



Alameda County - Oakland



Community Action Partnership (AC-OCAP)

Visit us on the web or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To End Poverty within the City of Oakland and throughout Alameda County

Core Values: Community-Driven | Equitable | Collaborative | Impactful | Results-Driven

Our Promise: Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Meeting / Special Executive Committee Meeting (Standing)

Monday, February 10, 2025, 5:30 p.m.

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 2

The Public May Observe and/or Participate in This Meeting by:

To make public comments, community members will need to do so in person at the published location.

To observe the meeting by video conference, please use the Zoom participation link:

<https://us06web.zoom.us/j/84568048452?pwd=i27xutdruShodfPxyJ5z2GGCZu1JCl.1>

Meeting ID: **845 6804 8452**

Passcode: **962117**

Board Members: Monique Rivera (Board Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), Mitchell Margolis, David Walker, Rana Bader Matly, Patricia Schader, William B. "Quantum" Norwood II, Diana Maravilla, Mayor Rep (Dr. Kimberly Mayfield), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Josephine Guzman), Supervisor Lena Tam (Cesley Ford- Frost), Supervisor Nate Miley (Angelica Gums).

Board Vacancies: Low-Income District 1 & District 6, Elected District 7 (Councilmember Ken Houston), Elected Mayor (Kevin Jenkins), and Private Sector.

Staff: Dwight Williams, Thea On, Maria Huynh, Jacqueline Jacobs, and Don Raulston.

DEFINITION OF TERMS:

- **Action Item:** motion or recommendation requiring official vote and approval of the Alameda County - Oakland Community Action Partnership Board to be effective.
- **Informational Item:** shall mean an agenda item consisting only of an informational report that does not require or permit board action.



Alameda County – Oakland
Community Action Partnership (AC-OCAP)



AGENDA

A	5:30 p.m.	Call to Order/ Recite AC-OCAP Promise
B	5:35 p.m.	Roll Call/ Determination of Quorum
C	5:40 p.m.	Approval of the February 10, 2025, Meeting Agenda ACTION ITEM:
D	5:45 p.m.	Approval of the (draft) Minutes for Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting on January 13, 2025 – Attachment D ACTION ITEM:
E	5:50 p.m.	Public Comment: (Specific Agenda Item(s): Audience Comment Period)
F	6:00 p.m.	Grantee Presentations <ol style="list-style-type: none"> 1. Change to Come (Oakland) 2. Fremont Family Resource Center Corporation (Alameda County) 3. Lao Family Community Development (Oakland) 4. St. Mary's Center (Oakland)
G	6:55 p.m.	Community Action Partnership Board (CAP) Updates: <ol style="list-style-type: none"> 1. Approval of CDBG Oakland District 5 Membership for CSBG, District 5 Monique Rivera – Attachment G1 ACTION ITEM: To Approve M. Rivera's membership to the Board. 2. Approval of CDBG Oakland District 7 Membership for CSBG, District 7 Patricia Schader – Attachment G2 ACTION ITEM: To Approve P. Schader membership to the Board. 3. District 4 Elected Official Appointee Designation Request (Angelica Gums) – Attachment G3 4. Installation of new officers (David Walker, Board Secretary) 5. Resolution to jointly notice the AC-OCAP Administering Board meetings with special Executive Committee meetings from January 2025 to December 2025. – Attachment G5

The meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



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		<p>ACTION ITEM: To vote on a Joint Resolution in the event a quorum is not achieved for the Administering Board Meeting, the Administering Board delegates the Executive Committee to act on its behalf.</p> <p>6. Resolution to allow Assistant City Administrator LaTonda Simmons to sign all documents for AC-OCAP operations. – Attachment G6</p> <p>7. Executive Committee</p> <ul style="list-style-type: none"> a. Funding: Federal Funding Updates b. AC-OCAP By-Laws Update <p>8. Program Planning</p> <ul style="list-style-type: none"> a. Funding: Nonprofit and other local agency funding b. Walk to End Poverty <p>9. Advocacy</p> <ul style="list-style-type: none"> a. CAP State Updates b. Funding: Updates on Funding Research (other CAPs) and State <p>10. NCAF Washington D.C. (March 11th to March 14th) – Attachment G10</p> <p>11. May Day Presentation – How to Schedule Visits to Representatives in Sacramento</p> <p>12. May 12, 2025, Administering Board Meeting – Location to be decided.</p>
H	7:10 p.m.	<p>Community Action Partnership Programming Updates - Dwight Williams</p> <ul style="list-style-type: none"> 1. Board Vacancies: Low-Income Districts #1 and #6, Elected Mayor and District #7, and Private Sector. 2. VITA No-Cost Tax Preparation Service Update 3. Organizational Standards Status Update – Attachment H3 4. 2024 Budget Expenditures thru December 2024 – Attachment H4
I	7:20 p.m.	<p>Open Forum: (General Audience Comment Period)</p>
J	7:25 p.m.	<p>Announcements</p> <ul style="list-style-type: none"> a. United Seniors of Oakland and Alameda County b. Alameda County Social Services/ /Board of Supervisors c. City of Oakland d. Board Members/Others

