



Alameda County - Oakland



Community Action Partnership (AC-OCAP)

Visit us on the web or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To End Poverty within the City of Oakland and throughout Alameda County

Core Values: Community-Driven | Equitable | Collaborative | Impactful | Results-Driven

Our Promise: Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Meeting / Special Executive Committee Meeting (Standing)

Monday, December 9, 2024, 5:30 p.m.

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

The Public May Observe and/or Participate in This Meeting by:

To make public comments, community members will need to do so in person at the published location.

To observe the meeting by video conference, please use the zoom participation link:

<https://us06web.zoom.us/j/84568048452?pwd=i27xutdruShodfPxyJ5z2GGCZu1JCl.1>

Meeting ID: **845 6804 8452**

Passcode: **962117**

Board Members: Monique Rivera (Board Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), Brigitte Cook (Secretary), Mitchell Margolis, David Walker, Patricia Schader, William B. "Quantum" Norwood II, Diana Maravilla, Mayor Sheng Thao (Dr. Kimberly Mayfield), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Ana Tellez-Witrago), Councilmember Treva Reid (Josephine Guzman), Supervisor Lena Tam (Cesley Ford- Frost), and Supervisor Nate Miley (Angelica Gums)

Board Vacancies: Community Development Block Grant (CDBG) District 4, and Private Sector

Staff: Dwight Williams, Thea On, Maria Huynh, Jacqueline Jacobs, and Don Raulston

DEFINITION OF TERMS:

- **Action Item:** motion or recommendation requiring official vote and approval of the Alameda County - Oakland Community Action Partnership Board to be effective.
- **Informational Item:** shall mean an agenda item consisting only of an informational report that does not require or permit board action.

The meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



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AGENDA

| | | |
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| A | 5:30 p.m. | Call to Order/ Recite AC-OCAP Promise |
| B | 5:33 p.m. | Roll Call/Determination of Quorum |
| C | 5:35 p.m. | Approval of Agenda ACTION ITEM: |
| D | 5:37 p.m. | Approval of the (draft) Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting of November 4, 2024 – Attachment D ACTION ITEM: |
| E | 5:39 p.m. | Public Comment: (Specific Agenda Item(s): Audience Comment Period) |
| F | 5:40 p.m. | Celebration |
| G | 6:00 p.m. | Grantees Presentation <ol style="list-style-type: none"> 1. Eden I & R 2. New Door Ventures |
| H | 6:30 p.m. | Community Action Partnership Board (CAP) Updates: <ol style="list-style-type: none"> 1. Executive Committee <ol style="list-style-type: none"> a. Federal Funding Updates b. Updates on Funding Research (other CAPs) c. AC-OCAP By-Laws Update 2. Program Planning <ol style="list-style-type: none"> a. Nonprofit and other local agency funding b. Board Retreat – Working Session November 16th. (No Quorum Achieved) – Attachment H2b 3. Advocacy <ol style="list-style-type: none"> a. CAP Funding (State) 4. CDBG District 4 Membership Application for Ms. Rana Bader Matly to the Alameda County-Oakland Community Action Partnership Board - Attachment H4 ACTION ITEM: 5. Membership Terms and Applications Due – December 31, 2024 (M. Rivera, B. Cook, P. Schader, A. Gums and A. Ford) – Attachment H5 ACTION ITEM: |

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Community Action Partnership (AC-OCAP)

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| | | <p>6. CAP Election Policy and Procedure – Attachment H6</p> <p>7. District 5 Elected Official Appointee Designation Request to replace Ana Tellez – Attachment H7</p> <p>8. District 6 Low-Income Notice of Termination Letter to Lawanda Smith – Attachment H8</p> <p>9. Board Resolution 10-24 – Attachment H9</p> <p>ACTION ITEM:</p> <p>10. AC-OCAP Board Officer Election/Voting – Attachment H10</p> <p>ACTION ITEM:</p> <p>11. 2025 Board Meeting Schedule – Attachment H11</p> <p>ACTION ITEM:</p> |
| I | 7:00 p.m. | <p>Community Action Partnership Programming Updates - Dwight Williams</p> <ol style="list-style-type: none"> 1. Board Vacancies: Community Development Block Grant (CDBG) District 4, and Private Sector 2. 2023 AC-OCAP Outcomes Report – Attachment I2 3. VITA Tax Program Plans 4. Organizational Standards Status Update 5. 2024 Budget Expenditures thru October 2024 – Attachment I5 |
| J | 7:15 p.m. | <p>Open Forum: (General Audience Comment Period)</p> |
| K | 7:20 p.m. | <p>Announcements</p> <ol style="list-style-type: none"> a. United Seniors of Oakland and Alameda County b. Alameda County Social Services/ /Board of Supervisors c. City of Oakland d. Board Members/Others |
| L | 7:20 p.m. | <p>Attachments</p> <p>D Draft November 4, 2024, Administering Board Meeting Minutes</p> <p>H2b Board Retreat – Working Session Summary</p> <p>H4 District 4 Membership Application for Ms. Rana Bader Matly</p> <p>H5 Membership Terms and Applications Due</p> <p>H6 CAP Election Policy and Procedure</p> <p>H7 District 5 Elected Official Appointee Designation Letter</p> <p>H8 District 6 Low-Income Notice of Termination Letter</p> <p>H9 Board Resolution 10-24</p> <p>H10 AC-OCAP Board Officer Election/Voting</p> <p>H11 2025 Board Meeting Schedule</p> <p>I2 2023 AC-OCAP Outcomes Report</p> <p>I5 2024 Budget Expenditures thru October 2024</p> |

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| M | 7:30 p.m. | Adjournment a. Next In-Person Meeting: <u>January 13, 2025</u> |
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MINUTES



Alameda County-Oakland Community Action Partnership (AC-OCAP)

Administering Board / Special Executive Committee Meeting Monday, November 4, 2024, 5:30 PM

Board Members Present: Monique Rivera (Chair), Andrea Ford (Treasurer), Sandra Johnson (Vice-Chair), Brigitte Cook (Secretary), David Walker, Patricia Schader, Quantum Norwood, Supervisor Lena Tam (Cesley Ford-Frost, Councilmember Carroll Fife (Tonya Love), Mayor Sheng Thao (Dr. Kimberly Mayfield), Alameda County Supervisor Nate Miley (Angelica Gums), and Mitchell Margolis

Board Member Excused: Councilmember Noel Gallo (Ana Tellez-Witrigo), and Diana Maravilla

Board Vacancies: Community Development Block Grant (CDBG) District 4 and Private Sector

Staff: Dwight Williams, Thea On, and Maria Huynh

Guest(s): Rana Bader Matly

- A. Call to Order/Recite Alameda County-Oakland Community Action Partnership (AC-OCAP) Promise**
Chair M. Rivera called the November 4, 2024, Administering Board Meeting to order at 5:35pm. The AC-OCAP Promise was recited.
- B. Roll Call/Determination of Quorum**
Staff Thea O. performed Roll Call and a quorum was established at 5:37p.m.
- C. Approval of Agenda**
MOTION: To approve the November 4, 2024, Administering Board Agenda.
M/S/Carried: K. Mayfield / B. Cook / Motion Carried
- D. Approval of the Draft Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting of September 16, 2024 - Attachment D1**
MOTION: To approve the draft September 16, 2024, Administering Board / Special Executive Committee minutes.
M/S/Carried: A. Gums / T. Love / M. Rivera Abstained / S. Johnson Abstained / Motion Carried
- E. Public Comment: (Specific Agenda item(s): Audience Comment Period)** – Guest Rana Bader Matly was introduced as a community member from District 4 who was attending the meeting to potentially join the Board. She has been a resident of the district for over 12 years. She has an MBA and over 20 years of experience in development and fundraising.
- F. INFORMATIONAL: City of Oakland Combined Charities (Attachment F1)** – The City of Oakland currently offers employees an opportunity to make donations directly from their paycheck. Staff T. On noted that donation forms are available online for City of Oakland employees. M. Rivera noted that in the past, many companies would include charity donation options as part of employee benefit packages, but this has become less common in the last 5 years. Staff D. Williams mentioned there is currently around \$35,000 in the

designated charity fund for AC-OCAP. The last discussion was about potentially using these funds for a scholarship or other purpose, but nothing was decided.

G. Board Committee Updates:

1. Executive Committee

- a. **Federal Funding Updates** – Chair M. Rivera stated that plans are being made to attend the National NCAF Conference in Washington D.C. in March 2025 to talk to people about federal funding for the Community Action Partnership.
- b. **Updates on Funding Research (other CAPs)** – No Updates.

2. Program Planning

- a. **Nonprofit and other local agency funding** – The Program Planning Committee will be looking at nonprofit and other agencies and advocacy to find out how other community action partnerships are getting funded.
- b. **Board Retreat Working Session - November 16th (Attachment G2b)** – A. Gums provided an overview of the draft agenda for the Board Retreat scheduled for November 16th. The retreat will be held at Oakland City Hall. The 90-minute race and equity training has been replaced with a 60-minute presentation by the Director of Community Assessment Planning and Evaluations for the Alameda County Public Health Department on poverty and health inequities. There will be a deep dive into the strategic plan and how to leverage current city initiatives. There was discussion around incorporating the race and equity training, with B. Cook suggesting making the online training available to board members as a baseline, and then having a more targeted discussion on how to incorporate race and equity into the RFP process. The board agreed to have a follow-up working meeting in December to further discuss the outcomes and action items from the retreat.

MOTION: To approve the agenda for the Working Session Retreat scheduled for Saturday, November 16th from 10am-3pm at Oakland City Hall.

M/S/Carried: B. Cook / Q. Norwood / Motion Carried

3. Advocacy

- a. **CAP Funding (State)** – No Report

4. **Board Elections to be held at next Board meeting (Dec. 9, 2024)** – Vice Chair S. Johnson announced that elections will be held at the next board meeting on December 9, 2024, for the positions of Chairperson, Vice Chairperson, Secretary, and Treasurer. All elected positions on the board have 2-year terms.

H. Community Action Partnership Staff Updates

1. AC-OCAP Grantee Programming Updates – Maria Huynh

- a. **Grantee Agreement status 2024 (Attachment H1a)** – Staff M. Huynh reported there are 18 total AC-OCAP grantees. 11 of the 18-grant amendment #1 packages have been fully signed and executed (61% of the total). 2 grantees (St. Mary's Center and Rubicon Programs) have had their funds disbursed.
- b. **Grantee Desk Audits (Attachment H1b)** – AC-OCAP staff will be conducting desk audits with all 18 of the current grantees. The purpose of the desk audits is to get to know the grantees and their organizational operations, program activities, and program performance. The grantees are required to submit 10 audit documents by November 15th as part of the desk audit process. AC-OCAP staff

will conduct site visits in 2025, initially focusing on the grantees that are facing the biggest challenges with programming or documentation.

- c. **Grantee Presentations to AC-OCAP Board** – Grantee presentations to the AC-OCAP Administering Board will start in December 2024 and continue monthly, with the goal of having 2 presentations in December and 4 per month after that. The grantees will have 15 minutes - 10 minutes for the presentation and 5 minutes for Q&A. The grantees will be presenting on their scope of work, program, participants, outcomes, and how they are making an impact in the community to alleviate poverty.
- d. **HERA's Free Workshop on Student Loans - Nov. 12, 2024 - (Attachment H1d)** – HERA (Housing and Economic Rights Advocates), will be providing a free open to the public in-person workshop on November 12th at Laney College from 12 noon to 2:30pm. There is free parking on site. The workshop will cover topics on how to reduce student loan payments, how student loans can be canceled, and what to do if someone is behind on their student loan.

