



Alameda County - Oakland



Community Action Partnership (AC-OCAP)

Visit us on the web or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To End Poverty within the City of Oakland and throughout Alameda County

Core Values: Community-Driven | Equitable | Collaborative | Impactful | Results-Driven

Our Promise: Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Meeting (Special) / Special Executive Committee Meeting

Monday, May 12, 2025, 5:30 p.m.

101 Callan Ave, San Leandro, CA 94577

The Public May Observe and/or Participate in This Meeting by:

To make public comments, community members must do so in person at the published location. To observe the meeting by video conference, please use the Zoom participation link:

<https://oaklandca.zoom.us/j/84568048452?pwd=i27xutdruShodfPxyJ5z2GGCZu1JCl.1>

Meeting ID: **845 6804 8452**

Passcode: **962117**

Board Members: Monique Rivera (Board Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), David Walker (Secretary), Dr. Kimberly Mayfield, Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Josephine Guzman), Supervisor Lena Tam (Cesley Ford- Frost), Supervisor Nate Miley (Angelica Gums), Mitchell Margolis, Patricia Schader, William B. "Quantum" Norwood II, Diana Maravilla, and Rana Bader Matly.

Board Vacancies: Low-Income District 1 & District 6, Elected District 7 (Councilmember Ken Houston), Elected Mayor (Kevin Jenkins), and Private Sector.

Staff: Dwight Williams, Thea On, Maria Huynh, Jacqueline Jacobs, and Don Raulston.

DEFINITION OF TERMS:

- **Action Item:** motion or recommendation requiring official vote and approval of the Alameda County-Oakland Community Action Partnership Board to take effect.
- **Informational Item:** shall mean an agenda item consisting only of an informational report that does not require or permit board action.

The meeting is held in a wheelchair-accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



Alameda County – Oakland

Community Action Partnership (AC-OCAP)



AGENDA

A	5:30 p.m.	Call to Order/ Recite AC-OCAP Promise
B	5:35 p.m.	Roll Call/ Determination of Quorum
C	5:40 p.m.	Approval of the May 12, 2025, Meeting Agenda ACTION ITEM:
D	5:45 p.m.	Approval of the (draft) Minutes for Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting March 10, 2025 – Attachment D ACTION ITEM:
E	5:50 p.m.	Approval of the (draft) Minutes for Alameda County-Oakland Community Action Partnership (AC-OCAP) Special Executive Committee on April 14, 2025 – Attachment E ACTION ITEM:
F	5:50 p.m.	Public Comment: (Specific Agenda Item(s): Audience Comment Period)
G	6:00 p.m.	Community Action Partnership Board (CAP) Updates: <ol style="list-style-type: none"> 1. Approval of Business Private Sector Michelle Edmonds – Attachment G1 ACTION ITEM: 2. Executive Committee <ol style="list-style-type: none"> a. NCAF Updates b. Community Needs Assessment Survey c. Noah Gallo’s Mental Wellness Survey d. AC-OCAP By-Laws Update 3. Fund Development <ol style="list-style-type: none"> a. Federal Funding Updates b. Nonprofit and other local agency funding c. Updates on Funding Research (other CAPs) and State 4. Program Planning <ol style="list-style-type: none"> a. 2025 Programs b. Community Action Month – Service Day and Community Engagement 5. Advocacy (Meeting Minutes April 10, 2025) – Attachment G5 <ol style="list-style-type: none"> a. 2025 Programs b. CAP State Updates

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		c. Commission on the Elimination of Poverty ACTION ITEM:
H		Informational Item: 1. Oath of Office and Form 700
I	7:10 p.m.	Community Action Partnership Programming Updates 1. Board Vacancies: Low-Income Districts #1 and #6, Elected Mayor and District #7, and Private Sector 2. VITA No-Cost Tax Preparation Service Update
J	7:20 p.m.	Open Forum: (General Audience Comment Period)
K	7:25 p.m.	Announcements a. United Seniors of Oakland and Alameda County b. Alameda County Social Services/ /Board of Supervisors c. City of Oakland d. Board Members/Others
L	7:25 p.m.	Attachments D Approval of the (draft) ABM Minutes on March 10, 2025 E Approval of the (draft) ABM Minutes on April 14, 2025 G1 Approval of Business Private Sector Michelle Edmonds G5 Advocacy (Meeting Minutes April 10, 2025)
M	7:30 p.m.	Adjournment a. Next In-Person Meeting: <u>June 9, 2025</u> ACTION ITEM:

The meeting is held in a wheelchair-accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



MINUTES



**Alameda County-Oakland
Community Action Partnership (AC-OCAP)**

Administering Board Meeting (Standing)

Monday, March 10, 2025, 5:30 PM

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Monique Rivera (Chair), Sandra Johnson (Vice-Chair), David Walker, Supervisor Lena Tam (Cesley Ford-Frost), Councilmember Carroll Fife (Tonya Love), Dr. Kimberly Mayfield, Alameda County Supervisor Nate Miley (Angelica Gums), Mitchell Margolis, Rana Bader Matly, Quantum Norwood, and Patricia Schader.