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Alameda County - Oakland



Community Action Partnership (AC-OCAP)

K	7:25 p.m.	Attachments D Draft January 13, 2025, Administering Board Meeting Minutes G1 AC-OCAP Membership Application for CSBG District 5 G2 AC-OCAP Membership Application for CSBG District 7 G3 District 4 Elected Official Appointee Designation Request G5 Draft Resolution for Joint ABM and EBM G6 Board Resolution for LaTonda Simmons G10 NCAF Washington D.C. (March 11 th to March 14 th) H3 Organizational Standards Status Update H4 2024 Budget Expenditures thru December 2024
L	7:30 p.m.	Adjournment a. Next In-Person Meeting: <u>March 10, 2025</u>

The meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



MINUTES



**Alameda County-Oakland
Community Action Partnership (AC-OCAP)**

Administering Board / Special Executive Committee Meeting
Monday, January 13, 2025, 5:30 PM
City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Monique Rivera (Chair), Sandra Johnson (Vice-Chair), Supervisor Lena Tam (Cesley Ford-Frost), Mitchell Margolis, David Walker, Alameda County Supervisor Nate Miley (Angelica Gums), Councilmember Carroll Fife (Tonya Love), Patricia Schader, Quantum Norwood, and Rana Bader Matly.

Board Member Excused: Andrea Ford (Treasurer), Mayor Representative (Dr. Kimberly Mayfield), Diana Maravilla, and Councilmember Noel Gallo (Josephine Guzman).

Board Vacancies: Low-Income District 6, Elected District 7 (Councilmember Ken Houston), and Private Sector.

Staff: Dwight Williams and Thea On.

Grantees: Ami Rowland (CHC - Covenant House California), Rahkii Holman (Community Works West, Inc), Maeve Elise Brown (HERA - Housing and Economic Rights Advocates), Davina Kerrelola, and Viviana Soto (Love Never Fails).

A. Call to Order/Recite Alameda County-Oakland Community Action Partnership (AC-OCAP) Promise
Vice Chair S. Johnson called the January 13, 2025, Administering Board Meeting to order at 5:35 p.m. The AC-OCAP Promise was recited.

B. Roll Call/Determination of Quorum
Staff T. On performed Roll Call; NO QUORUM for Administering Board Meeting was established at 5:37 p.m.
MOTION: To approve the Special Executive Meeting in place of the Administering Board.
M/S/Carried: C. Ford-Frost / M. Margolis / Motion Carried.

A quorum was then established later and switched to the Administering Board.

MOTION: To end the Special Executive Meeting at 6:52 and reconvene as the Administering Board.
M/S/Carried: C. Ford-Frost / M. Margolis / Motion Carried.

C. Approval of Agenda
MOTION: To approve the January 13, 2025, Administering Board Agenda.
M/S/Carried: M. Rivera / C. Ford-Frost / Motion Carried.

D. Approval of the Draft Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting of December 9, 2024 (Attachment D).
MOTION: To approve the draft December 9, 2024, Administering Board / Special Executive Committee minutes with the agreement that Q. Norwood's request would be noted and addressed in the next AC-OCAP Annual Outcomes report, rather than being added to the current meeting minutes.

M/S/Carried: A. Gums / P. Schader / C. Ford-Frost Abstained / Motion Carried.