2. Administrative Activities – Dwight Williams

- a. **Board Vacancies: Community Development Block Grant (CDBG) District 4 and Private Sector** – D. Williams reported that there are currently two board vacancies: One in District 4 and one in the private sector. The private sector position has been vacant for 3 years. The board discussed strategies for filling these vacancies, including reaching out to Rotary Clubs to see if they can recommend a candidate for the private sector position. Chair M. Rivera mentioned following up with a contact she had made who may be able to help find a private sector representative. There was recognition that filling board vacancies can be challenging, as many boards are facing similar issues with membership. The Board emphasized the importance of trying to fill these vacancies, as having a full board is beneficial for the organization.
- b. **VITA Tax Program Plans** – The VITA Tax program will start operating in February 2025. The program will be based at the West Oakland Public Library, with training sessions for preparers scheduled for 3 Saturdays in December and 3 Saturdays in January. Taxes will be prepared on Tuesdays, Wednesdays, and Thursdays, with the additional of the first Saturday of March and April. An additional \$10,000 in grant funding has been received for the VITA program from United Way Bay Area. These United Way funds cannot be used for food expenses.
- c. **Organizational Standards status update** – There were 9 items that were not acceptable for the Organizational Standards. Several of these items have been corrected, including the by-laws issue that required board members to acknowledge that they have received a recent copy. Another issue was that since AC-OCAP does not have any staff who are ROMA (Results Oriented Management and Accountability) trained, this service will need to be contracted out. The challenge with the ROMA training is that the required training in Sacramento is more than 75 miles away, so the staff member who lives halfway there cannot get reimbursed for an overnight stay, per the City of Oakland travel reimbursement policy.
- d. **2024 Budget Expenditures thru August 2024 (No attachment)** – As of August 2024, AC-OCAP has spent \$244,559.81 out of the total budget. Most of the budget is allocated for the grantee reimbursements, but grantee approvals have been slow to be processed, so they have not yet processed many grantee reimbursements. The board acknowledged that the underspending is largely due to salary savings, as AC-OCAP is currently short-staffed. The state allows until April 30, 2025, to spend the 2024 budget.
- e. **Board Resolution 10-24 (Attachment H2e)** – D. Williams presented a resolution to give AC-OCAP signing authority to the Assistant City Administrator (ACA), LaTonda Simmons, effective October 1, 2024. This resolution was necessary because a previous amendment (Amendment #2) had been signed by someone that was not approved by the board to sign documents. The state rejected the previously submitted amendment due to the unauthorized signature. This new resolution is needed to formally authorize ACA LaTonda Simmons to sign documents on behalf of AC-OCAP. Chair M. Rivera expressed some concerns about the frequent turnover and lack of permanent leadership in the City Administrator's office, which has caused delays and issues with getting documents signed. The board discussed the importance of getting this resolution approved in order to be able to accept

certain grant funds that have been held up due to the signature issue. The board ultimately voted to approve Resolution 10-24, authorizing LaTonda Simmons as the signing authority.

- f. **CAP Plan 2026-2027 and Community Needs Assessment** – D. Williams reported that he has started working on the community needs assessment as part of the development of the CAP Plan for 2026-2027. He noted that he needs to hire a contractor to help him with the community needs assessment, as it has been sitting unfinished while other more immediate priorities have taken precedence. D. Williams discussed some ideas for potentially increasing participation in both the CNA and the VITA (Volunteer Income Tax Assistance) tax preparation program, which include targeted outreach in the census tracts around the West Oakland library location where the VITA program will be based. We can potentially have volunteers distribute flyers door-to-door in the neighborhood. We should also connect with organizations like Head Start, WIC, and community health centers to promote the VITA program hosted at the West Oakland Public Library.
- g. **Holiday Plans** – We are working on holiday plans, that includes a holiday meal. Chair M. Rivera noted that for the December 9th board meeting, they typically open it up to have more attendees and provide more food. She suggested inviting some of the grantees or community members to attend the December meeting, as they usually have enough food. M. Rivera also mentioned that they want to make the December meeting more bicultural and include tamales in addition to the traditional Thanksgiving meal. A. Gums discussed the possibility of recognizing Community Action Month and getting a proclamation from the City of Oakland or Alameda County.

I. **Open Forum:** (General Audience Comment Period) – None

J. **Announcements**

a. **United Seniors of Oakland and Alameda County:**

- S. Johnson announced United Seniors of Oakland and Alameda County held a meeting last Friday. There will be a 2024 holiday desktop computer drive. The Computer and Technology Resource Center, in partnership with United Seniors of Oakland and Alameda County, will be providing free refurbished desktop computers in December 2024. Interested individuals can call Mary Brad at 510-729-0852 to inquire about the computer giveaway and get more details. The computer giveaway event is scheduled for December 8, 2024, at 2pm. There will also be a Valentine's Day party planned by United Seniors of Oakland and Alameda County in February 2024, and more details will be provided to the board secretary.

b. **Alameda County Social Services/Board of Supervisors:**

- A. Gums shared information about a recognition luncheon for Supervisor Carson and Supervisor Glover. The luncheon is being hosted by the African American Roundtable Policy Committee on Thursday, December 19th at Jeffrey's Inner Circle. She suggested it would be good to have representatives from the AC-OCAP board attend the luncheon, as it is the type of event where the board should have a presence. The luncheon costs \$50 per person to attend.

c. **City of Oakland:**

- K. Mayfield stated the final clean and safe street town hall meeting was held the last week in October for the Yemeni community, and it that was well attended and well received. She wants to amplify that there were no homicides in the city of Oakland for the month of October.

d. Board Members/Others:

- D. Walker announced that he has accepted a full-time role as Chief Network Officer with the Brotherhood of Elders. He mentioned this new role aligns with the work being done by the AC-OCAP board.
- Chair M. Rivera reminded everyone to get their flu shots and COVID-19 vaccinations, as it is expected to be a severe flu season this year. She noted that hospital staff in Alameda County are now required to wear masks again.

K. ACTION ITEM: Adjournment

MOTION: To adjourn the meeting at 7:15pm

M/S/Carried: D. Walker / P. Schader / Motion Carried

The Next-In-Person Meeting: December 9, 2024

DRAFT

AC-OCAP 2024 Board Retreat – Working Session Summary
November 16, 2024 (Saturday)

The Alameda County Open Community Action Board's retreat focused on building trust, addressing health inequities, and strategizing to eradicate poverty. Key points included:

- the need for increased community partnerships
- leveraging existing resources
- identifying key poverty indicators to focus on.

The presentation by Matt Byers highlighted disparities in life expectancy, mortality rates, and health outcomes, emphasizing the impact of systemic racism and poverty. The board discussed the importance of data-driven action, collaboration with other organizations, and the need for funding and manpower to address these issues effectively. They also stressed the importance of representing the community and creating positive change.

The AC-OCAP 2024 Annual Board Retreat focused on strategies to address poverty in Oakland and Alameda County. Key points included:

- leveraging personal stories to connect with the community
- improving media outreach
- emphasizing the need for effective marches and rallies.

The board discussed the importance of collaboration, fundraising, and strategic planning. Specific initiatives proposed included increasing advocacy, capacity building, and community engagement. They emphasized the need for actionable items, leveraging existing networks, and creating a movement with a hashtag. The board also highlighted the importance of individual community involvement and reporting back on local needs and activities.

The AC-OCAP 2024 Annual Board Retreat focused on the division of responsibilities between board and staff, emphasizing that staff handles grantee programs like job training and low-income housing, while the board oversees three other programs. Discussions highlighted the inefficiency of large committees, suggesting that smaller, more focused groups could be more effective. The need for better attendance and participation in committee meetings was stressed, with ideas like joint meetings and clearer communication to avoid siloing. The conversation also touched on leveraging partnerships and data to support underserved communities and ensuring cultural sensitivity in outreach efforts.

Outline:

- Building Trust and Setting Goals
- Introductions and Board Member Backgrounds
- Health Equity Presentation by Matt Byers
- Discussion on Health Disparities and Strategic Planning
- Identifying Priorities and Strategic Focus
- Planning for Community Engagement and Action
- Finalizing the Strategic Plan and Next Steps
- Challenges and Historical Context of Poverty Reduction Efforts
- Personal Stories and Community Engagement
- Strategic Planning and Skill Sets
- Fundraising and Community Partnerships
- Advocacy and Civic Engagement
- Community Development and Capacity Building
- Implementation and Accountability
- Community Engagement and Support
- Strategic Planning and Action Items
- Finalizing the Strategic Plan
- Board Responsibilities and Program Implementation
- Committee Effectiveness and Membership
- Challenges in Committee Participation
- Program Planning and Data Utilization
- Recommendations and Meeting Structures
- Addressing Silos and Collaboration
- Cultural Considerations in Community Engagement
- Effectiveness of Joint Committees
- Recommendations for Meeting Structures
- Addressing Leadership and Participation

What are your WHY's?

- Leadership
- Marketing Communication
- Fundraising
- Project Management
- Action Working
- Community Action Report
- Community Engagement
- Community Organizing
- Facilitating
- Vision Work
- Communication and Written/Oral
- Advocacy

- DEIB Strategy
- Data Analyst
- Public Speaking
- Engagement and Including
- Leadership
- Increase Community Partnership
- Do Good Work
- Experiences
- Make Impact
- Bring Principles of Kwanza
- Represent the Community
- Encourage Collaboration
- Impact Poverty Elimination
- Bring Joy and Positivity
- Collective Work Responsibility
- Offer Strategy Grounded Thinking
- To Give Back
- Change
- Help Make a Difference
- Offer Infinite Possibilities Rooted in Action
- Legislation – It is the Law, the only thing that is not in contempt of itself.
- Improve Community
- Believe in Service
- Help the Underserved

Action Items:

- Leverage existing partnerships and build new relationships with organizations working on poverty and equity issues.
- Organize listening sessions in different districts to get community input on poverty-related issues.
- Research and identify key corporate and philanthropic partners to approach for funding.
- Develop a communications and advocacy plan to raise awareness about poverty and the board's work.
- Establish a process for board members to regularly report back on activities and engagement in their local communities.
- Explore creating a set of working agreements or norms to guide how the board collaborates and holds each other accountable.



APPLICATION FOR ADMINISTERING BOARD MEMBERSHIP Oakland Low-Income Community

Applicant Name: Rana Bader Marty

Address: [REDACTED] City: Oakland State: CA Zip: 94611

Home Phone: _____ Cell Phone: [REDACTED] Email: [REDACTED]

GEOGRAPHIC AREA TO BE SERVED: Identify the Oakland CDBG low-income geographic area you would represent. (Please Check One)

- DISTRICT 1 _____
- DISTRICT 2 _____
- DISTRICT 3 _____
- DISTRICT 4 _____
- DISTRICT 5 _____
- DISTRICT 6 _____
- DISTRICT 7 _____

Provide a brief explanation of your interest in serving on the AC-OCAP Administering Board:

Being a resident of Oakland, I wish to serve on the AC-OCAP administering Board, to help make Oakland a safer place to live and thrive. Caring about the entire community and helping people help themselves and each other.

As immigrant myself from Jordan in the Middle East and being a hard working mother, I believe in empowering and offering a chance to those who are underserved or struggling financially to keep a decent living for a family. I believe that improving access to workforce, access to affordable housing and access to education builds an

I certify that I have read the AC-OCAP Administering Board Membership guidelines and I certify that I am willing and able to adhere to ^{entire} the requirements specified therein by AC-OCAP and with the applicable federal and state regulations.

Signature of Applicant: Rana Bader Marty


Name: Rana Bader Marty Date: 11/04/2024

Please submit the completed application and original signed petition to:


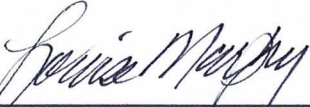
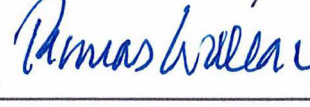
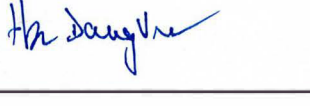
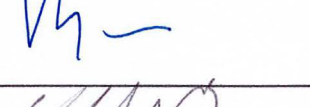

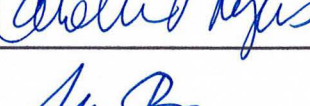
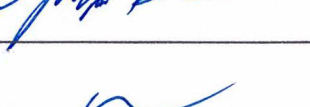


Alameda County – Oakland Community Action Partnership (AC-OCAP) • ATTN: Board Recruitment •
150 Frank H Ogawa Plaza, 4th Floor, Ste. 4340 • Oakland, CA 94612 • (510) 238-2362 •
 Fax (510) 238-2367 • E-mail: AC-OCAP@oaklandca.gov

Oakland Low-Income Community Representation Petition

I, the undersigned, do hereby state that I am a resident of the City of Oakland and that my present place of residence is truly stated opposite my signature, and that I do hereby sign this Petition, as set forth below, to enable the contents of this Petition and Application be submitted to the Alameda County – Oakland Community Action Partnership Administering Board for membership consideration.

| | |
|--|--|
| Signature (required): <u></u> | Date: <u>11/4/24</u> Oakland CDBG District: <u>4</u> |
| Printed name: <u>Reyna Bader Matly</u> | Address: <u>[Redacted]</u> ^{Oakland} Zip Code: <u>94611</u> |