Board Member Excused: Andrea Ford (Treasurer) and Diana Maravilla

Board Member Absent: Councilmember Noel Gallo (Josephine Guzman)

Board Vacancies: Low-Income District 1 & District 6, Elected District 7 (Councilmember Ken Houston), Elected Interim Mayor (Kevin Jenkins), and Private Sector.

Grantees: Alcian Lindo (Chabot Las Positas Community College District), Richard Harrison, Joshua Weintraub (Lighthouse Community Public School), Samia Zuber (Hack the Hood), Tracey Nails-Bell (A Diamond in the Ruff).

Guest(s): Noah Gallo (Alameda County Behavioral Health Department) and Jabari Jordan (Community Member)

Staff: Thea On, and Maria Huynh

A. Call to Order/Recite Alameda County-Oakland Community Action Partnership (AC-OCAP) Promise
Chair M. Rivera called the March 10, 2025, Administering Board Meeting to order at 5:40 p.m. The AC-OCAP Promise was recited.

B. Roll Call/Determination of Quorum
Staff Thea O. performed the roll call, and a quorum was established at 5:43 p.m.

C. Approval of Agenda
MOTION: To approve the March 10, 2025, Administering Board Agenda.
M/S/Carried: K. Mayfield / M. Margolis / Motion Carried.

D. Approval of the Draft Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting of February 10, 2025 (Attachment D).
MOTION: To approve the February 10, 2025, draft of the Administering Board Meeting Minutes.
M/S/Carried: Q. Norwood / A. Gums / Motion Carried

E. Public Comment: (Specific Agenda item(s): Audience Comment Period) – Guest Noah Gallo from the Alameda County Behavioral Health Department discussed the transition from the Mental Health Services Act to the Behavioral Health Services Act (Proposition 1). The new proposition, passed in March 2024, alters the funding of mental health and substance use programs. It's a 1% tax on millionaires that will focus on people with severe mental health conditions, housing and homeless services, and substance use programs. As part of the state-mandated process, Alameda County is seeking community feedback through focus groups, listening sessions, and an anonymous community input survey. The goal is to gather input from the community about mental health, housing, and substance use services across Alameda County.

F. Grantee Presentation:

- 1. A Diamond in the Ruff (Oakland) (Tracey Nails-Bell)** – A Diamond in the Ruff was founded in 2009. The organization focuses on empowering women facing life's obstacles. Programs include the Single Moms Pathways Program, which provides transitional housing for single women and mothers, as well as an 18-month sober living transitional home. Target Population: Single mothers aged 24-40 and their children aged from infancy to 13. Currently, the facility houses three single mothers and their children. Housing Program Structure: A 6 to 9-month housing program. Phases include stabilization and assessment, employment opportunities, life skills workshops, counseling, parenting classes, and workforce development. 2024 Achievements: Served 36 families, opened Arlene House (two Victorian houses with 16 bedrooms), started a community garden project, partnered with Urban University. Success Metrics: 50% of participants complete the program, and many obtain educational credentials; some pursue higher education, such as nursing or master's degrees.
- 2. Chabot Las Positas Community College District (Alameda County) (Alcian Lindo)** – The Chabot College Tri-Valley Pathway to Employment program's mission is to empower individuals and communities by creating career education and economic opportunities. Program Services: Free career services, Resume reviews, Mock interviews, Career exploration, soft skills training, and Workshops on career processes. Target Population: Adults receiving public assistance and Low-Income individuals. Adults with disabilities, Re-entry individuals, Refugees, Unhoused community, College students. Program Components: The Pathways to Employment Program targets 22 individuals annually, with a focus on healthcare, transportation, logistics, and manufacturing. It provides group mental health counseling and offers free tax preparation services. Outcomes (2023 + 2024): A total of 44 trainees, 41 of whom obtained credentials/certificates, 29 maintained employment at a livable wage (with an average hourly wage of \$23-\$35), 38 received free tax preparation services, and 27 completed group mental health counseling. Participants are provided with laptops, offered monthly stipends, connected with industry mentors, and focused on professional development and career advancement.
- 3. Lighthouse Community Public School (Oakland) (Rich Harrison and Joshua Weintraub)** – Lighthouse Community Public Schools serves 1,600 students from TK to 12th grade on two campuses in East Oakland. The student body comprises 97% students of color, 90% of whom qualify for low-income free or reduced lunch, 50% are English language learners, 15% are special education students, and 5% are unhoused students. Program Highlights: Project Touchdown Tutoring Program - Focuses on math and science tutoring, serving 69 students, with an 82% increase in math confidence and a 100% family recommendation rate. Internship Opportunities: Initially partnered with BART for summer internships, placed students with Pacific Charter School Development, provided media arts production internships, and offered stipends above minimum wage. Educational Outcomes: 85% of students were accepted to four-year colleges and pursued diverse post-graduation paths, including college, trade programs, and work. Goals: End generational poverty, provide access to higher education and skills training, create career and educational opportunities, and support students in securing living-wage jobs.
- 4. Hack the Hood (Oakland) (Samia Zubar)** – Hack the Hood provides free tech education to youth aged 14-25. Three main programs: Hustle, Build, and Drive, serving Black, Latina, Indigenous, and API youth. Program Components: Hustle Program - No prior tech experience required. Explore a tech career, receive a \$500 stipend upon completion, and a Free laptop is provided. Build Program: Advanced technical training, \$500 stipend, and a Free laptop. Drive Program: Partnership with Laney Community College, offering a Data Science Certificate Program, a \$250 monthly stipend, and College course support. Key Outcomes (AC-OCAP participants): A total of 94 students were served, with 71% aged 14-