E. Public Comment: (Specific Agenda item(s): Audience Comment Period) – None

F. Grantee Presentation:

- 1. Covenant House California (CHC) (Ami Rowland) –** CHC's goal is to ensure that an experience of homelessness for a young person is brief, rare, and non-reoccurring, and decrease the likelihood of them entering the pipeline of chronic adult homelessness. They aim to provide low-barrier, youth-centered spaces and services that will help Oakland's Community Action Partnership meet its goal of ending homelessness. CHC serves the Oakland community of young people ages 18-24 experiencing homelessness and human trafficking through shelter in their Safe Haven program and support in the onsite Wellness Center. CHC Services include housing, food, showers, laundry, case management, enrollment in the Continuum of Care's Coordinated entry, counseling, and more. These services foster an environment that allows young people time and space to stabilize, connects young people with community resources, and helps young people build a path toward ending generational poverty. CHC has a commercial kitchen where they help participants earn their Safe Serve certificate and pay them to work alongside the chefs and maintenance team. They do a lot of support and skill-building activities, like helping participants with painting, assembling furniture, and other hands-on work. They previously operated a program called Dream Catcher for 12-17-year-olds but had to close it due to a lack of funding and low participation during the pandemic. They now focus on serving 18-24-year-olds, which is a challenging age group since they are no longer minors but still need a lot of support transitioning to adulthood and independent living. CHC tries to support shared housing and help participants find affordable locations they feel safe in, but it's very difficult for this age group to find sustainable employment and housing in the area.
- 2. Community Works West, Inc. (Rahkii Holman) –** Community Works West, Inc. has a mission to prevent people from entering the justice system and improve outcomes for those already involved, with a focus on restorative justice. Their Return, Restore and RISE program provides direct service and policy work, including leadership development programs, restorative justice diversion, survivor empowerment, re-entry support, and more. The program connects participants with case managers who have relevant lived experience to provide mentorship, guidance, and assistance in areas like employment and housing. They have seen high rates of retention and low rates of recidivism for their program participants. They also face challenges like varying levels of participant readiness and local politics/stigma. Rahkii Holman shared a success story of helping a young participant who was living in his vehicle get connected with both employment and housing through their wraparound services. Their program offers financial support like stipends, gift cards, and help accessing banking services to support participants.
- 3. Housing and Economic Rights Advocates (HERA) (Maeve Elise Brown) –** HERA is a nonprofit law office with a broad economic justice and anti-discrimination mission. They help clients with household debt, credit issues, unlawful debt collection, and errors in credit reporting. Housing is a core focus, as they believe safe and affordable housing is essential for people to be able to survive, keep a job, and thrive. They work with both tenants and homeowners. For tenants, they provide free legal services and workshops on issues like habitability problems and illegal rent increases. For homeowners, they assist with foreclosure defense work and help with issues like mortgage servicer abuse. For homeless individuals, they assist with building credit, accessing housing, and advocating for fair housing protections. They also provide estate planning services on a sliding scale to help people protect their assets and empower trusted individuals to make sound decisions. Maeve Elise Brown, HERA Founder, emphasized that debt and credit issues disproportionately impact women, people of color, immigrants, and other marginalized groups.
- 4. Love Never Fails (LNF) (Davina Kerrelola and Viviana Soto) -** Love Never Fails empowers people to express their best sense of humanity by providing training and career placement opportunities, with a focus on those impacted by human trafficking. Their main program is the Tech Academy, which offers a pathway

of pre-training, a career readiness boot camp, and various IT training modules (100, 200, 300, and 400 series). The 100-series provides introductory computer and mobile device courses. The 200-series focuses on technical IT certifications like AWS, CCNA, and CompTIA A+. The 300-series covers project management, and the 400-series is an entrepreneurship track. LNF partners with organizations like Merritt College and Renaissance Center to provide college credits and entrepreneurship training. The demographics of their participants show that a majority are female, from the Black/BIPOC community, and earn less than \$15,000 per year. They currently have 42 program participants, with 25-30 in internships and 11 in career placement roles. One of their biggest challenges is effectively engaging the 18-24-year-old population. They are offering \$1,000/month stipends for 6 months to incentivize participation. They also offer safe houses and provide housing support for participants, including those with a formerly incarcerated background.

G. Community Action Partnership Board (CAP) Updates:

1. Executive Committee

- a. **Funding: Federal Funding Updates** – Chair M. Rivera stated that the Executive Committee will be focusing on three areas - Program Planning, Advocacy, and Fund Raising. Breaking into separate committees will enable the Board to better manage the workload.
- b. **AC-OCAP By-Laws Update** – Chair M. Rivera stated that the Executive Committee will be reviewing the By-Laws during their January meeting. Q. Norwood expressed interest in being involved in the by-laws update. M. Rivera expressed an openness to having Q. Norwood's participation. P. Schader stated that it's not enough for board members to just show up to the monthly meeting. There is more of a commitment expected from board members. She felt it would be beneficial to discuss board members' duties and expectations so that everyone is clear on what is required of them as part of this board.