PETITION TO ELECT AN OAKLAND LOW-INCOME COMMUNITY REPRESENTATIVE TO THE AC-OCAP ADMINISTERING BOARD FOR A THREE-YEAR TERM

| | Print Full Name **must be 18 or older** | Signature **Required** | Complete Address **must live within CDBG district** | District Resident Y/N | Date |
|----|---|---|---|--------------------------|------------|
| 1 | Cindy Ikegami |  | <u>[Redacted]</u> Oakland CA 94602 | Y | 10/28/24 |
| 2 | Louise Murphy |  | <u>[Redacted]</u> Oakland, CA 94618 | Y | 10/29/24 |
| 3 | THOMAS WALLACE Thomas Wallace |  | <u>[Redacted]</u> OAKLAND CA 94618 | Y | 10/28/24 |
| 4 | Hoa Dang-Vu |  | <u>[Redacted]</u> Oakland CA 94611 | Y | 10/29/2024 |
| 5 | Vanessa Lujan |  | <u>[Redacted]</u> | Y | 10/30/24 |
| 6 | NATHANIEL WILLIAM GARDENSWARTZ |  | <u>[Redacted]</u> OAKLAND, CA 94611 | Y | 11/4/24 |
| 7 | CAROLINE MYERS |  | <u>[Redacted]</u> OAKLAND, CA 94618 | Y | 11/4/24 |
| 8 | Jacquelyn Beas |  | <u>[Redacted]</u> Oakland, CA 94611 | Y | 11/4/24 |
| 9 | Patrick McEchan |  | <u>[Redacted]</u> Oakland CA 94611 | Y | 11/12/24 |
| 10 | BRYANT PALOMO |  | <u>[Redacted]</u> OAKLAND, CA 94611 | Y | 11/3/24 |

**ALAMEDA COUNTY – OAKLAND COMMUNITY ACTION PARTNERSHIP
ANTI-POVERTY BOARD MEMBERSHIP TERMS**

| OFFICER | NAME/TERM START | START | TERMEND | SECTOR | NOTIFICATION STATUS |
|----------------------------|--|----------|------------------------------|---------------------------------|---|
| SECRETARY 01/23-12/24 | Brigitte Cook ('22) | 01/01/22 | 12/31/24 | Low Income (Oakland District 1) | B. Cook appointed 2/14/22 |
| | Mitchell Margolis ('20) | 01/01/23 | 12/31/25 | Low Income (Oakland District 2) | M. Margolis appointed 2/10/20 |
| | David Walker ('20) | 01/01/23 | 12/31/25 | Low Income (Oakland District 3) | Special Vacancy - D. Walker appointed 01/13/20 |
| | VACANT since 2021 | 01/01/24 | 12/31/26 | Low Income (Oakland District 4) | Special Vacancy A. Rossetti appointed 5/11/20 – resigned 8/31/21. J. Butchart resigned 7/16/15 |
| CHAIR 01/23-12/24 | Monique Rivera ('10) | 01/01/22 | 12/31/24 | Low Income (Oakland District 5) | Re-Appointed 12/19, Board Officer Re-elected 12/14/20 Assumed Office of Board Chair May 5/9/22 |
| | VACANT since 12/4/24 | 01/01/24 | 12/31/26 | Low Income (Oakland District 6) | LaWanda Smith appointed 9/11/23 |
| | Patricia Schader ('22) | 01/01/22 | 12/31/24 | Low Income (Oakland District 7) | Membership approved July 11, 2022 |
| | (Kimberly Mayfield '23) Oakland Mayor Sheng Thao | 01/01/23 | Mayor term ends 12/31/26 | Elected City of Oakland Mayor | Appointed 06/28/23, Elected 7/10/23 |
| | (Tonya Love '21) Carroll Fife (21) District 3, Councilmember | 01/01/21 | (Council Term Ends 12/31/24) | Elected Councilmember | T. Love appointed 3/8/21 |
| | (Ana Tellez-Witrigo '24) Noel Gallo (15) District 5, Councilmember | 01/01/21 | (Council Term Ends 12/31/24) | Elected Councilmember | A. Tellez-Witrigo appointed 1/25/24 |
| | (Josephine Guzman '24) Treva Reid (21) District 7, Councilmember | 01/01/21 | (Council Term Ends 12/31/24) | Elected Councilmember | J. Mapp appointed 4/2022. L. Perry appointed 03/11/24, Josephine Guzman appointed 07/23/24 |
| | (Cesley Ford-Frost '23) Lena Tam District 3, County Supervisor | 01/01/23 | (Council Term Ends 12/31/26) | Elected County Supervisor | C. Ford-Frost appointed 7/10/23 |
| | (Angelica Gums) Nate Miley ('12) District 4, County Supervisor | 01/01/21 | (Council Term Ends 12/31/24) | Elected County Supervisor | Appointed 12/20/11 |
| | Quantum Norwood ('23) | 01/01/23 | 12/31/25 | Low Income (Alameda County) | William B. (Quantum) Norwood appointed 10/9/23 |
| | Diana Maravilla ('24) | 01/01/24 | 12/31/26 | Low Income (Alameda County) | D. Maravilla Appointed 03/05/24 |
| TREASURER 01/23-12/24 | Andrea Ford ('05) | 01/01/22 | 12/31/24 | Private (Social Services) | Re-Appointed 12/18 and 1/22, 12/14/20 Board Officer Re-elected 1/1/22 |
| VICE CHAIR 01/23 -12/24 | Sandra Johnson ('02) | 01/01/23 | 12/31/25 | Private (United Seniors) | Appointed 12/12/16, 12/9/19, 12/14/20 Board Officer Re-elected 12/2/22 |
| | VACANT since 2022 | 01/01/24 | 12/31/26 | Private Sector | Oakland Rotary: S. Callum Appointed 12/12/16, 12/9/19, resigned 1/18/22 |

Eighteen (18) Board Members serve a 3-year staggered term. Notification for the term end date shall occur 60 days prior. Board members are not appointed. Board Officers serve a 2-year term. Board Officer Elections are held bi-annually in December. 2024 Election: Chair; Monique Rivera, Vice Chair; Sandra Johnson, Secretary; Brigitte Cook and Andrea Ford, Treasurer. Community Members are not appointed. Federal Mandate (Public Law 105-285, Oct. 27, 1998, SEC. 676B) "1/2 of the members are (low-income) persons chosen in accordance with a democratic selection procedure, 1/3 are elected public officials, and 1/6 are other major groups" **2024 Membership Terms – Revised 12/01/24**



OAKLAND CDBG LOW-INCOME COMMUNITY Administering Board Membership and Application Guidelines

The Alameda County–Oakland Community Action Partnership (AC-OCAP) Community Action Agency is looking for community residents, **who live within the City of Oakland’s Community Development Block Grant (CDBG) Districts**, that are interested in working to alleviate poverty to serve on the Community Action Agency’s **Alameda County – Oakland Community Action Partnership Administering Board** (see attached map).

AC–OCAP OVERVIEW

What is a Community Action Agency?

Community Action Agencies (CAAs) are private or public organizations that were created by the federal government in 1964 to combat poverty in geographically designated areas. The Alameda County - Oakland Community Action Partnership is a public agency with an Administering Board and a Governing Board (The Oakland City Council). Status as a CAA is the result of an explicit designation by the local or state government. CAAs have a 3-part (tripartite) board structure that is designated to promote the participation of the entire community (elected officials, low-income residents, and the private sector) in the reduction or elimination of poverty.

What is the purpose of AC-OCAP?

The AC-OCAP Administering Board members are responsible for planning, developing, and executing the local Community Action Plan for alleviating poverty and working toward institutional change to enhance the ability of low-income residents to achieve self-sufficiency in Oakland and throughout Alameda County (excluding the City of Berkeley). AC-OCAP’s priority focus areas are: family self-sufficiency, job training and employment placement, housing and community economic development, supportive services, civic engagement, advocacy, and capacity building.

What is the composition of the AC-OCAP Administering Board?

The Alameda County - Oakland Community Action Partnership’s Administering Board consists of eighteen (18) members. Nine (9: 7 Oakland and 2 County) of these members are democratically elected/selected low-income representatives from their districts. These representatives must be at least 18 years old, low-income where feasible, and a resident of the district they represent. Six (6) are local elected officials or their designees; and three (3) are representatives of business, industry, labor, religious, social welfare, and other private groups in the community.

How much time is involved?

Board members serve a three-year staggered term. The AC-OCAP Administering Board meets regularly on the second Monday of each month during the evening. “The following conditions will govern grounds for the termination of membership on the Administering Board. The Administering Board member accumulates three consecutive unexcused absences from the regular meetings or accumulates six absences from such regular meetings in any six-month period...” (Excerpt from Bylaws 10-18-11). Additionally, Board members serve on any number

of subcommittees that meet on an as needed basis; and are expected to support and attend AC-OCAP sponsored activities.

What Conflict of Interest Rules apply?

All Board members must complete a Conflict of Interest Disclosure form prior to joining the Board. Board members with non-financial affiliations with an organization (for instance, performs regular volunteer work for the organization), must excuse him or herself from all discussions and votes regarding that organization.

Does the Board have officers?

The Alameda County - Oakland Community Action Partnership Administering Board has a Chairperson, Vice-Chairperson, Secretary and Treasurer. These officers are elected by fellow Board members and serve a two-year term.

OAKLAND CDBG DISTRICT SELECTION CRITERIA

Per the revised October 18, 2011 Alameda County Community Action Agency Administering Board Bylaws, **one representative of the poor shall be democratically elected and/or selected by the membership of the seven (7) poorest Oakland CDBG districts; and each representative must be a resident of the district which he/she represents.** To look up your district, please visit <https://www.oaklandca.gov/resources/learn-more-about-community-development-block-grant-cdbg-districts> or call 510-238-2362 for assistance.

Interested residents must complete the attached application and submit **ten (10) signatures from residents who live within their district and are 18 years old or older** –all signatures will be verified. Once the application and petition have been submitted, the completed packet will be reviewed and vetted. Incomplete applications or applications that do not conform to the sector/geographic requirements will not be considered.

HOW TO APPLY

To apply for membership on the AC-OCAP Administering Board, please complete the application and community petition included with this packet.

- Please write your first and last name
- Please enter your address, home phone, cell phone number, and email
- Please identify the CDBG District which you represent- recruitment to district specific
- Please write a brief explanation of why you are interested in serving on the Board
- Please sign and date the application
- Please fill out the petition and gather ten (10) signatures from residents who live within your district and are 18 years old or older.
- Please submit your completed application and original signed petition to:

Alameda County – Oakland Community Action Partnership (AC-OCAP)

ATTN: Board Recruitment

150 Frank H Ogawa Plaza, 4th Floor, Ste. 4340 ♦ Oakland, CA 94612

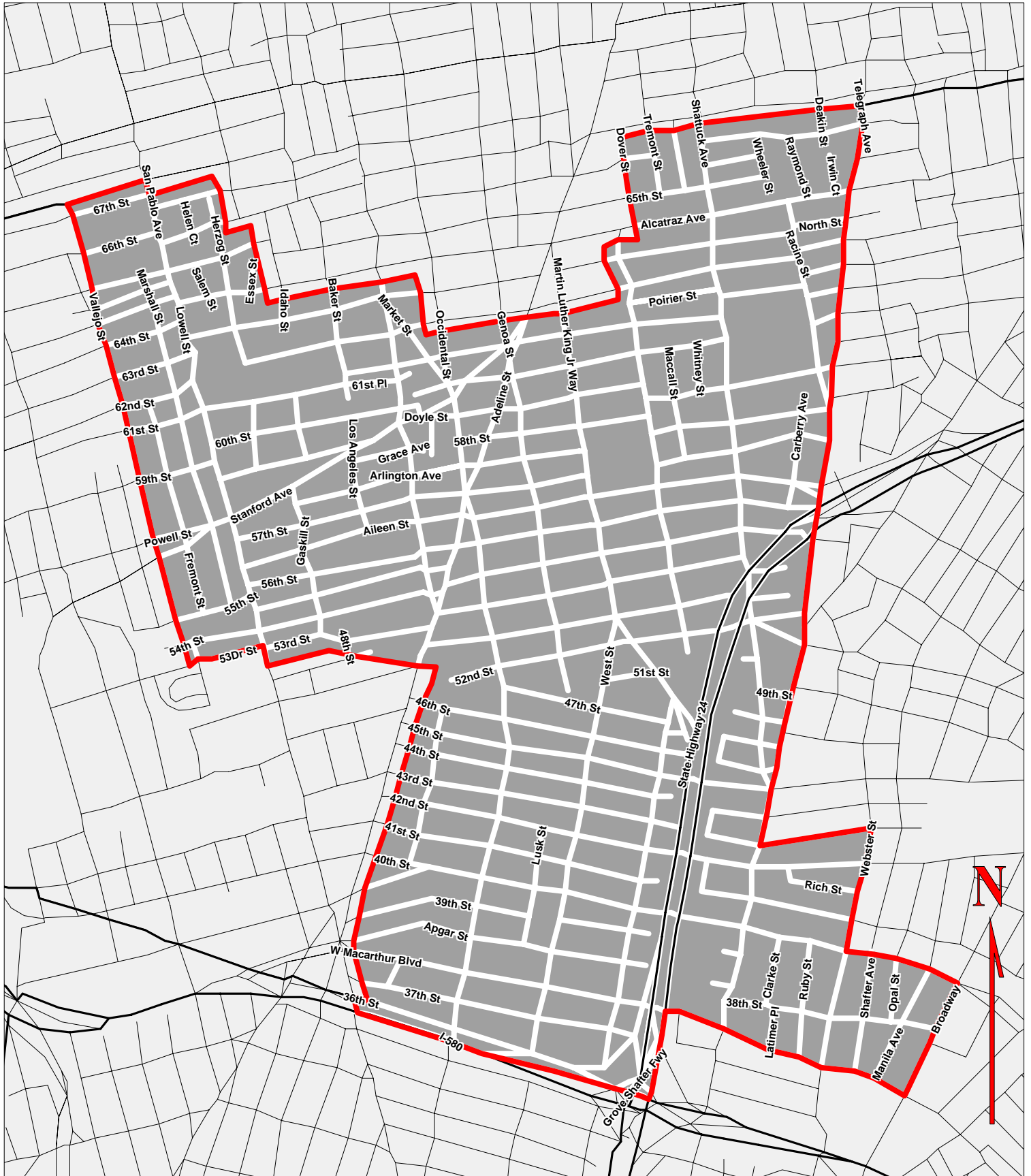
(510) 238-2362 (ph) ♦ Fax (510) 238-2367