17. Notably, 89% reported increased technical skills, 93% showed increased confidence in tech careers, and 89% expressed interest in continuing education. Challenges: Employment placement gaps, Limited employer internship opportunities, and improving data collection and evaluation. Future Goals: Enhance technical curriculum, build stronger career pathways, and develop robust alumni support services.

G. Community Action Partnership Board (CAP) Updates:

1. Approval of Private Sector Board Reappointment (A. Ford) (Attachment G1)

MOTION: To approve Andrea Ford's membership to the Board, with the proposed addition of a friendly amendment to follow up and ensure compliance.

M/S/Carried: P. Schader / A. Gums / Motion Carried

2. District 5 Elected Official Appointee Designation Request (J. Guzman) (Attachment G2)

MOTION: To approve Josephine Guzman's membership to the Board.

M/S/Carried: Q. Norwood / R. Matly / Motion Carried

3. Executive Committee

a. **AC-OCAP By-Laws Update** – Chair M. Rivera shared the Bylaws Review Status, noting that the subcommittee members are P. Schader and Q. Norwood. Current Progress: Completed review of "easy" changes, focusing on language that is not specific to Alameda/Oakland, and working on documenting the changes. Key Focus Areas: Reviewing current language, adding details about board roles, and ensuring proper documentation. Document Management: Monique noted that she shouldn't be the sole owner of master copies. Planning to distribute documents through appropriate channels, she sent her notes and documents to staff T. On for review. Additional Considerations: Not only updating the language but also defining specific board roles and responsibilities and ensuring a comprehensive update to the Bylaws. Next Steps: Continue subcommittee work, develop more detailed board role descriptions, and prepare updated Bylaws for board review.

4. Fund Development

a. **Funding: Federal Funding Updates** – Chair M. Rivera noted that no formal meetings had been held. R. Matly suggested finalizing funding sources by March 27th. Proposed working on the plan after the current meeting or during a separate 30-minute session. Funding Considerations: M. Rivera mentioned they want to review three funding sources. Plan to discuss potential funding strategies in the next executive committee meeting. Need to finalize the details for the next board meeting. M. Rivera noted that they are behind schedule, as it is already March. Emphasized the importance of developing a comprehensive funding plan. Suggested M. Margolis would also be involved in the discussions.

5. Program Planning

a. **Community Action Month – Grantee Mixer** - A. Gums discussed exploring venue options for a Grantee-free mixer gathering. Consider locations such as Lake Chalet (approximately \$3,000 for 50 people), Calabash, and local minority-owned businesses. Event Considerations: Targeting 50 people, discussing appropriate per-person cost (between \$25-\$50), seeking potential discounts from local businesses, navigating the City of Oakland's contractor system for vendor selection. Retreat Planning: Need to schedule a retreat to discuss the 2026 funding cycle, organizational goals, and Strategic planning. Chair M. Rivera emphasized the importance of working with local businesses. Suggested finding smaller, potentially struggling local restaurants. Noted the need to follow Oakland's vendor selection process. Next steps: A. Gums will continue researching venue and catering options. Prepare a detailed proposal for the Executive committee. Plan the organizational retreat for goal setting and planning.

6. Advocacy

a. **CAP State Updates** - Q. Norwood discussed the Advocacy Committee Strategy plan, which aims to meet twice a month, focusing on three primary areas: communication and media platforms, outreach and relationship building, and organizing events and workshops. CalCAPA Advocacy Day is April 3rd. Q. Norwood and T. Love will attend the conference in Sacramento and set up meetings with legislators. The Advocacy Committee is seeking board permission to adopt CalCAPA's

legislative plan, meet with Assembly Member Santiago, and potentially meet with Senator Padilla, with additional explorations of meetings with other state representatives. D. Walker suggested connecting with existing CalCAPA during Tuesday's meetings.