2. Program Planning Funding: Nonprofit and other local agency funding.

- a. Program Planning Chair A. Gums clarified that the program planning committee will likely be focused this year on planning for the Walk to End Poverty event, as well as preparing for Community Action Month in May. She acknowledged that the funding focus may shift more to the funding committee. R. Matly suggested shifting the focus of the funding efforts away from non-profits and local agencies and instead focusing on reaching out to corporations that could better align with the mission and vision of AC-OCAP. Chair M. Rivera stated that they should not make decisions here during the meeting, and instead, the funding committee should discuss research options, such as reaching out to foundations like the San Francisco Foundation, before making any decisions. M. Rivera emphasized the need to be strategic about any corporate partnerships to ensure alignment with the organization's goals.

3. Advocacy

- a. **CAP State Updates** – Advocacy Chair D. Walker stated that he did not attend the ELAC CalCAPA meeting for this week but will provide an update at the next board meeting in February. D. Walker also noted that there were some advocacy-related items in the strategic plan from the board retreat that he plans to discuss at the upcoming Advocacy Committee meeting on Wednesday, January 15th.
- b. **Funding: Updates on Funding Research (other CAPs) and State** – None

4. Membership Terms and Applications Updates (M. Rivera, P. Schader, A. Gums, and A. Ford) – Staff T. On stated that the board membership renewal applications were due on December 31st. She has received an application from M. Rivera and awaiting applications from others. Board members who had applications due should email their applications to her by the end of this week.

5. 2025 CalCAPA Advocacy Day April 2nd – April 3rd (Attachment H5) – The Board discussed the CalCAPA event taking place in Sacramento on April 2nd through April 3rd. Chair M. Rivera emphasized the importance of board members attending this event, as it would provide valuable connections and insights into how other Community Action Partnership (CAP) organizations operate. Staff D. Williams confirmed they have the budget to have a good showing from the AC-OCAP board at the event. D.

Williams suggested the board submit their applications to get registered for the event and to get the applications in before the next board meeting. There was discussion about potentially structuring the event as a two-day affair - the first day for internal staff program planning, and the second day being the advocacy day event on the lawn. D. Walker mentioned he would be providing more information and updates from the CalCAPA meeting he attended, which would be helpful for the board members attending the advocacy day event.

H. Community Action Partnership Programming Updates - Dwight Williams

- 1. Board Vacancies: Private Sector** – Staff D. Williams stated that there are vacancies in the Low-Income District 6, Elected District 7, and the Private Sector. He mentioned that effort is being made to get someone appointed for the District 7 seat, as that was previously held by Josephine, who is now representing Councilmember Gallo in District 5.
- 2. VITA Tax Program Plans** – Staff D. Williams shared that training sessions have been held for the VITA program at the West Oakland Public Library over the past two Saturdays. There are 7 volunteers from the community participating in the training. The UC Berkeley students are just getting back from winter break and are expected to number 15-20. About 25 volunteers are expected to provide tax preparation services for this tax season. The VITA program will be open for tax services on the first Saturdays of February, March, and April this year, which is a change from previous years. Hopefully, this will increase the traffic and number of people served compared to the number served last year.
- 3. Organizational Standards Status Update** – Staff D. Williams reported he received a call on January 9th reminding him that the Organizational Standards updates were due by January 21st. He stated that he needs to get this done because it is crucial to annual reporting.

I. Open Forum: (General Audience Comment Period) – None.

J. Announcements

- a. United Seniors of Oakland and Alameda County** – None
- b. Alameda County Social Services/Board of Supervisors** – C. Ford-Frost stated that they had opened a new office in San Leandro. She mentioned that the new county building in San Leandro could potentially be a good location to host a mixer or other event if the board wanted to do something there.
- c. City of Oakland** – T. Love provided the updates regarding the City of Oakland: Due to the recall, Oakland has a new Interim Mayor - Council President Kevin Jenkins, who was selected by the City Council. With Kevin Jenkins now serving as Interim Mayor, the Council selected Noel Gallo to be the new Council President. T. Love also mentioned that Council Member Nikki Bas was elected to the Alameda County Board of Supervisors, creating a vacancy in District 2 that the Council is looking to fill temporarily. The city is seeking resident input on the budget through an online survey, as they are facing a large deficit and want to hear from the community on priorities. T. Love offered to share the survey link with the board [Oakland FY Budget Resident Survey](#). She also noted that the City Council voted to put a sales tax measure on the ballot that would increase the sales tax rate if approved.
- d. Board Members/Others:**
 - D. Walker mentioned that he will be meeting with grantee New Door Ventures on Thursday from 2:30-3:30 pm and will provide an update on that at the next meeting.
 - P. Schader reminded everyone that Monday, January 20th, is Martin Luther King Jr. Day. It is a day of service and she encouraged board members to check the city website for service opportunities in each district.