E-mail: AC-OCAP@oaklandca.gov

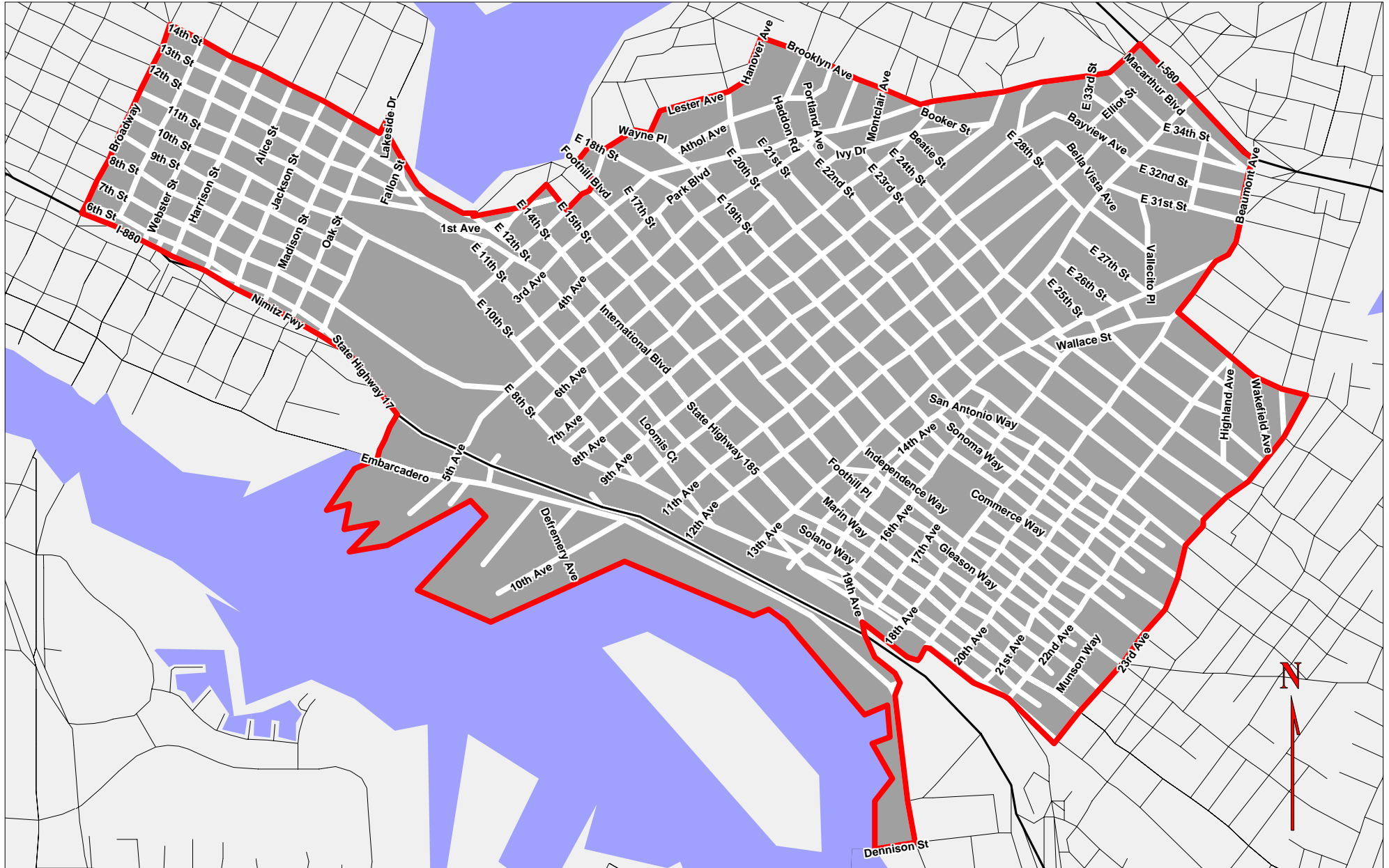
MAPS OF THE SEVEN COMMUNITY DEVELOPMENT DISTRICTS

- DISTRICT 1: NORTH OAKLAND
(all of the former North Oakland District)
- DISTRICT 2: EASTLAKE/SAN ANTONIO/CHINATOWN
(all of the former San Antonio District)
- DISTRICT 3: WESTERN OAKLAND
(all of the former West Oakland District and most of the former Chinatown/Central District)
- DISTRICT 4: CENTRAL OAKLAND
(the upper part of the former Fruitvale District)
- DISTRICT 5: FRUITVALE/SAN ANTONIO
(most of the former Fruitvale District)
- DISTRICT 6: CENTRAL EAST OAKLAND
(most of the former Central East Oakland District)
- DISTRICT 7: ELMHURST
(all of the former Elmhurst District)

Community Development District 1: North Oakland



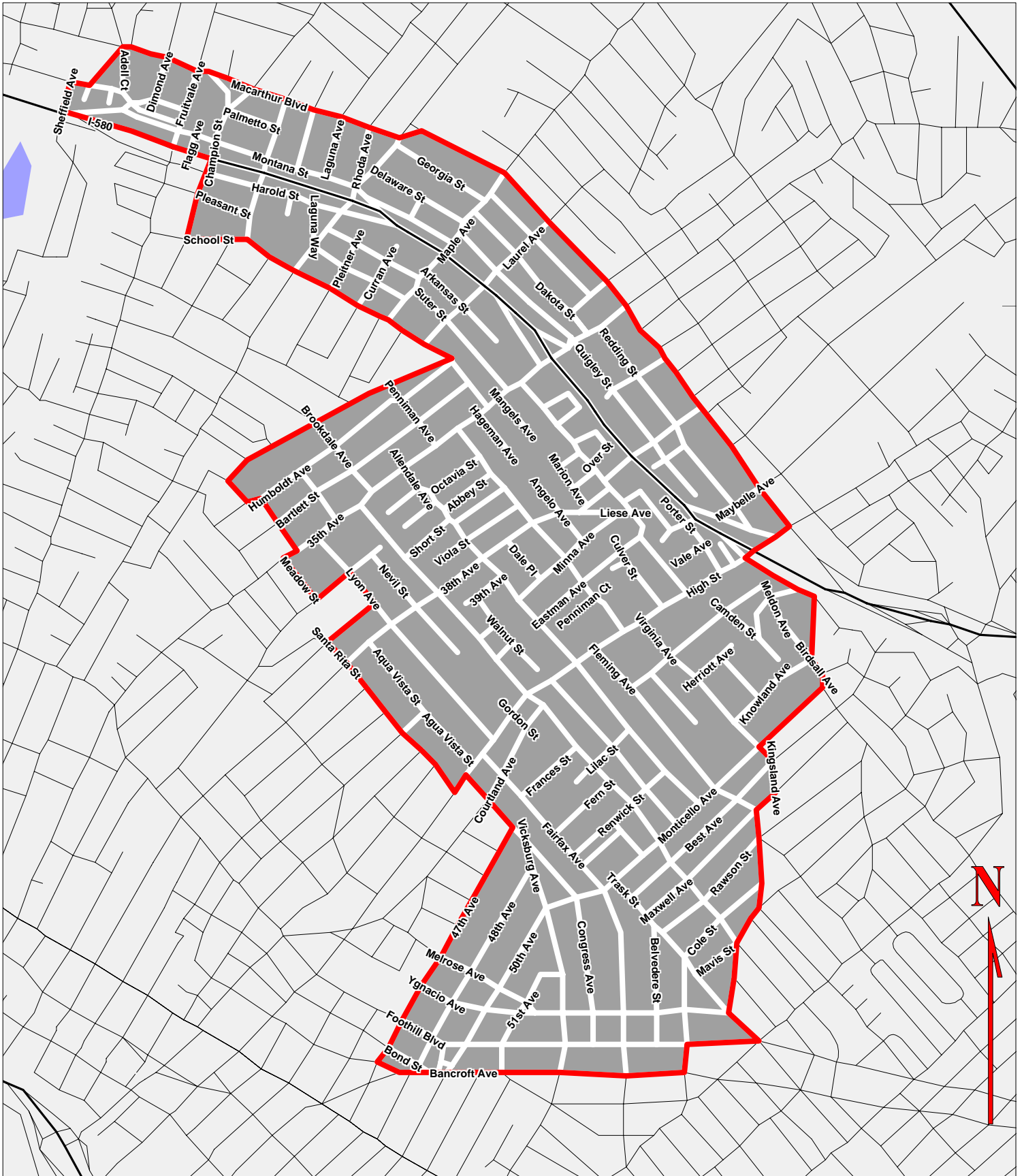
Community Development District 2: Chinatown/Eastlake/San Antonio



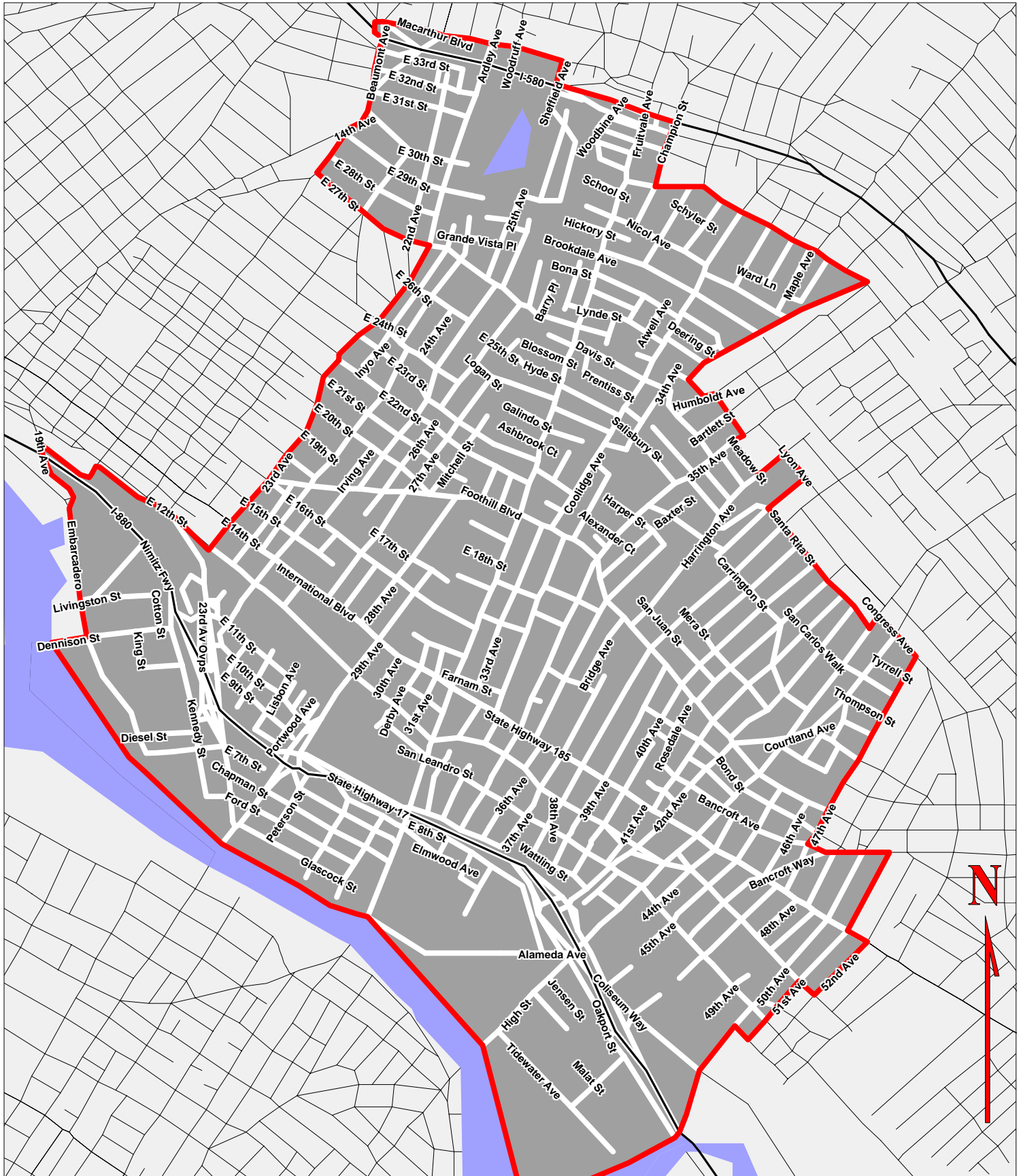
Community Development District 3: Western Oakland