H. Informational Item: Chair M. Rivera suggested skipping items H, I, and J due to time constraints and reconvening the discussion at the next Administrative Board Meeting on April 14th.

1. **2025 Advocacy Day in Sacramento – April 3, 2025 (Attachment H1)**
2. **Head Start Day Celebration and Community Resource Fair, Children's Fairyland – Friday, April 11, 2025, from 9:30 a.m. to 2:30 p.m. (Attachment H2)**
3. **Oath of Office and Form 700 – Discussion**
4. **Meeting Schedule (Revised) (Attachment H4)**
5. **Overall calendar – Discussion**

I. Community Action Partnership Programming Updates – Skipped

1. **Board Vacancies: Low-Income Districts #1 and #6, Elected Mayor and District #7, and Private Sector**
2. **VITA No-Cost Tax Preparation Service Update**

J. Open Forum: (General Audience Comment Period) – Community member Jabari Jordan briefly introduced himself as an interested citizen and appreciates the board's work in supporting community organizations.

K. Announcements - Skipped

- a. **United Seniors of Oakland and Alameda County**
- b. **Alameda County Social Services/Board of Supervisors**
- c. **City of Oakland**
- d. **Board Members/Others**

L. Attachments

- D** Approval of the (draft) ABM Minutes on February 10, 2025
- G1** Approval of Private Sector Board
- G2** District 4 Elected Official Appointee Designation Request
- H1** 2025 Advocacy Day in Sacramento – April 3, 2025
- H2** Children's Fairyland – Friday, April 11, 2025
- H4** Meeting Schedule (Revised)

M. ACTION ITEM: Adjournment

MOTION: To adjourn the meeting at 7:45 pm.

M/S/Carried: Q. Norwood / D. Walker / Motion Carried.

The Next In-Person Meeting: [April 14, 2025](#)



MINUTES



**Alameda County-Oakland
Community Action Partnership (AC-OCAP)**

Administering Board Meeting (Standing)

Monday, April 14, 2025, 5:30 PM

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Monique Rivera (Chair), Sandra Johnson (Vice-Chair), David Walker (Secretary), Supervisor Lena Tam (Ryan Hughes – for Cesley Ford-Frost), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Josephine Guzman), Mitchell Margolis, Quantum Norwood, and Patricia Schader.

Board Member Excused: Dr. Kimberly Mayfield, Rana Bader Matly, and Diana Maravilla

Board Member Absent: Andrea Ford (Treasurer), and Alameda County Supervisor Nate Miley (Angelica Gums)

Board Vacancies: Low-Income District 1 & District 6, Elected District 7 (Councilmember Ken Houston), Elected Interim Mayor (Kevin Jenkins), and Private Sector.

Grantees: Tracey Williams (Urban University), Deja Lane, Sarah Voit and Jesse Pernader (The Alliance for Community Wellness-FESCO), Nina Scott, and Diane Jesus (Rubicon Programs), Lola Rockwell Brown, and Laura Ross (Operation Dignity, Inc.)

Guest(s): Noah Gallo (Alameda County Behavioral Health Department), and Michelle Edmonds (Community Member)

Staff: Dwight Williams

- A. Call to Order/Recite Alameda County-Oakland Community Action Partnership (AC-OCAP) Promise**
Chair M. Rivera called the April 14, 2025, Administering Board Meeting to order at 5:40 p.m. The AC-OCAP Promise was recited.
- B. Roll Call/Determination of Quorum**
Staff D. Williams performed Roll Call; NO QUORUM for Administering Board Meeting was established at 5:45 p.m. A Special Executive Meeting was held in place of the Administering Board Meeting.
- C. Approval of Agenda**
MOTION: To approve the April 14, 2025, Administering Board Agenda.
M/S/Carried: D. Walker / R. Hughes / Motion Carried
- D. Approval of the Draft Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting of March 10, 2025 (Attachment D) –** Chair M. Rivera and staff D. Williams agreed to postpone the meeting minutes for approval at the next Administering Board Meeting on May 12, 2025.

E. Public Comment: (Specific Agenda item(s): Audience Comment Period) – Guest Michelle Edmond introduced herself as the director of a nonprofit called Jamko Foundation Inc. She mentioned that the heart of their work is a marine training program certified by the DOL (Department of Labor) as a federal apprenticeship program. She specifically noted it as California's first such program. She also expressed interest as a potential board member for an open seat.