K. Attachments

- D** Draft December 9, 2024, Administering Board Meeting Minutes.
- H5** 2025 CalCAPA Advocacy Day.

L. ACTION ITEM: Adjournment

MOTION: To adjourn the meeting at 7:40 pm.

M/S/Carried: P. Schader / Q. Norwood / Motion Carried.

The Next-In-Person Meeting: **February 10, 2025**

DRAFT



APPLICATION FOR ADMINISTERING BOARD MEMBERSHIP Oakland Low-Income Community

Applicant Name: Marissa Rivera
Address: [Redacted] City: Oakland State: CA Zip: 94601
Home Phone: [Redacted] Cell Phone: _____ Email: [Redacted]

GEOGRAPHIC AREA TO BE SERVED: Identify the Oakland CDBG low-income geographic area you would represent. (Please Check One)

- DISTRICT 1 _____
- DISTRICT 2 _____
- DISTRICT 3 _____
- DISTRICT 4 _____
- DISTRICT 5 X
- DISTRICT 6 _____
- DISTRICT 7 _____

Provide a brief explanation of your interest in serving on the AC-OCAP Administering Board:

I have seen cap over the years make a difference in Peoples lives the mission to end poverty is bold and audacious but can be achieved through programs and activities CAP is committed to seeing through. It is important to me to be part of an organization that at thcore believes we will have the ability to change

I certify that I have read the AC-OCAP Administering Board Membership guidelines and I certify that I am willing and able to adhere to the requirements specified therein by AC-OCAP and with the applicable federal and state regulations.

Signature of Applicant:

Name: [Signature]

Date: 1-8-25

Please submit the completed application and original signed petition to:

Alameda County – Oakland Community Action Partnership (AC-OCAP) • ATTN: Board Recruitment •
150 Frank H Ogawa Plaza, 4th Floor, Ste. 4340 • Oakland, CA 94612 • (510) 238-2362 •
Fax (510) 238-2367 • E-mail: AC-OCAP@oaklandca.gov

Oakland Low-Income Community Representation Petition

I, the undersigned, do hereby state that I am a resident of the City of Oakland and that my present place of residence is truly stated opposite my signature, and that I do hereby sign this Petition, as set forth below, to enable the contents of this Petition and Application be submitted to the Alameda County – Oakland Community Action Partnership Administering Board for membership consideration.

Signature (required): *[Signature]* Date: 1/10/25 Oakland CDBG District: 5
 Printed name: Monique Rivera Address: [Redacted] Zip Code: 94621

PETITION TO ELECT AN OAKLAND LOW-INCOME COMMUNITY REPRESENTATIVE TO THE AC-OCAP ADMINISTERING BOARD FOR A THREE-YEAR TERM



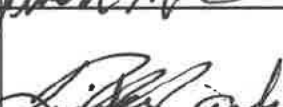
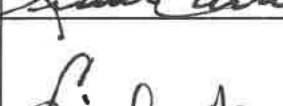
	Print Full Name **must be 18 or older**	Signature **Required**	Complete Address **must live within CDBG district**	District Resident Y/N	Date
1	Lydia Brunsten	<i>[Signature]</i>	[Redacted]	Y	1/10/25
2	Cecile Brunsten	<i>[Signature]</i>	[Redacted]	Y	1/10/25
3	Nafanua Pol	<i>Nafanua Pol</i>	[Redacted]	Y	1/10/25
4	Jandra Morris	<i>Jandra A. Morris</i>	[Redacted]	Y	1/10/25
5	Benjamin Benjamin S. Johnson	<i>[Signature]</i>	[Redacted]	Y	1/10/25
6	JOAN SCHWARTZ	<i>[Signature]</i>	[Redacted]	Y	1/13/25
7	MARINA PORTER	<i>Marina Porter</i>	[Redacted]	Y	1/13/25
8	Paul Porter	<i>[Signature]</i>	[Redacted]	Y	1/13/25
9	[Signature] Geo Leong	<i>[Signature]</i>	[Redacted]	Y	1/13/25
10	Charida Leong	<i>Charida Leong</i>	[Redacted]	Y	1/13/25

Oakland Low-Income Community Representation Petition

I, the undersigned, do hereby state that I am a resident of the City of Oakland and that my present place of residence is truly stated opposite my signature, and that I do hereby sign this Petition, as set forth below, to enable the contents of this Petition and Application be submitted to the Alameda County – Oakland Community Action Partnership Administering Board for membership consideration.