Community Development District 4: Central Oakland



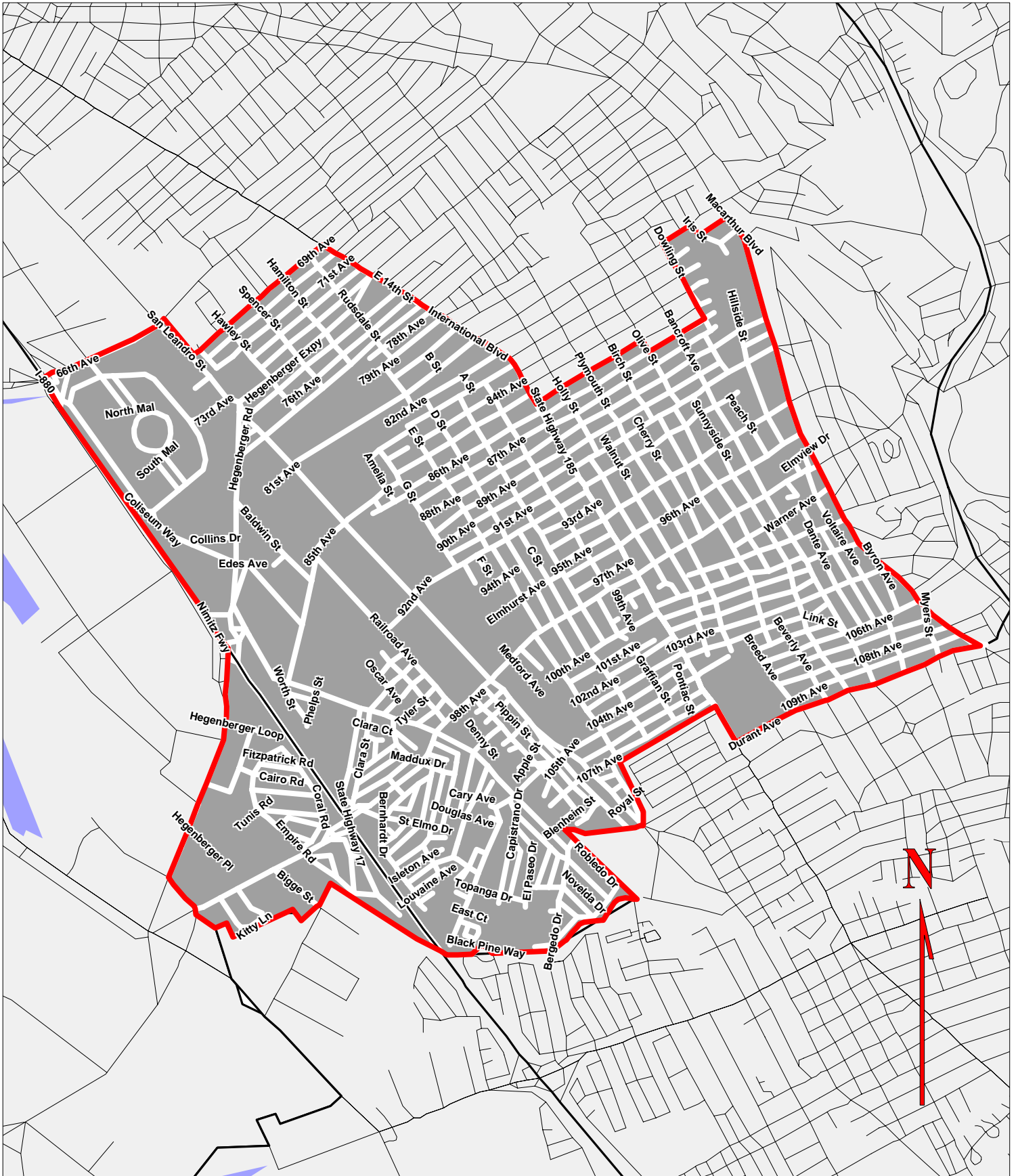
Community Development District 5: San Antonio/Fruitvale



Community Development District 6: Central East Oakland



Community Development District 7: Elmhurst





APPLICATION FOR ADMINISTERING BOARD MEMBERSHIP Oakland Low-Income Community

Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

GEOGRAPHIC AREA TO BE SERVED: Identify the Oakland CDBG low-income geographic area you would represent. (Please Check One)

DISTRICT 1 _____

DISTRICT 4 _____

DISTRICT 7 _____

DISTRICT 2 _____

DISTRICT 5 _____

DISTRICT 3 _____

DISTRICT 6 _____

Provide a brief explanation of your interest in serving on the AC-OCAP Administering Board:

I certify that I have read the AC-OCAP Administering Board Membership guidelines and I certify that I am willing and able to adhere to the requirements specified therein by AC-OCAP and with the applicable federal and state regulations.

Signature of Applicant:

Name: _____ Date: _____

Please submit the completed application and original signed petition to:

**Alameda County – Oakland Community Action Partnership (AC-OCAP) • ATTN: Board Recruitment •
150 Frank H Ogawa Plaza, 4th Floor, Ste. 4340 • Oakland, CA 94612 • (510) 238-2362 •
Fax (510) 238-2367 • E-mail: AC-OCAP@oaklandca.gov**

Oakland Low-Income Community Representation Petition

I, the undersigned, do hereby state that I am a resident of the City of Oakland and that my present place of residence is truly stated opposite my signature, and that I do hereby sign this Petition, as set forth below, to enable the contents of this Petition and Application be submitted to the Alameda County – Oakland Community Action Partnership Administering Board for membership consideration.

| | | |
|-----------------------------|-------------------------------|------------------------------|
| Signature (required): _____ | Date: _____ | Oakland CDBG District: _____ |
| Printed name: _____ | Address: _____ Zip Code _____ | |

PETITION TO ELECT AN OAKLAND LOW-INCOME COMMUNITY REPRESENTATIVE TO THE AC-OCAP ADMINISTERING BOARD FOR A THREE-YEAR TERM

| | Print Full Name **must be 18 or older** | Signature **Required** | Complete Address **must live within CDBG district** | District Resident Y/N | Date |
|-----------|---|----------------------------------|---|--------------------------|------|
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| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |



CITY OF OAKLAND
Human Services Department
COMMUNITY ACTION PARTNERSHIP

BOARD OFFICER ELECTION POLICY AND PROCEDURE

Policy

The officers of the Community Action Partnership Administering board shall be Chair, Vice chair, Secretary, and Treasurer. All officers must be members of and elected by the Board. Officers shall serve for **two-year terms**, or until she or he resigns or becomes disqualified, or until a successor shall be named. The election of officers will be held every other year with those elected assuming office upon completion of the election.

Procedure

1. Chair establishes that a quorum is present. A quorum for CAP is the *majority* of the eighteen (18) member board or ten (10) members.
2. Nominations can be made from the floor, following which nominations will be closed. Accept Nominations for each Office one at a time: Chairperson, 1st Vice Chairperson, Secretary and Treasurer. All nominations must be seconded. Board members may nominate themselves and **no** "seconds" are required.
3. Announce that the nominations for that office are "closed". The Chair asks for a motion and the motion must be seconded.
4. Each candidate will be allowed no more than five (5) minutes to present their reason for seeking office.
5. Either announce or write nominees' names on board. For example:

| | |
|------------------|------------------|
| For Chairperson: | Donna Jones |
| | Michael Williams |
| | Freda Fisher |



CITY OF OAKLAND
Human Services Department
COMMUNITY ACTION PARTNERSHIP

6. A ballot for each office is distributed and the Chair then requests Board members to write their name and the name of the candidate of their choice and return the folded ballots to staff. Ballots are not distributed until the slate of officers is established.
7. In the case where a candidate is running unopposed, only a single vote is needed to elect them. This can be handled in one of two ways. There can be a verbal motion, with a second that "Martin Hill be elected by acclamation". Or, you may pass out the ballot and have the single written vote elect Martin Hill as Vice Chair.
8. Three persons should count the votes; at least one of them should be a Board member who is not running for office.
9. When the ballots have been counted, the results are read off one by one. The presiding officer announces the office and how many votes each candidate received. The candidate receiving the most votes is the winner.
10. In the event of a tie, ballots are redistributed and the vote is taken again.
11. This procedure is repeated until all officers have been elected.
12. After the election, ***if appropriate***, the "Acting" Chair relinquishes the gavel and the newly elected Chair takes office and control of the meeting.
13. Announce that you entertain a motion to keep the ballots for 30 days or have them destroyed immediately.

APPROVED:

DATE _____

LIONEL J. WILSON BUILDING ● 150 FRANK H. OGAWA PLAZA,
SUITE 4340 ● OAKLAND, CA. 94612



Phone: (510) 238-3121
FAX: (510) 238-7207
TDD: (510) 238-3254

Human Services Department

Alameda County – Oakland Community Action Partnership

December 5, 2024

Dear Councilmember Noel Gallo,

Congratulations on your re-election!

Thank you for your continued support in helping the Alameda County - Oakland Community Action Partnership Agency strive toward its mission of eliminating poverty and its effects in Oakland and throughout Alameda County.

Per Federal Community Services Block Grant (CSBG) regulations and AC-OCAP's Administering Board Bylaws, "The Councilmember may be represented by a designated representative of their individual choice" during his or her term.

Please submit the name of your new representative that will represent you on the Community Action Partnership Administering Board before the Board meeting on January 11, 2025. The Board meets on the second Monday of every month at Oakland City Hall, 1 Frank H. Ogawa Plaza, Hearing Room 3 at 5:30pm.

If you should have any questions or require additional information, please feel free to contact me at 510-238-6131.

I look forward to hearing from you.

Sincerely,

Dwight Williams
Acting AC-OCAP Director

Attachment: AC-OCAP Strategic Plan 2020-2025



City of Oakland

LIONEL J. WILSON BUILDING ● 150 FRANK H. OGAWA PLAZA, SUITE 4340 ● OAKLAND, CA. 94612
Human Services Department
Alameda County – Oakland Community Action Partnership

November 5, 2024

(510) 238-3121
FAX: (510) 238-7207
TDD: (510) 238-3254

Mrs. LaWanda Smith, Dist. 6
6506 Bancroft Ave
Oakland, CA 94605

Dear Mrs. Smith:

I would like to thank you for your past support and commitment to the Alameda County – Oakland Community Action Partnership’s (AC-OCAP) mission. Your willingness to accept your role and responsibility in planning, developing, and executing the Community Action Partnership program in alleviating poverty, working towards institutional change, and enhancing the ability of the poor to achieve self-sufficiency is commendable. However, in order to continue to implement the program’s strategic plan, attendance and participation at monthly Board meetings is essential.