F. Grantee Presentation:

- 1. Urban University (Tracey Williams)** – Tracey Williams from Urban University presented the "Single Moms at Work" employment pathway program. The program aims to empower single mothers by enhancing their well-being and promoting upward mobility. Urban University was established in 1998 and has since focused on serving single mothers through professional development, soft skills training, and coaching. The university operates a resale store called "Urban Furniture and Boutique," which provides employment opportunities for single mothers and offers transitional employment, housing assistance, mentoring, and support services. Some challenges faced by the program include housing insecurity, resistance to childcare, low literacy levels, and a low attachment to high-wage employment. Tracey Williams emphasized the importance of building resilience and focusing on participants' strengths, and highlighting their potential rather than merely addressing their challenges.
- 2. The Alliance for Community Wellness-FESCO (Deja Lane, Sarah Voit, and Jesse Pernader)** —The Alliance for Community Wellness organization's mission is to support unhoused families. Its goal is to assist families transitioning from crisis to stability by helping them find housing and providing services within Alameda County. The presentation also included a personal story from Jesse Pernader, a former client who successfully transitioned from homelessness to permanent housing with his family.
- 3. Rubicon Programs (Nina Scott and Diane Jesus)**—Rubicon Programs' mission is to help people break the cycle of poverty and provide economic mobility through four service pillars: Assets, Community and Wellness, Connections and Resources, and Income. The program offers a unique approach with personalized career planning, labor market education, resume development, job search assistance, mock interviews, and addressing individual barriers. The organization emphasizes holistic support and individual empowerment through education and career development.
- 4. Operation Dignity, Inc. (Lola Rockwell Brown and Laura Ross)** – Operation Dignity serves veterans across the United States, primarily in Alameda County. 2024 Point-in-Time Count: There are 5,500 homeless individuals in Oakland, and approximately 495 (9-10%) are homeless veterans. Additional support includes providing clipper cards for transportation, offering Uber rides for critical appointments, creating "starter kits" for new housing, and personalized case management. Its unique approach focuses on rebuilding trust, comprehensive support beyond housing, individualized service plans, and emphasis on veterans' dignity and potential.

G. Community Action Partnership Board (CAP) Updates:

- 1. Approval of CDBG Oakland District 2 Membership for CSBG, District 2 Mitchell Margolis (Attachment G1)**
MOTION: To approve Mitchell Margolis' membership to the Board.
M/S/Carried: D. Walker / S. Johnson / Motion Carried

2. District 3 Elected Official Appointee Designation Request for Tonya Love (Attachment G2)

MOTION: To approve Tonya Love's membership to the Board.

M/S/Carried: D. Walker / S. Johnson / Motion Carried

3. Executive Committee

- a. NCAF Updates – Chair M. Rivera met with the National Community Action Foundation (NCAF) in Washington, D.C. The meeting was "somewhat grueling" and "depressing" due to the discussions about funding. However, there was positive news regarding the Community Services Block Grant (CSBG); funding is being reallocated, which means the money will remain within the budget. As of a week before the meeting, there were no significant updates or changes regarding the funding. M. Rivera also discussed her conversations with legislative offices about the importance of sharing personal stories demonstrating the value of community action programs. She used Jesse Pernader's story as an example of an individual who worked hard and improved his life through support services.
- b. **Noah Gallo's Mental Wellness Survey** – Noah Gallo from the Alameda County Behavioral Health Department discussed a survey related to Proposition 1, which was on the ballot in March 2024. The survey aims to gather feedback on proposed Mental Health Services Act changes. It requires input from 24 to 35 stakeholder groups and focuses on behavioral health services and housing. The changes outlined in Proposition 1 aim to allow treatment for substance use issues and to create new beds for individuals with behavioral health conditions. Funding for these initiatives is set to begin in July 2026. A digital link to the survey will be available, and responses can be submitted via email or paper. Submissions are due May 31; participants should indicate their organization in question 32. Chair M. Rivera noted that the survey would be sent to board members and all grantees. There were some technical issues with the QR code previously. This survey is part of Alameda County's strategic planning for behavioral health services.

[ALAMEDA COUNTY BEHAVIORAL HEALTH Behavioral Health Services Act \(BHSA\) Community Input Survey for FY 26-29 Integrated Plan](#)

- c. **AC-OCAP By-Laws Update**—Chair M. Rivera mentioned that nothing was done with the bylaws the previous week because they went to Sacramento. She noted that they still need to meet with the bylaws team, which consists of P. Schader, Q. Norwood, and M. Rivera.

