Proposed Agenda Items

Future:

CDBG – May 2017

Public Hearing – June 2017

Organizational Standards

Strategic Plan

Spectrum

Health

- La Clinica de la Raza
- Alameda County Building Blocks Collaborative*

Financial Empowerment

- Alameda County AC CAN
- Cal Reinvestment
- Bank on Oakland
- Earned Income Tax Credit/UWBA*

Youth

- Oakland Fund Children Youth (OFCY)*
- Oakland Youth Commission *
- REACH Ashland/Cherryland Youth Center*
- Early Care & Education Planning Council*

Public Safety

- Citywide Public Safety Plan*
- Cease Fire/Street Outreach*
- Oakland Unite*
- Seven Step (Re-entry Population)

Social Justice

- Ella Baker Center

Families

- Social Services Agency – TANF, GA*
- ALL-IN*
- Alameda County Hope Collaborative
- Rise up

Community Development

- CDBG (Feb.)

Housing

- Tri-Valley Housing
- Community Housing – Path/Everyone Home*
- East Bay Housing Organization (EBHO)*
- Spectrum – LIHEAP/Weatherization
- Oakland Housing Authority*
- Alameda County Housing Authority
- City of Oakland Housing Road Map*

Education

- Promise Neighborhoods- Cal State East Bay *
- Head Start/Early Head Start

Employment

- Alameda County WIB*
- East Bay Sustainable Alliance
- Oakland WIB*
- Minimum Wage/Life Up Oakland/\$15 hr. (local union)

Board Development

- Jim Masters – CAP History/ Board Training*
- Jim Master – Structure of the American Economy
- Public Ethics Presentation*

Food Security

- Alameda County Community Food Bank *

Transportation

- Alameda County Transportation Commission

*= presented

Proposed: Proposition 47 – Probation (A. Ford)

Proposed: Child Care Proposal (C. Doutherd) -4/10/17

- Urban Habitat
- Oakland Community Organization (OCO)
- Tri-Valley Anti-Poverty Collaborative

I. Announcements

- **Oakland Rotary** – Sean Callum - None
- **United Seniors of Oakland and Alameda County** – Sandra Johnson-Simon
 - > United Seniors of Oakland and Alameda County's 26th Annual Convention – Friday, May 26, 2017 9am-3pm at the Eden United Church of Christ – 21455 Birch Street, Hayward, CA 94541
- **Alameda County/Social Services Update** – Andrea Ford/Brittaney Carter/Angelica Gums - None
- **City of Oakland Update**
 - > Arroyo Viejo Easter Egg Hunt – Saturday, April 15, 2017, 11am-2pm.
 - > 26th Annual United Seniors Annual Convention – May 26, 2017, 9am-3pm. Eden United Church of Christ
 - > Parent Voices Spring Forum, April 14, 2017, 6pm-8pm San Leandro Library
- **Other Organizations**
 - > Clarissa Doutherd is being honored at the First Five Gala on Thursday, April 27, 2017 at 6:00pm at the Claremont Club & Spa Hotel
- **Economic/Employment Interests**

J. Agenda Attachments

- C. March 13, 2017 Administering Board Minutes
- D3. Next Steps & Focus Areas
- Additional Attachments – None

K. Open Forum

L. Adjournment

Motion: The meeting was adjourned at 7:19p.m. M/S/Carried: S. Johnson Simon/A. Ford/Unanimous.
Motion Carried.