As a general review, I would like to bring your attention the terms and conditions pertaining to board membership, as outlined in the *AC-OCAP Bylaws- Article IV*:

Section 5 CONDITIONS FOR TERMINATION OF MEMBERSHIP

The Administering Board member accumulates three consecutive unexcused absences from the regular meeting or accumulates six absences from such regular meetings in any six-month period. The member will be notified in writing of the cause for such termination and will be given an opportunity to respond prior to being removed from the Administering Board. (Pg. 8).

Section 6 CODE OF ETHICS OF ADMINISTERING BOARD MEMBERS

h. Faithfully attend all meetings of the Board unless unable to do so because of disability or some other compelling reason. (Pg. 9).

Please find attached a copy of the year-to-date Administering Board Attendance 2024, which shows that you have exceeded the *AC-OCAP By-Laws, Section 5* guideline. This letter serves as your notification for the pending termination. You have until December 6, 2024, to provide a response to the By-Laws Attendance violation.

On behalf of the Board members and staff, we appreciate you and thank you for your past service.

Sincerely,

Monique Rivera, Chairperson
AC-OCAP Administering Board

cc: Dwight Williams
Thea On

Attachment (1)

Administering Board Attendance 2024

| BOARD MEMBER | MEETING DATES | | | | | | | | | | | |
|---|---------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------|--|
| | 1/8 | 2/12 | 3/11 | 4/8 | 5/13 | 6/10 | 7/8 | 9/16 | 10/7 | 11/4 | 12/9 | |
| B. Cook (LI-Dist. 1) | P | P | P | P | P | P | P | E | P | | | |
| M. Margolis (LI-Dist. 2) | P | P | E | P | P | P | E | P | P | | | |
| D. Walker (LI-Dist. 3) | P | P | P | P | P | P | E | P | P | | | |
| Diana Maravilla (LI-Alameda County) | | | P | P | P | P | P | E | E | | | |
| LI-District 4 (Vacancy) | | | | | | | | | | | | |
| M. Rivera (LI-Dist. 5) | P | P | P | P | P | P | E | P | E | | | |
| N. Quantum (LI-Alameda County) | P | P | P | P | P | P | P | P | A | | | |
| L. Smith (LI-Dist. 6) | A | P | P | E | A | A | A | A | A | | | |
| P. Schader (LI-Dist. 7) | P | P | P | P | P | P | P | P | P | | | |
| K. Mayfield (Mayor) | P | P | P | P | P | P | E | P | P | | | |
| C. Fife (T. Love) (ECm-Dist. 3) | P | P | P | P | P | E | P | P | P | | | |
| N. Gallo (A. Tellez-Witrago) (ECm-Dist. 5) | P | P | E | P | P | P | P | E | E | | | |
| T. Reid (J. Guzman) (ECm-Dist. 7) | E-J Mapp | P | P | P | P | A | | P | P | | | |
| L. Tam (C. Frost- Dist. 3) (EoS-District 3) | P | P | P | P | P | E | E | P | A | | | |
| N. Miley (A. Gums) (ECoS-Dist. 4) | P | P | E | P | P | P | P | P | P | | | |
| A. Ford (Private Sector-Social Svcs) | E | P | P | E | E | P | P | P | E | | | |
| S. Johnson (Private Sector-United Srs.) | P | P | P | E | P | E | P | E | E | | | |
| Business/Private Sector (Vacancy) | | | | | | | | | | | | |
| MEETING STATUS | Convened | Convened | Convened | Convened | Convened | Convened | Convened | Convened | Convened | Convened | TBD | |

"The following conditions will govern grounds for the termination of membership on the Administering Board. The Administering Board member accumulates three consecutive unexcused absences from regular meetings, or accumulates six absences from such regular meetings in any six-month period." (Excerpt from Bylaws 10-11-11)

| Legend |
|---|
| LI - Low Income |
| ECM - Elective Council Member |
| ECOS/EOS - Elective County Oakland Supervisor |

| |
|-------------|
| P - Present |
| A - Absent |
| E - Excused |

**ALAMEDA COUNTY-OAKLAND
COMMUNITY ACTION PARTNERSHIP (AC-OCAP)
RESOLUTION NO. 10-24**

WHEREAS, the ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP is determined to authorize signing authority to the City of Oakland Assistant City Administrator.

RESOLVED, ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP hereby authorizes and approves Assistant City Administrator LaTonda Simmons effective October 1, 2024 to make, execute, endorse and deliver in the name of and on behalf of the ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP, but shall not be limited to, all written instruments, agreements, documents, transfers, assignments, contracts, obligations, certificates and other instruments of whatever nature entered by the ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP.

Name of Authorized Representative: LaTonda Simmons

Signature: _____

Date: 12/3/2024

Title: Assistant City Administrator

Email: lsimmons@oaklandca.gov

**ALAMEDA COUNTY- OAKLAND
COMMUNITY ACTION PARTNERSHIP
ADMINISTERING BOARD TELECONFERENCE
December 9, 2024**

Chairperson

| | NOMINEE 1 | NOMINEE 2 | NOMINEE 3 | NOMINEE 4 | NOMINEE 5 |
|-------------------|-----------|-----------|-----------|-----------|-----------|
| Monique Rivera | | | | | |
| Sandra J. Johnson | | | | | |
| Andrea Ford | | | | | |
| Brigitte Cook | | | | | |
| Cesley Ford-Frost | | | | | |
| Mitchell Margolis | | | | | |
| Angelica Gums | | | | | |
| David Walker | | | | | |
| Kimberly Mayfield | | | | | |
| Tonya Love | | | | | |
| Patricia Schader | | | | | |
| Diana Maravilla | | | | | |
| Quantum Norwood | | | | | |
| Josephine Guzman | | | | | |
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**ALAMEDA COUNTY- OAKLAND
COMMUNITY ACTION PARTNERSHIP
ADMINISTERING BOARD TELECONFERENCE
December 9, 2024
Vice Chairperson**

| | NOMINEE 1 | NOMINEE 2 | NOMINEE 3 | NOMINEE 4 | NOMINEE 5 |
|-------------------|-----------|-----------|-----------|-----------|-----------|
| Monique Rivera | | | | | |
| Andrea Ford | | | | | |
| Sandra Johnson | | | | | |
| Brigitte Cook | | | | | |
| Mitch Margolis | | | | | |
| Cesley Ford-Frost | | | | | |
| Angelica Gums | | | | | |
| David Walker | | | | | |
| Kimberly Mayfield | | | | | |
| Tonya Love | | | | | |
| Patricia Schader | | | | | |
| Diana Maravilla | | | | | |
| Quantum Norwood | | | | | |
| Josepine Guzman | | | | | |
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**ALAMEDA COUNTY- OAKLAND
COMMUNITY ACTION PARTNERSHIP
ADMINISTERING BOARD TELECONFERENCE
December 9, 2024**

Secretary

| | NOMINEE 1 | NOMINEE 2 | NOMINEE 3 | NOMINEE 4 | NOMINEE 5 |
|-------------------|-----------|-----------|-----------|-----------|-----------|
| Monique Rivera | | | | | |
| Sandra Johnson | | | | | |
| Andrea Ford | | | | | |
| Brigitte Cook | | | | | |
| Mitchell Margolis | | | | | |
| Cesley Ford-Frost | | | | | |
| Angelica Gums | | | | | |
| David Walker | | | | | |
| Kimberly Mayfield | | | | | |
| Tonya Love | | | | | |
| Patricia Schader | | | | | |
| Diana Maravilla | | | | | |
| Quantum Norwood | | | | | |
| Josephine Guzman | | | | | |
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**ALAMEDA COUNTY- OAKLAND
COMMUNITY ACTION PARTNERSHIP
ADMINISTERING BOARD TELECONFERENCE
December 9, 2024**

Treasurer

| | NOMINEE 1 | NOMINEE 2 | NOMINEE 3 | NOMINEE 4 | NOMINEE 5 |
|-------------------|-----------|-----------|-----------|-----------|-----------|
| Monique Rivera | | | | | |
| Sandra J. Johnson | | | | | |
| Andrea Ford | | | | | |
| Brigitte Cook | | | | | |
| Mitchell Margolis | | | | | |
| Cesley Ford-Frost | | | | | |
| Angelica Gums | | | | | |
| David Walker | | | | | |
| Kimberly Mayfield | | | | | |
| Tonya Love | | | | | |
| Patricia Schader | | | | | |
| Diana Maravilla | | | | | |
| Quantum Norwood | | | | | |
| Josephine Guzman | | | | | |
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**ALAMEDA COUNTY- OAKLAND
COMMUNITY ACTION PARTNERSHIP
ADMINISTERING BOARD TELECONFERENCE
December 9, 2024**

Board Officer Election Nominations

For Chairperson

For Vice Chairperson

For Secretary

For Treasurer



ALAMEDA COUNTY – OAKLAND COMMUNITY ACTION PARTNERSHIP 2025 MEETING SCHEDULE



*Schedule changes will be communicated as needed.

Administering Board Meeting

Meets on the 2nd Monday of every month at 5:30 p.m. (excluding August)

| Month | Date | Location |
|-----------------------------------|----------------------------|--|
| January | Monday, January 13 | Oakland City Hall Hearing Room 3 |
| February | Monday, February 10 | Oakland City Hall Hearing HR1 or HR2 (No Food Allowed) |
| March | Monday, March 10 | Oakland City Hall Hearing Room 3 |
| April | Monday, April 14 | Oakland City Hall Hearing Room 3 |
| May | Monday, May 12 | Oakland City Hall Hearing HR1 or HR2 (No Food Allowed) |
| June | Monday, June 9 | Oakland City Hall Hearing Room 3 |
| July | Monday, July 14 | Oakland City Hall Hearing Room 3 |
| August Recess – No Meeting | | |
| September | Monday, September 8 | Oakland City Hall Hearing Room 3 |
| October | Monday, October 13 | Oakland City Hall Hearing Room 3 |
| November | Monday, November 10 | Oakland City Hall Hearing Room 3 |
| December | Monday, December 8 | Oakland City Hall Hearing Room 3 |

Board Membership: Monique Rivera (Board Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), Brigitte Cook (Secretary), Mitchell Margolis, David Walker, Patricia Schader, Quantum Norwood, Diana Maravilla, Mayor Sheng Thao (Dr. Kimberly Mayfield), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (staff), Councilmember Treva Reid (Josephine Guzman), Supervisor Lena Tam (Cesley Ford-Frost), and Supervisor Nate Miley (Angelica Gums)

Staff: Dwight Williams, Thea On, Jacqueline Jacobs, Don Raulston, and Maria Huynh



ALAMEDA COUNTY – OAKLAND COMMUNITY ACTION PARTNERSHIP 2025 MEETING SCHEDULE



*Schedule changes will be communicated as needed.

| Advocacy Committee | | |
|--|-------------------------|---|
| Meets on the 3 rd Wednesday of every month at 5:30 p.m. (excluding August) | | |
| Month | Date | Location |
| January | Wednesday, January 15 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| February | Wednesday, February 12 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| March | Wednesday, March 19 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| April | Wednesday, April 16 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| May | Wednesday, May 21 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| June | Wednesday, June 18 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| July | Wednesday, July 16 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| August Recess – No Meeting | | |
| September | Wednesday, September 17 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| October | Wednesday, October 15 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| November | Wednesday, November 19 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| December | Wednesday, December 17 | 150 Frank H. Ogawa, 4th Floor, HSD, Conference Room # 4 |
| <p>Membership: David Walker (Committee Chair), Patricia Schader, Dr. Kimberly Mayfield, and Josphine Guzman</p> <p>Vacancy: Districts 4 Community (1 vacancy)</p> <p>Staff: Maria Huynh</p> | | |



ALAMEDA COUNTY – OAKLAND COMMUNITY ACTION PARTNERSHIP 2025 MEETING SCHEDULE



*Schedule changes will be communicated as needed.

| Executive Committee | | |
|--|---|----------------------------------|
| Meet on the 4 th Thursday of every month at 5:30 p.m. (excluding August) | | |
| Month | Date | Location |
| January | Thursday, January 23 | Oakland City Hall Hearing Room 3 |
| February | Thursday, February 27 | Oakland City Hall Hearing Room 3 |
| March | Thursday, March 27 | Oakland City Hall Hearing Room 3 |
| April | Thursday, April 24 | Oakland City Hall Hearing Room 3 |
| May | Thursday, May 22 | Oakland City Hall Hearing Room 3 |
| June | Thursday, June 26 | Oakland City Hall Hearing Room 3 |
| July | Thursday, July 24 | Oakland City Hall Hearing Room 3 |
| August Recess – No Meeting | | |
| September | Thursday, September 25 | Oakland City Hall Hearing Room 3 |
| October | Thursday, October 23 | Oakland City Hall Hearing Room 3 |
| November | Thursday, November 27 (Move up one week or cancel) | Oakland City Hall Hearing Room 3 |
| December | Thursday, December 25 (Move up one week or cancel) | Oakland City Hall Hearing Room 3 |
| <p>Membership: Monique Rivera (Chair), Sandra Johnson (Vice Chair), Brigitte Cook (Secretary), Andrea Ford (Treasurer), Mitchell Margolis, and Cesley Frost.</p> <p>Staff: Dwight Williams</p> | | |