4. Fund Development

- a. **Funding: Federal Funding Updates** - Chair M. Rivera reported that they agreed to move forward with fundraising initiatives. She mentioned that R. Matly has compiled a list of potential funding agencies, including the San Francisco Foundation. The plan is to simply reach out and request funding. Staff D. Williams stated that if we receive a check, we will find a way to accept it within the city's regulations and existing Bylaws. The overall strategy appears to be straightforward and opportunistic, focusing on gathering potential funding sources without extensive pre-planning.
- b. **Nonprofit and other local agency funding** – None
- c. **Updates on Funding Research (other CAPs) and State** – None

5. Program Planning

- a. **2025 Programs** – Chair M. Rivera stated that the Program Planning Committee is still working on their 2025 program. The committee has been brainstorming potential event ideas and their purposes.
- b. **Community Action Month – Service Day and Community Engagement** – None

6. Advocacy

- a. **2025 Programs** - Q. Norwood asked questions the 2025 program planning and requested more

specifics regarding what "2025 programs" entail. He sought a better understanding of the Advocacy Committee's plans. To address this, he suggested creating a detailed timeline. Additionally, he noted that T. Love would like to reach out to assembly members and senators to track progress on the legislation discussion.

- b. **CAP State Updates**—T. Love highlighted their CalCAPA Sacramento trip, during which they learned about the state legislative advocacy plan, identified bills to support, and advocated for six specific bills.

Supported Legislative Bills:

- Reimbursement for federal payment delays
- Requiring Medi-Cal to work with community organizations.
- Allowing EBT for fresh produce purchases
- Expediting development around community colleges
- Regional transportation funding
- Supporting statewide 211 services.

Additional Actions:

- Submitted legislative agenda to Alameda County Democratic Party
- Planned to follow up with legislators in a month.
- Considering approaching Oakland City Council

Transportation Funding Emphasis:

- Highlighted the critical need for regional transit support.
- Noted, the Bay Area is unique in not supplementing public transportation.
- Stressed the importance of preventing transit system failure.

Follow-up Plans:

- Call legislators to ensure bill support.
- Continue advocacy efforts.
- Explore additional legislative support opportunities.

H. Informational Item:

1. **Oath of Office and Form 700**—Staff D. Williams mentioned that Form 700 submission is due April 1st. If not submitted, members will be billed (approximately \$10) per day. He noted that members who have not taken the oath of office and completed Form 700 are not eligible to vote in the meeting.
2. **Needs Assessment Surveys (Attachment H2)** - The AC-OCAP Community Needs Assessment Survey was sent electronically to the Board members last week. Staff D. Williams expressed concern about the Board's low response rates and wondered if we would receive 13 completed surveys by the next Administering Board meeting. The preferred submission method is electronic, as it is easier to score than paper copies, which require manual input. On April 18th, 2025, Staff D. Williams spent time at Oakland's Children Fairyland at Lake Merritt collecting 40-50 surveys, targeting HeadStart staff and parents. The preferred return date for the surveys is April 28th. D. Williams noted that staff will resend the surveys electronically to board members. The goal is to complete all surveys before next month's community needs assessment presentation. D. Williams emphasized the importance of timely and comprehensive survey completion to support the community needs assessment process.
3. **Meeting Schedule (Revised) (Attachment H3)** – None
4. **Takeaways from 2025 Advocacy Day in Sacramento (April 3, 2025)** – See item 6b.

I. Community Action Partnership Programming Updates:

1. **Board Vacancies: Low-Income Districts #1 and #6, Elected Mayor and District #7, and Private Sector –** Staff D. Williams noted several vacancies in District 1, District 6, District 7, and the Elected Mayor position.
2. **VITA No-Cost Tax Preparation Service Update (Attachment I2)** - The VITA (Volunteer Income Tax Assistance) program ended on April 10th. A Volunteer Celebration is scheduled for Wednesday, April 16th, from 4:30 pm to 6:30 pm at the West Oakland Public Library, 1801 Adeline St., Oakland. A taco cart, pizza, and light refreshments will be provided. D. Williams encouraged Board Members to attend and recognize volunteers. Program Performance: The numbers exceeded last year's, with an approximately 30% return increase compared to the previous year.

J. Open Forum: (General Audience Comment Period) – None

K. Announcements:

- a. **United Seniors of Oakland and Alameda County**—S. Johnson announced the Healthy Brain Initiative presentation, which will take place on May 5th at the Eastmont Town Center, located at the Golden Age Senior Center, from 11:30 a.m. to 12:30 p.m. Lunch will be provided for registered attendees. This presentation will focus on brain health and Alzheimer's disease. Additional handouts will be available throughout the event.
- b. **Alameda County Social Services/Board of Supervisors** – R. Hughes announced that he will assist Noah Gallo at the Earth Day event on Saturday. He offered to help distribute the QR code for the survey and suggested that he could have attendees fill out surveys while at the event.
- c. **City of Oakland** – T. Love encouraged Oakland residents to vote in the upcoming election.
- d. **Board Members/Others** – D. Williams mentioned that while in Washington, D.C., he had the opportunity to meet with Senator Cory Booker, Jamie Raskin, and Mikey Sherrill.