Signature (required): Patricia Schader Date: 1/30/2019 Oakland CDBG District: 7
 Printed name: Patricia Schader Address: [REDACTED] Zip Code 94621

PETITION TO ELECT AN OAKLAND LOW-INCOME COMMUNITY REPRESENTATIVE TO THE AC-OCAP ADMINISTERING BOARD FOR A THREE-YEAR TERM

	Print Full Name **must be 18 or older**	Signature **Required**	Complete Address **must live within CDBG district**	District Resident <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Date
1	DARIO MORENO		[REDACTED]	Yes	11-79 24
2	Paula MARTIN		[REDACTED]	Y	11-19 2024
3	Linda Martin		[REDACTED]	Y	11/19 24
4	Linda Jones	Linda Jones	[REDACTED]	yes	11/19/ 24
5	Charles Jones		[REDACTED]	yes	11/19/24
6	Rosa Anderson	Rosa Anderson	[REDACTED]	yes	11/19/24
7	Gail Fontaineau	Gail Fontaineau	[REDACTED]	Yes	1/14/25
8	Shirley Addison	Shirley Addison	[REDACTED]	Yes	01/14/25
9	Celastina Coleman	Celastina C	[REDACTED]	yes	01/14/25
10					

Oakland Low-Income Community Representation Petition

I, the undersigned, do hereby state that I am a resident of the City of Oakland and that my present place of residence is truly stated opposite my signature, and that I do hereby sign this Petition, as set forth below, to enable the contents of this Petition and Application be submitted to the Alameda County – Oakland Community Action Partnership Administering Board for membership consideration.

Signature (required): *[Signature]* Date: 1/13/2013 Oakland CDBG District: 7
 Printed name: Patricia Schader Address: [Redacted] Zip Code 94621

PETITION TO ELECT AN OAKLAND LOW-INCOME COMMUNITY REPRESENTATIVE TO THE AC-OCAP ADMINISTERING BOARD FOR A THREE-YEAR TERM

	Print Full Name **must be 18 or older**	Signature **Required**	Complete Address **must live within CDBG district**	District Resident Y/N	Date
1	Tonya Love	<i>[Signature]</i>	[Redacted]	Y	1/13
2					
3					
4					
5					
6					
7					
8					
9					
10					

To AC-OCAP Board:

I would like the opportunity to continue to serve on the AC-OCAP Board. While I understand our primary goal is to end poverty in Oakland and Alameda County. My goal for the next three years would be to prevent more people from becoming homeless or facing food inequities. Our current political climate increases the risk of more residents facing challenges. I will be spending more time in the community to gain greater knowledge of the current needs that the residents will face.

While I don't fully understand the impact on the funding that we receive I know that we (AC-OCAP) will have to explore more funding opportunities to continue funding our current grantees. The past two weeks have been volatile creating an uncertain environment for funding and providing resources for disenfranchise. I'm looking forward to continuing working with everyone on the Board to discover more funding opportunities while shaping Oakland and Alameda County into a better place to live.

Thank you for your time,

Patricia Schader



Board of Supervisors

Nathan A. Miley
President
Supervisor, District 4

Oakland Office
1221 Oak Street, Suite 536
Oakland, CA 94612
510-272-6694/510-465-7628

Eden Area District Office
20980 Redwood Road, Suite 250
Castro Valley, CA 94546
510-670-5717/510-537-7289

Pleasanton District Office
4501 Pleasanton Avenue, 2nd Floor
Pleasanton, CA 94566
925-803-7959

Contact our office: district4@acgov.org

January 29, 2025

Dear Board of Alameda County – Oakland Community Action

My name is Nate Miley, and I serve as a Supervisor on the Alameda County Board of Supervisors. I am pleased to submit this letter of recommendation in support of Angelica Gums' reappointment to the AC-OCAP Administering Board. Angelica has faithfully served as my designated representative for over a decade, and throughout this time, she has consistently demonstrated exceptional dedication to the agency's mission of reducing poverty and enhancing the lives of those in need throughout Alameda County and Oakland.

Her service on the board has been marked by a deep commitment to the community, a strong understanding of the issues at hand, and the ability to collaborate with various stakeholders to drive meaningful change. Angelica's insights, leadership, and tireless advocacy have been invaluable to the continued success of AC-OCAP, and I wholeheartedly support her continued role as my representative.