ALAMEDA COUNTY – OAKLAND COMMUNITY ACTION PARTNERSHIP 2025 MEETING SCHEDULE



*Schedule changes will be communicated as needed.

| Program Planning Committee | | |
|---|-------------------------|--|
| Meets on the 3 rd Wednesday of every month at 5:30 p.m. (excluding August) | | |
| Month | Date | Location |
| January | Wednesday, January 15 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| February | Wednesday, February 19 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| March | Wednesday, March 19 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| April | Wednesday, April 16 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| May | Wednesday, May 21 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| June | Wednesday, June 18 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| July | Wednesday, July 16 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| August Recess – No Meeting | | |
| September | Wednesday, September 17 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| October | Wednesday, October 15 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| November | Wednesday, November 19 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| December | Wednesday, December 17 | 150 Frank H. Ogawa, 4 FLR HSD Conference Room 1 |
| <p>Membership: Angelica Gums (Committee Chair), Tonya Love, Ana Tellez Witrigo, Quantum Norwood, and Diana Maravilla</p> <p>Vacancy: Business/Private Sector (1 vacancy)</p> <p>Staff: Thea On</p> | | |

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| HOUSING & COMMUNITY DEVELOPMENT | | | | | | |
|--|---------------------------------------|----------------------------|---|--|---|---|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| A Diamond in the Ruff 5940 Hayes Street Oakland CA 94621 | Transitional Housing for Single Women | \$25,000 Oakland | Provide transitional housing services for 17 single women from Oakland, including single women with children. | 7 Oakland low-income residents projected to be housed with transitional housing and related housing support services. | 17 Oakland low-income single women were provided with transitional housing and 9 of them obtained permanent housing, with 7 others working toward permanent housing. 1 person left the program. 11 individuals of the 17 served obtained employment with a living wage. 50 volunteer hours received from 2 volunteers. | 94603 (2) 94605 (2) 94621 (13) |
| Alliance for Community Wellness (FESCO) 21455 Birch Street #5 Hayward, CA 94541 | Homeless Family Services | \$40,000 Alameda County | Provide housing and wraparound services to extremely low-income homeless families in Alameda County. | 40 Alameda County low-income homeless families (140 individuals) projected to be housed through FESCO's Banyan House Transitional Housing and Les Marquis House Emergency Shelter programs. 12 families will exit to a more permanent housing. 8 families will obtain safe and affordable/temporary housing. 24 adults exiting will have earned income. | 32 Alameda County low-income homeless families (108 individuals) were housed through FESCO's Banyan House Transitional Housing and Les Marquis House Emergency Shelter programs. 10 families exited the program and obtained permanent housing. 9 families exited the program and obtained safe temporary housing. 11 adults exited the program with earned income. The lack of permanent affordable housing opportunities available to extremely low-income families in the Bay area remains a challenge. 150 volunteer hours received from volunteers. | Central County (108) North County (0) South County (0) East County (0) |



**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| HOUSING & COMMUNITY DEVELOPMENT | | | | | | |
|---|--|----------------------------|---|---|---|--------------------------|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| Change to Come 685 32 nd Street Oakland, CA 94609 | Temporary bridge housing to unhoused single women and mothers. | \$25,000 Oakland | Provide temporary bridge housing to unhoused single women and their children. | <p>6 low-income and unhoused women and their children will receive temporary bridge housing.</p> <p>6 will receive mental health/empowerment program.</p> | <p>12 unhoused women received temporary shelter.</p> <p>6 received mental health empowerment program.</p> <p>216 volunteer hours from Shift managers; and 64 volunteer hours from Program Manager.</p> | 94609 (12) |
| Covenant House CA 200 Harrison St. Oakland, CA 94607 | Homeless and Trafficked Youth Services | \$40,000 Oakland | Provide homeless and/or trafficked youth ages 18-24 emergency housing, basic needs assistance (food, clothing), and case management (medical/mental health, employment/educational assistance, legal assistance). | <p>150 young people will receive emergency housing.</p> <p>100 will receive case management, mental health, and other supportive services.</p> | <p>188 young people received emergency housing.</p> <p>69 young people received case management services.</p> <p>Case management challenges are present due to shortages of on-site mental health service personnel.</p> | 94607 (188) |
| Fremont Family Resource Center 39155 Liberty St., Suite #A110, P.O. Box 5006 Fremont, CA | Family Support Services for the Homeless (Winter Relief Voucher Program) | \$40,000 Alameda County | Provide homeless individuals with safe and temporary housing, permanent housing, and wraparound support services. | <p>93 unhoused will be provided with assistance in obtaining housing and/or shelter support at the Winter Relief Shelter Program.</p> <p>20 homeless clients will obtain safe and affordable housing.</p> | <p>79 unhoused were provided with housing and/or shelter at the Winter Relief Shelter Program.</p> <p>19 homeless clients obtained safe and affordable housing.</p> <p>Shelter program is seasonal from December 2022 to April 2023 and reopened in Dec. 2023. We anticipate 93 by Jan. 2024.</p> | South County (79) |



**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| HOUSING & COMMUNITY DEVELOPMENT | | | | | | |
|--|---|----------------------|---|--|--|--|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| Lao Family Community Development 2325 E 12 th St., Suite 226 Oakland, CA 94601 | Strong Housing Options | \$40,000 Oakland | Provide housing support to Oakland low-income and unhoused and create a pathway to prosperity for the target BLIPOC population. | 20 participants will be housed in a safe and temporary shelter. 15 participants will be placed in affordable & permanent housing. 5 senior participants will maintain independent living situation. | 27 participants were housed in a safe and temporary shelter. 17 participants were placed in affordable and permanent housing. 6 participants maintained independent living situation. | 94603 (1) 94605 (2) 94606 (3) 94607 (2) 94612 (12) 94621 (7) |
| Operation Dignity 3850 San Pablo Ave. Suite 102 Emeryville, CA 94608 | Housing for Oakland's Homeless Veterans | \$40,000 Oakland | Provide safe temporary shelter/housing & trauma-informed case management to homeless veterans. Provide connections to permanent housing, employment, and health services. | 45 veterans will obtain temporary housing. 11 veterans will obtain permanent housing. 48 veterans will maintain or increase their income. | 59 veterans obtained temporary housing. 13 veterans obtained permanent housing. 21 veterans maintained or increased their income. 12 volunteer hours from staff at Bank of America and Merrill Lynch. | 94607 (59) |
| St. Mary's Center 925 Brockhurst Street Oakland, CA 94608 | Senior Homeless Services Program | \$40,000 Oakland | Provide housing and case management services to unhoused seniors age 55+, including Winter Shelter, health assessments, psychiatric care, outpatient addiction recovery program, daily meals, social stimulation, and permanent supportive housing. | 25 seniors will obtain transitional housing. 40 seniors will obtain permanent housing. 60 seniors will receive individual and/or group counseling services. | 34 seniors obtained transitional housing. 47 seniors obtained permanent housing. 66 seniors received individual and/or group counseling services. 600 hours of volunteer work for the year 2023. | 94601 (6) 94602 (8) 94603 (3) 94604 (1) 94605 (8) 94606 (3) 94607 (19) 94608 (23) 94609 (7) 94610 (5) 94611 (5) 94612 (10) 94619 (2) 94621 (13) |

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| ENTREPRENEURSHIP/JOB TRAINING & EMPLOYMENT PLACEMENT | | | | | | |
|--|--|----------------------------|--|--|---|--|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| Chabot Las Positas – Tri - Valley Career Center 6300 Village Pkwy Ste #100 Dublin, CA 95376 | Tri-Valley Pathway to Employment Program | \$40,000 Alameda County | Provide low-income residents with job search counseling and services, including workshops, 1-on-1 career counseling, stress counseling and supportive services. | 19 participants will receive job search counseling and supportive services, and obtain a recognized credential, degree, or certificate of educational/vocational skills. 19 participants will obtain employment earning a living wage or higher. 3 participants will obtain employment earning up to a living wage. | 22 participants received job search counseling and supportive services, of these, 19 participants obtained employment earning up to a living wage. 3 participants obtained employment earning a living wage or higher. | Central County (9) North County (0) South County (2) East County (11) |
| Community Works West 110 Broadway Avenue Oakland, CA 94607 | Project R3: Return, Restore, & Rise | \$40,000 Oakland | Provide 12 low-income, formerly incarcerated Oaklanders with reentry navigation support, including connection to employment, housing, and in-house Economic Wellness Initiative. | 12 formerly incarcerated Oaklanders navigate their reentry journey. 9 will obtain employment. 6 will secure housing. 6 will enroll in Economic Wellness Initiative. | 19 formerly incarcerated Oaklanders navigate their reentry journey. 8 obtained employment. 11 secured housing. 3 enrolled in Economic Wellness Initiative. | 94601 (1) 94606 (1) 94607 (11) 94609 (1) 94610 (2) 94619 (2) 94621 (1) |
| Hack the Hood Inc. 2323 Broadway Street Oakland, CA 94612 | Thriving Youth Careers in Oakland and Alameda County's Tech Sector | \$40,000 Alameda County | Provide low-income and people of color Oakland youth ages 14-24 with technology education programs, job skills training, and placement. | 15 Oakland & Alameda County low-income youth will participate in incentivized training and career support services. 15 young people ages 18+ will obtain higher education and/or advanced technical training. 2 young people ages 18+ will obtain employment to gain skills or income. | 33 Oakland & Alameda County low-income youth participated in incentivized training and career support services. 18 young people ages 18+ obtained higher education and/or advanced technical training. 0 young people ages 18+ obtained employment to gain skills or income. 162 volunteer hours in programming. | 94601 (8) 94602 (2) 94603 (3) 94605 (2) 94606 (6) 94607 (3) 94608 (1) 94612 (1) 94619 (4) 94621 (3) |

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| ENTREPRENEURSHIP/JOB TRAINING & EMPLOYMENT PLACEMENT | | | | | | |
|--|---|----------------------------|--|--|---|---|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| Lighthouse Community Charter Public School 444 Hegenberger Road Oakland, CA 94621 | Job Training and Employment Placement | \$40,000 Oakland | To provide 10 low-income students with academic tutoring/enrichment and the opportunity to participate in paid professional internships with the City of Oakland and BART. | <p>10 Students participate in the program and achieve grade level skills and success.</p> <p>9 Students will receive a high-school diploma.</p> <p>7 will obtain work and improve financial well-being.</p> | <p>17 Students achieved grade level skills and success.</p> <p>17 Students received high-school diploma.</p> <p>5 Students received internships and improved their financial well-being.</p> | 94601 (2) 94603 (7) 94605 (1) 94609 (2) 94621 (5) |
| Love Never Fails 6937 Village Parkway, Suite 2074, Dublin CA 94568 | IT Biz Technology Academy - Digital Equity & Access | \$25,000 Alameda County | Provide IT Tech Business job training and employment placement for 25 Alameda County underserved community members. | <p>25 Complete ITbiz training program for IT General Education and receive a Certificate of Completion.</p> <p>20 Receive paid internship or apprenticeship in the IT field.</p> <p>3 will obtain work and earn a living wage.</p> <p>2 will obtain work and earn above the living wage.</p> | <p>20 low-income residents completed IT education and received Certificates of Completion.</p> <p>2 received paid internship/ apprenticeship.</p> <p>3 found work and earning a living wage.</p> <p>3 found work and earning above the living wage.</p> <p>10 of the 20 students starting an Intermediate Pathway on January 9, 2024; and 6 students have confirmed employment.</p> | Central County (9) North County (5) South County (3) East County (3) |