L. Attachments

- D** Approval of the (draft) ABM Minutes on March 10, 2025
- G1** Approval of CDBG Oakland District 2 Membership
- G2** District 3 Elected Official Appointee Designation Request
- H2** Needs Assessment Surveys
- H3** Meeting Schedule (Revised)
- I2** VITA Celebration flier

M. ACTION ITEM: Adjournment

MOTION: To adjourn the meeting at 7:30 pm.

M/S/Carried: S. Johnson / P. Schader / Motion Carried.

The Next In-Person Meeting: May 12, 2025 at in San Leandro, CA.



JAMKO FOUNDATION INC.

www.jamkofoundation.org

1-877-JAMKO-54

From the desk of Michelle Edmond, MBA

To AC-OCAP Administering Board:

I am Michelle Edmond, Founding Executive Director of Jamko Foundation, Inc. I am honored and privileged to be invited to seek a position on the AC-OCAP Administering Board. I would like to take this opportunity to introduce myself and the work of Jamko Foundation, Inc.

I have been a resident of Oakland for 25 years. In 2001, I bought my home in Oakland. In 2003, I was married in Oakland. For the last 21 years my husband Lawrence and I have raised and educated our two children, ages 20 and 16, right here in Oakland.

Jamko Foundation, Inc., founded in Oakland, CA December 2019, is a national 501(c)(3). Jamko works to ignite hope and provide tangible opportunities for people facing poverty and oppression. We partner with vision-aligned agencies + projects that seek to stabilize a person in 5 key areas: Education, Employment, Finances, Housing and Healthy Well-being.

At the heart of our vision is the U.S. Dept of Labor registered Merchant Mariner Apprenticeship Training Program, opening doors for Opportunity Youth and Adults to gain skills, credentials, and careers in the maritime industry—bridging potential to prosperity.

In order to eradicate poverty of mind, body, spirit, Jamko focuses on building organizational capacity and strengthening leaders. We share our expertise in business marketing, accounting, sales, and communications to help programs better serve their communities. Collaboration and support are key to achieving meaningful change.

Professional Experience. I served as Executive Director for Soldiers Against Violence Everywhere (SAVE Oakland) and Sinkler Miller Medical Association. I have a wealth of experience in business marketing, sales, and communications, having held Manager, Director and Assistant Vice President roles at MTV Networks, Sybase, Wells Fargo, and Charles Schwab.

I hold a Bachelor of Arts (BA) in English from UCLA and an MBA in Marketing from USC Marshall School of Business.

Kind regards, Michelle

Michelle Edmond, MBA

Executive Director | Founder

Jamko Foundation, Inc. 877-JAMKO-54



MISSION

Helping Eradicate poverty
of mind, body ,spirit

VISION

Jamko Foundation, Inc., founded Dec 2019, is a boutique 501(c)3 agency working to address racial and social inequities for Black + People of Color in ways that spark hope and offer real tangible help for people experiencing poverty and oppression.

PURPOSE



Jamko partners with vision-aligned local agencies + projects that deliver services and opportunities to low income black and communities of color in Oakland, East Bay and the Greater Bay Area.

We center work that seeks to stabilize a person in 5 key areas: Education, Employment, Finances, Housing, Healthy Well-being.





Business Formation
Homeless Outreach
 W. Oakland Job
 Resource Center
 [2 mo. pilot]



Homeless Outreach
 W. Oakland Job
 Resource Center -
 [1 Year Contract]
 Patricia Ramos
 Robert Read join Board



Homeless Outreach
 W. Oakland Job
 Resource Center

Relaunch
The Anchor Program
 Pilot Class 10
 trainees

Capacity Building
 Trained 30+
 Nehemiah
 Project/
 One Page Biz Plan
Fiscal Sponsor
 Backpack, Nehemiah,
 Anchor



The Anchor Program
 2023 Class 3 trainees
 New Trainer + Admin

Capacity Building
 Trained 200+ leaders
 Nehemiah Project +
 Occur Consulting

Fiscal Sponsor
 Backpack, Nehemiah,
 Anchor





JAMKO
FOUNDATION
INC.



5th

ANNIVERSARY



CAPACITY BUILDING WEBINARS



Delivered 6 live webinars for Davidson-Davie Small Business Center, North Carolina



Davidson-Davie
COMMUNITY COLLEGE

MERCHANT MARINER TRAINING APPRENTICESHIP

- Awarded California Youth Apprenticeship Planning Grant
- May 2024 - Aug 2025
- Key Deliverables:
 - CA Youth Apprenticeship 16-24 y.o.
 - Dept of Labor (DOL) Apprenticeship
 - Dept of Rehabilitation vendor
 - So. Cal Program Expansion - West Cal Academy
- AAMA African-American Male Achievement Pilot, McClymmonds H.S.



ORANGE
COAST
COLLEGE WATERFRONT
CAMPUS



WestCal Academy



U.S. DEPARTMENT OF LABOR



JOIN US !