I am confident that Angelica will continue to contribute her expertise and passion to the work of the AC-OCAP Administering Board, and I respectfully recommend her reappointment for another term.

Thank you for your attention to this matter. I look forward to Angelica's continued impactful involvement in the agency's vital work.

Sincerely,

Nate Miley
President
Alameda County Board of Supervisors

ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP BOARD

RESOLUTION NO. _____

RESOLUTION TO JOINTLY NOTICE THE ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP ADMINISTERING BOARD MEETINGS WITH SPECIAL EXECUTIVE COMMITTEE MEETINGS FROM JANUARY 2025 TO DECEMBER 2025, IN THE EVENT THAT QUORUM IS NOT ACHIEVED FOR THE ADMINISTERING BOARD, THE ADMINISTERING BOARD DELEGATES THE EXECUTIVE COMMITTEE TO ACT ON ITS BEHALF

WHEREAS, in November 2023, the Department of Community Services and Development (CSD) completed the 2023 Monitoring Desk Review of the Alameda County – Oakland Community Action Partnership (AC-OCAP) agency for CSBG contracts; and

WHEREAS, CSD found the AC-OCAP Board to be out of compliance with the Organizational Standard 5.5, which states, “The department’s tripartite board/advisory body meets in accordance with the frequency and quorum requirements and fills board vacancies as established in its governing documents.”; and

WHEREAS, the failure to establish a quorum at each scheduled board meeting has prevented the Administering Board from discharging its duties in a timely fashion, including the review and approval of essential contractual documents required by the Organizational Standards, and the delayed appointments to fill vacancies further impacts the voice of the Low-Income; now therefore be it:

RESOLVED: that the Alameda County-Oakland Community Action Partnership Administering Board hereby adopts a policy from January 2025 to December 2025 to jointly notice the AC-OCAP Administering Board meetings with Special Executive Committee Meetings; and be it

FURTHER RESOLVED: in the event that quorum is not achieved for the Administering Board, the Administering Board delegates the Executive Committee to act on its behalf.

**ALAMEDA COUNTY-OAKLAND
COMMUNITY ACTION PARTNERSHIP (AC-OCAP)
RESOLUTION NO. 1-25**

WHEREAS, the ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP is determined to authorize signing authority to the City of Oakland Assistant City Administrator.

RESOLVED, ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP hereby authorizes and approves Assistant City Administrator LaTonda Simmons effective January 1, 2025 to make, execute, endorse and deliver in the name of and on behalf of the ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP, but shall not be limited to, all written instruments, agreements, documents, transfers, assignments, contracts, obligations, certificates and other instruments of whatever nature entered by the ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP.

Name of Authorized Representative: LaTonda Simmons

Signature: _____ Date: _____

Title: Assistant City Administrator

Email: lsimmons@oaklandca.gov



WASHINGTON CONFERENCE + COMMUNITY ACTION FLY-IN DAY

AGENDA

03.05.2025 - 03.11.2025

TUESDAY • 3/5

Virtual Talking Points

David Bradley will run through important points to make during your congressional meetings!

2 - 3 PM ET

TUESDAY • 3/11

15 Things Every Community Action Professional Must Know about Congress

Have you ever wondered the difference between authorization and appropriations? Or, what can Congress actually do? David Bradley will break down what you need to know about Congress and how it affects your agency.

9 - 11 AM

Tools of the Trade ... Advocacy and Leadership in Community Action

David Bradley shares over 40 years of experience as Community Action's lead lobbyist with you. These are the things you must know in order to have a successful working relationship with your elected officials. What works and what does not? It may surprise you. These tactics have been updated to incorporate the influx of MAGA Republicans in Congress.

1 - 3 PM



*Don't forget to book
your hotel room!*
BIT.LY/2025HYATTROOMS



WASHINGTON CONFERENCE + COMMUNITY ACTION FLY-IN DAY

AGENDA

03.12.2025

WEDNESDAY • 3/12

Hill meetings!

Prioritize House meetings on Wednesday, and ask to schedule any **Democratic House meetings in the morning**. Wednesday is the last day the House is in session this week, and House Democrats leave in the afternoon for their issue conference. The Senate is in session through Friday.

8 - 11 AM

Conference Kickoff!

Welcome! We'll hear from David Bradley and Members of Congress! Community Action champion Glenn Thompson (R-PA-15) will send us off on our afternoon Hill meetings!