**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| | | | | | | |
|--|--|------------------------------------|--|--|--|---|
| <p>New Door Ventures 3221 20th St. San Francisco, CA 94110</p> | <p>Comprehensive Job Training and Job Placement for Transition Age Youth (14-24 years old)</p> | <p>\$40,000 Oakland</p> | <p>Provide low-income youth ages 14-24 with essential work and life skills, real work experience, individualized case management, skill-building workshops, and paid job internships over a 14-week period above the living wage. The internship is with 50+ businesses throughout Oakland and Alameda County that provide jobs and supervision.</p> | <p>20 low-income residents ages 14-24 will receive skills training, a paid internship above the living wage, intensive case management and referrals for corollary services.</p> <p>16 will progress from pre-employment training to obtaining employment.</p> <p>13 will be connected to a next job and/or education program six months after the internship program completion.</p> | <p>50 unemployed youth ages 14-24 received employment training.</p> <p>39 obtained employment.</p> <p>33 youth are employed and/or in school 6 months after program completion.</p> <p>70 volunteer hours in mock interviews and resume' preparation.</p> | <p>94601 (7) 94602 (5) 94603 (4) 94605 (4) 94606 (5) 94607 (4) 94608 (3) 94609 (1) 94612 (7) 94621 (10)</p> |
| <p>Rubicon Programs Incorporated 2500 Bissell Ave Richmond, CA 94804</p> | <p>Job training and employment placement</p> | <p>\$40,000 Alameda County</p> | <p>Provide low-income Alameda County residents experiencing significant barriers to employment an array of workforce development and education services.</p> | <p>16 residents will receive in-demand sector training.</p> <p>8 will secure employment earning up to a living wage.</p> <p>8 will secure employment earning a living wage or higher.</p> | <p>20 received in-demand sector training.</p> <p>0 secured employment earning up to a living wage.</p> <p>9 secured employment earning a living wage or higher.</p> <p>Due to challenges employers faced with recruitment and hiring, candidates have had leverage with negotiating higher job offers. None of the participants were hired below the living wage.</p> | <p>Central County: 44 North County: 4 South County: 7 East County: 3</p> |



**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| ENTREPRENEURSHIP/JOB TRAINING & EMPLOYMENT PLACEMENT | | | | | | |
|---|---|----------------------|---|---|--|--------------------------|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| Urban University 3237 Grand Avenue Oakland, CA 94610 | Job training and employment placement | \$40,000 Oakland | Provide low-income and unhoused single mothers a Work Employment Pathway Program (SMWEP) and to lift them into well-being and upward mobility through transitional employment. | 4 will secure employment earning up to a living wage. 4 will secure employment earning a living wage or higher. 4 will increase income and maintain employment for at least 90 days at a living wage. 3 will increase income and maintain employment for at least 90 days above the living wage. 4 will remediate employability barrier. | 4 secured employment earning up to a living wage 4 secured employment earning a living wage or higher 4 increased income and maintained employment for at least 90 days at a living wage. 4 increased income and maintained employment for at least 90 days above the living wage. 4 remediated employability barrier. | 94610 (5) |

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| AC-OCAP GENERAL PROGRAMMING | | | | | | |
|---|--|----------------------|---|---|--|---|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| AC-OCAP & Office of Children & Youth Services (OFCY) | Oakland Summer Food Program | \$5,000 | Summer food program for low-income children and youth | 2,500 Oakland youth will receive breakfast and lunch. 115,000 meals will be served. | 115,154 meals were served at 45 community sites. | Oakland Youth |
| AC-OCAP and Head Start | Pathways to Housing | \$125,000 | Provide Head Start families with resources for housing-related needs | 400 Oakland families will receive gift cards to support housing related needs. | 455 Oakland families received a \$250 gift card to support housing related needs. | Oakland families |
| AC-OCAP and Department of Human Services (HSD) Community Homelessness Services (CHS) | Oakland's Annual Holiday Dinner | \$5,000 | Co-sponsor the City's Annual Holiday Dinner for low-income residents | 2,000 Oakland residents projected to be served. | 3100 individuals received a warm fresh meal. | Oakland residents |
| AC-OCAP and Safe Passages | Alameda County Food & Gift Card Distribution | \$61,696 | Co-sponsor food & gift card distributions | 1,000 to 3,000 families will receive the free bag of groceries between February – May 2022 | 8,880 Households were provided with a nutritious bag of groceries from May to December 2023. | Families in Oakland and throughout Alameda County |
| Housing & Economic Rights Advocates (HERA) 1040 Franklin St. Ste 1040 Oakland, CA 94612 | Bank on Oakland | \$30,000 | Provide low-income residents with financial opportunities to ensure that everyone has access to safe, affordable banking and financial products and services. | 30 (15 Oakland & 15 Alameda County) low-income residents will have improved credit scores. 15 low-income Oakland residents will open checking/saving accounts. | HERA continues to work with AC-OCAP to on the Bank On Oakland (BOO) initiative and providing legal support to the community members. | Oakland and throughout Alameda County |



**Alameda County - Oakland Community Action Partnership (AC-OCAP)
Community Economic Opportunity (C.E.O.) Network 2023 Programs and Services Annual Outcomes (Complete)**

| AC-OCAP GENERAL PROGRAMMING | | | | | | |
|---|-----------------------------------|--|--|---|---|---------------------------------------|
| Organization | Program | Funded Amount | Services | Annual Goals | Outcomes | Population Served |
| Eden I&R 570 B Street Hayward, CA 94541 | Information and Referral Services | \$100,000 (GF) \$20,000 | 2-1-1 Information & Referral for Oakland EITC Information & Referral for Oakland & Alameda County | Information and Referral Services | 66,028 information calls were handled by 2-1-1. Of these 12,732 unduplicated callers, 6,053 were calls from Oakland and 6,679 were from elsewhere in Alameda County. 107,082 health, housing, and human services referrals were provided in Oakland and Alameda County. | Oakland and throughout Alameda County |
| AC-OCAP and United Way of the Bay Area, Alameda County EITC Coalition 150 Frank H. Ogawa Plaza Oakland, CA 94612 | EITC Campaign | \$15,000 | Free Tax preparation services to low-income residents and countywide marketing. | 10,000 Oakland & 12,000 Alameda County tax returns, EITC claims, and financial services. | 6,204 Oakland returns and 4,174 Alameda County returns were prepared. AC-OCAP Tax Site processed 172 returns and was recognized as the Alameda site with the highest growth percentage from the previous year. | Oakland and throughout Alameda County |
| CSBG Investment: \$ 831,696 Leveraging Total: \$7,637,955 | | Community Impact during the COVID-19 Pandemic 71 Received High School Diplomas or GED 58 Obtained Employment 239 Received Employment Training 524 Received Transitional Housing/Emergency Shelter 184 Obtained/Maintained Permanent Housing 12,732 Unduplicated Callers; 107,082 Service Referrals Provided | | | “Helping People... Changing Lives” 27,731 Oakland Residents Served <u>11,102 Alameda County Residents Served</u> 38,833 Total Low-Income Residents Served | |

Helping People...Changing Lives



Prior to Regina and her three old son Alejandro coming to **FESCO/The Alliance for Community Wellness**, the family was spending their days at parks or at a local McDonald's. At night, they would often sleep at an area hospital to keep safe. Alejandro was not potty trained, his speech was delayed, and he was unable to feed himself. He also had behavioral challenges, which included tantrums during mealtime. Staff worked with Regina on goal setting and provided resources, which included counseling. Regina obtained a job at a local restaurant. Alejandro learned to use the potty, which allowed him to start preschool. Regina was offered a room rental with a co-worker and is now stably housed close to Alejandro's preschool and work.

A Diamond in The Ruff, a new AC-OCAP grantee, has one low-income resident who got a job with sustainable wages at Southwest Airlines. Despite having no job when she began her stay with us, this resident managed to secure her new position in only three months, all while being a single mom. This was an incredible achievement.

Covenant House California had several youths in their Safe Haven Emergency Shelter Program were able to move into Supportive Apartment Program (SAP) which included triplet-sisters who moved into an apartment together, and another youth who saved enough money, enrolled in school, and moved into an apartment without subsidy.

Fremont Family Resource Center assisted a homeless Filipina elderly woman reunite with her family in the Philippines. The client was found sleeping on a bench in Central Park and the Case Manager referred her to the Winter Relief program. The case manager assisted the client with obtaining Medi-Cal, home health, ER services, and medication. The case manager made arrangements to fly her back, and referred her to several legal assistance programs, obtained travel documents from the Philippine Consulate in San Francisco, and transported her to SFO airport to fly back to reunify with her family. She is now in stable housing living with her children in the Philippines.

ET joined **New Door Ventures (NDV)**, an AC-OCAP grantee, in early 2023 as a new Oakland resident moving from Los Angeles. ET was looking for a program to help her land a job. During the time she was figuring out her internship, ET was notified that her mother was dying and had a hard time trying to contact her. Receiving this news resulted in her using substances which affected her participation in the program. She informed staff that reading is something that helps ground her, so staff gifted her two books and made a personalized bookmark. A few weeks later, she began showing up to workshop early again, communicating with staff, and participating in all activities during instruction. ET was also offered an opportunity to choose another internship at a restaurant because she loves to cook. Since she started, she has been on time for all shifts, and is enjoying her new role.

Lao Family Community Development, Inc. sends staff to attend Cognitive Behavioral Therapy (CBT) training to become certified. Staff use the CBT method to help customers develop strategies to solve problems, regulate emotions, and establish helpful patterns of thought and behaviors. Lao purchased a second CARE campus (closed Motel 6 near Oakland Coliseum) which offers housing/shelter and workshops, i.e., anger management, wellness recovery, etc.

Rubicon Programs, Inc.’s participant R.O.F. was a dislocated worker, laid off in January 2019, as an Office Manager earning \$32/hour while living in a high poverty area. R.O.F. co-enrolled into both the WIOA and AC-OCAP program, and started training in an Internet Technology program with training provider partner Love Never Fails (LNF), also a new AC-OCAP grantee, and was not only successful in completing the training program, but during the current reporting cycle was hired as a Counselor for the IT Biz Program earning \$36 per hour, a sizeable increase of \$4 per hour with health insurance coverage as compared to the income from before.

St. Mary’s Center, an AC-OCAP grantee, helped a 65-year old senior living in Oakland. Ms. M lost her housing in late 2022, had disability, and suffered from chronic health conditions. St. Mary’s case management program services supported Ms. M in her housing navigation. In March 2023, Ms. M moved into transitional housing and participated in several case management programs at St. Mary’s Center. On January 25, 2024, Ms. M secured a permanent housing arrangement.

AC-OCAP Expenditures thru October 2024

| Project Number | EARS | Sum of Total Cost | REPORTED | OCT EARS | Adjustment | New total | budget | Available fund |
|----------------|--------------------------|-------------------|------------|------------|------------|------------|--------------|----------------|
| 1006757 | 10.1 Salaries & Wages | 111,159.78 | 90,660.24 | 20,499.54 | 14,071.56 | 125,231.34 | 164,527.00 | 39,295.66 |
| | 10.2 Fringe Benefits | 76,813.33 | 60,286.97 | 16,526.36 | 11,344.54 | 88,157.87 | 143,102.00 | 54,944.13 |
| | 10.3 Operating Expenses | 1,458.72 | 1,458.72 | - | | 1,458.72 | 5,144.00 | 3,685.28 |
| | 10.6 Subcontractor | | | | | - | 2,000.00 | 2,000.00 |
| | 10.7 Other Cost-DOH | 5,588.26 | 5,588.26 | 0.00 | | 5,588.26 | 16,227.00 | 10,638.74 |
| 1006757 Total | | 195,020.09 | 157,994.19 | 37,025.90 | 25,416.10 | 220,436.19 | 331,000.00 | 110,563.81 |
| 1006758 | 20.1 Salaries & Wages | 40,419.75 | 22,653.22 | 17,766.53 | 18,199.41 | 58,619.16 | 322,907.00 | 264,287.84 |
| | 20.2 Fringe Benefits | 18,345.64 | 8,155.38 | 10,190.26 | 13,969.33 | 32,314.97 | 241,950.00 | 209,635.03 |
| | 20.3 Operating Expenses | 15,232.15 | 12,210.33 | 3,021.82 | | 15,232.15 | 25,000.00 | 9,767.85 |
| | 20.5 Out of State Travel | 8,785.17 | 8,749.17 | 36.00 | | 8,785.17 | 27,000.00 | 18,214.83 |
| | 20.6 Subcontractors | 174,039.26 | 79,223.44 | 94,815.82 | | 174,039.26 | 340,819.00 | 166,779.74 |
| | 20.7 Other Cost-DOH | 1,685.77 | 1,685.77 | (0.00) | | 1,685.77 | 31,069.00 | 29,383.23 |
| 1006758 Total | | 258,507.74 | 132,677.31 | 125,830.43 | 32,168.74 | 290,676.48 | 988,745.00 | 698,068.52 |
| Grand Total | | 453,527.83 | 290,671.50 | 162,856.33 | 57,584.84 | 511,112.67 | 1,319,745.00 | 808,632.33 |