JAMKO FOUNDATION INC.

MERCHANT MARITIME TRAINING

TRAIN WITH 30 YEAR MERCHANT MARINER

Training Program:

- M-Th, 8a-2p, 8 weeks
- Hands-on Work-based Training
- Restore Historic Maritime Vessels
- Support with Documentation, Certification and Licensing
- Intro to Maritime Industry/Unions
- Financial Literacy and 1:1 Counseling

LEARN

GROW

- Must be 18+
- Good Health
- Able or Willing to Swim
- No Fear of Heights, Water or Fire!

Space is Limited. Respond by July 31.

Call/Text: 877-526-5654

Provide your name & phone number



DISCOVER



MINUTES



Alameda County-Oakland Community Action Partnership (AC-OCAP)

Advocacy Committee Meeting Thursday, April 10, 2025, 5:30 PM

Committee Members Present: William B. "Quantum" Norwood II (Chair), Councilmember Carroll Fife (Tonya Love), and Councilmember Noel Gallo (Josephine Guzman)

Staff: Dwight Williams and Thea On

1. Roll Call/Determination of Quorum

Staff T. On performed Roll Call, a quorum was established at 5:30 p.m.

2. Approval of Agenda

MOTION: To approve the April 10, 2025, Advocacy Committee Meeting Agenda.

M/S/Carried: T. Love / J. Guzman / Motion Carried

3. Approval of Minutes from Advocacy Committee Meeting on March 13, 2025 (Attachment 3).

MOTION: To approve the Advocacy Committee Meeting Minutes on March 13, 2025.

M/S/Carried: T. Love / J. Guzman / Motion Carried

4. Public Comment: (Specific Agenda Item(s): Audience Comment Period) – T. Love suggested adding a standing agenda item for committee members to report on their Advocacy work. She wanted to share what she's been doing between meetings, such as her work on legislative bills and advocacy efforts.

5. Discussion Item: Leverage existing advocacy organizations that fight poverty to amplify impact, build on established networks, and drive meaningful change (ATTACHMENT 5) – The Committee discussed a strategy document with six key points for leveraging Advocacy organizations:

- Establishing partnerships with organizations fighting poverty
- Amplifying efforts through media and campaigning
- Fundraising and resource distribution
- Mobilizing volunteers
- Measuring and optimizing impact
- Multi-community engagement

Staff D. Williams suggested focusing on one bill, while T. Love argued they could apply these strategies flexibly across multiple bills. She shared her experience working on legislative staff, where handling multiple bills simultaneously was common. The committee agreed that the strategy would depend on the specific bill and current needs. For example, some bills might require more partnership establishment, while others might focus on volunteer mobilization or media amplification. Ultimately, they decided to have T. Love provide more detailed guidance on implementing these strategies in their next working meeting to create a comprehensive approach to advocacy.

6. Discussion Item: Establish a Framework for the Advocacy Budget – T. Love suggested waiting until they have a full year of experience to understand their budget needs. Q. Norwood emphasized the need for a budget to cover potential expenses like travel to Sacramento, Zoom conferences, and possible event sponsorships. Staff D. Williams advised preparing a specific, detailed budget proposal that clearly outlines intended uses of funds. T. Love proposed an alternative approach of requesting money on a case-by-case

basis and tracking expenses for future budget planning. The committee discussed the administrative challenges of budget approval, including: the need to present to the administrative board, potential delays in fund disbursement, and reimbursement processes. They ultimately agreed to have T. Love develop a budget proposal, discuss it in their next meeting, and prepare to present it to the administrative board.

7. Discussion Item: Approve the “Commission on the Elimination of Poverty” initiative for submission to the Legislative Counsel. (Attachment 7) – Q. Norwood presented the "Commission on the Elimination of Poverty" initiative, which he originally drafted in 2021.

a. Initiative Details:

- Aims to include poverty eradication in California's outlook.
- Establish a 27-member commission reflecting racial, gender, and geographic diversity.
- Focus on housing, food, healthcare, education, transportation, childcare, living wages, and income support.

b. Commission Composition:

- Includes representatives from various sectors and communities.
- Members would represent different perspectives, including those who have experienced poverty.

c. Discussion Points:

- Previous attempts to pass similar initiatives.
- Reasons for previous failures
- Potential challenges from government entities

d. Next Steps:

- Q. Norwood will prepare a detailed plan.
- The committee will review the initiative in their next working meeting.
- They plan to submit a comprehensive proposal to the Administrative Board.

8. Open Forum: (General Audience Comment Period) – None

9. ACTION ITEM: Adjournment

MOTION: To adjourn the meeting at 6:30 pm

M/S/Carried: J. Guzman / T. Love / Motion Carried.

The Next In-Person Meeting: **May 8, 2025**