**11:30 AM -
1:30 PM**

Hill meetings!

Prioritize House meetings on Wednesday, and ask to schedule any **Democratic House meetings in the morning**. Wednesday is the last day the House is in session this week, and House Democrats leave in the afternoon for their issue conference. The Senate is in session through Friday.

**1:30 PM -
EVENING**

Annual NCAF Member Meeting

Join us for the annual meeting of NCAF members!

**4:30 - 5:30
PM**

IMPORTANT: The House adjourns from Washington on Wednesday 3/12, and House Democrats depart for an Issues Conference in the afternoon. Ask to schedule all House meetings on Wednesday and make sure to ask for all meetings with House Democrats in the morning on 3/12.



WASHINGTON CONFERENCE + COMMUNITY ACTION FLY-IN DAY

AGENDA

03.13.2025

THURSDAY • 3/13

Legislative Breakfast, awards and featured speakers!

**7:30 - 11:30
AM**

We will hear from Members of Congress and staff, celebrate award winners including the Community Action Hall of Fame and, back by popular request, we'll hear from the "Most Interesting Hour in Washington Panel" featuring former Members of Congress: Cheri Bustos (D-IL), Charlie Dent (R-PA), Tom Graves (R-GA), Steve Israel (D-NY) and Ileana Ros-Lehtinen (R-FL).

CAP-PAC Luncheon

12:30 - 2 PM

Lunch is served as a thank you to all 2025 CAP-PAC Club 199 and Team 500 members! **Separate RSVP is required.**

Hill meetings!

**2 PM -
EVENING**

Focus on securing meetings with your U.S. Senators. Wednesday is the last day the House is in session this week, but the Senate is in session through Friday.

DOGE Experiment

3 - 5 PM

A separate RSVP is required for this interactive experience.

Participants will be:

- Members of the Ramaswamy-Musk DOGE Task Force seeking to cut up to \$2 trillion of federal expenditures.
- Members of Congress serving on the DOGE-related subcommittee or caucus seeking to cut federal spending.
- Interest groups seeking to protect their programs.

Recommendations will be made. Testimony will be heard. Will the recommendations pass out of the House Committee on Oversight and Accountability?



WASHINGTON CONFERENCE + COMMUNITY ACTION FLY-IN DAY

FRIDAY • 3/14

Farewell Breakfast!

We'll hear from Network partners, special guests and share how your Hill visits went.

8 - 11 AM

Will you sponsor NCAF's
Washington Conference + the
Community Action Fly-In Day?



bit.ly/25SponsorPacket

AGENDA

03.14.2025

A Organizational Standards 2024 (Public) Report was *Reviewed*

Here are the details:

Agency:	ACOCAP
Fiscal Year:	2024
Period:	1
Version:	2
Reviewed At:	1/22/2025 2:15:54 PM
Reviewed By:	Jennifer Milovina
Review Status:	Accepted
Reviewer Message:	Thank you for updating your documentation. Oakland has achieved a score of 100%. Great job!!
Submitter Username:	dwilliams
Submitter Full Name:	Dwight Williams
Submitter Title:	Acting AC-OCAP Director
Submitted At:	1/21/2025 1:53:02 PM

CSBG Grant Expenditures thru December 2024 and Budget Modification

Project Number	EARS	Sum of Total Cost	Budget	Available fund	Budget Mod Request
1006757	10.1 Salaries & Wages	149,825.46	164,527.00	14,701.54	35,000.00
	10.2 Fringe Benefits	107,984.99	143,102.00	35,117.01	5,000.00
	10.3 Operating Expenses	1,458.72	5,144.00	3,685.28	
	10.6 Subcontractor	-	2,000.00	2,000.00	
	10.7 Other Cost-DOH	5,588.26	16,227.00	10,638.74	
1006757 Total		264,857.43	331,000.00	66,142.57	
1006758	20.1 Salaries & Wages	91,198.84	322,907.00	231,708.16	(180,000.00)
	20.2 Fringe Benefits	52,107.07	241,950.00	189,842.93	(140,000.00)
	20.3 Operating Expenses	27,206.71	25,000.00	(2,206.71)	5,000.00
	20.5 Out of State Travel	11,285.17	27,000.00	15,714.83	
	20.6 Subcontractors	323,879.99	374,766.00	50,886.01	275,000.00
	20.7 Other Cost-DOH	1,685.77	31,069.00	29,383.23	
1006758 Total		507,363.55	1,022,692.00	515,328.45	-
Grand Total		772,220.98	1,353,692.00	581,471.02	