



## Alameda County - Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at [AC-OCAP.com](http://AC-OCAP.com) or contact us by email at [AC-OCAP@oaklandnet.com](mailto:AC-OCAP@oaklandnet.com)

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### **JOINT PROGRAM PLANNING and ADVOCACY COMMITTEE MEETING {STANDING}**

Wednesday, April 24, 2024, 5:30 p.m.-7:30 p.m. at 150 Frank H. Ogawa Plaza, 4<sup>TH</sup> Floor Human Services Department, Conference Room 1

Community Zoom Link: <https://us06web.zoom.us/j/84516417449?pwd=Va6sDhOwjvliDti3r1tNkXqLa1OPUf.1>

Meeting ID: 845 1641 7449

Passcode: 933514

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Community members who would like to comment on committee agenda items are encouraged to do so in person.

Program Planning Committee: Angelica Gums (Chair), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Ana Tellez Witrago), William B. "Quantum" Norwood II, and Diana Maravilla

Advocacy Committee: David Walker (Chair), Mayor Sheng Thao (Dr. Kimberly Mayfield), Patricia Schader, LaWanda Smith, and Councilmember Treva Reid (Latashia Perry)

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Staff: Dwight Williams, Thea On, Maria Huynh, Jacqueline Jacobs, and Donald Raulston

### **AGENDA**

1. Call to Order to Determine Quorum of Joint Committee Meeting - ACTION ITEM
2. Approval of Agenda - ACTION ITEM
3. Approval of Minutes from Joint Committee Meeting on March 20, 2024 - ACTION ITEM
4. Logistical & Budget Planning for: - DISCUSSION ITEM:
  - Board Retreat
  - CAP 60th Anniversary Event
5. Strategic Plan Update
6. Public Comment: (Specific Agenda Item(s): Audience Comment Period)
7. Open Forum: (General Audience Comment Period)
8. Adjournment - ACTION ITEM: The next in-person meeting will be on **May 15, 2024**



## MINUTES

### Alameda County-Oakland Community Action Partnership (AC-OCAP)



#### Joint Program Planning and Advocacy Committee Meeting Wednesday, March 20, 2024, 5:30 PM

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**Committee Member Present:** Supervisor Nate Miley (Angelica Gums), Mayor Sheng Thao (Dr. Kimberly Mayfield), Councilmember Carroll Fife (Tonya Love), Councilmember Treva Reid (Latasha Perry), Patricia Schader, and William B. "Quantum" Norwood II.

**Committee Member Excused:** Councilmember Noel Gallo (Ana Tellez-Witrigo), and Diana Maravilla.

**Committee Member Absent:** David Walker, and LaWanda Smith

**Staff:** Dwight Williams, Thea On, Maria Huynh

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#### 1. Roll Call/Determination of Quorum/Approval of Agenda

Chair A. Gums performed Roll Call, and a quorum was established at 5:40p.m.

**MOTION:** To approve the March 20, 2024, Joint Committee Meeting Agenda.

**M/S/Carried:** Q. Norwood / K. Mayfield / Motion Carried.

#### 2. Approval of the Draft Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Joint Program Planning and Advocacy Committee Meeting of February 21, 2024 - Attachment 2A

**MOTION:** To approve the February 21, 2024, minutes.

**M/S/Carried:** P. Schader / L. Perry / Motion Carried.

#### 3. Logistical & Budget Planning

- a. **Board Retreat** - A. Gums and Staff D. Williams met with Darlene Flynn (City of Oakland Director of Race & Equity) to request her participation in the Board Retreat. Darlene advised that a 90-minute training session on equity would be most appropriate. Tentative dates are late May or June to ensure adequate time to plan properly. A. Gums discuss changing the venue from the Oakland Museum to the West Oakland Library due to budget constraints. Committee members discussed putting together a detailed budget with costs like the location, food, facilitators, etc. to determine feasibility.
- b. **CAP 60<sup>th</sup> Anniversary Event** – Darlene Flynn suggested that the Board consider sponsoring a screening of the film "A Rising Tide." The movie was made by an Oakland independent film maker, filmed in Oakland, and focused on homelessness, one of the main issues within poverty and AC-OCAP's mission. Looking into possible venues like the Oakland City Hall Council Chambers and the California Endowment. K. Mayfield recommended partnering with the film maker and including a local black-owned business to support the community. The Committee decided to postpone the originally discussed restaurant mixer event due to budget and other constraints.

**ACTION ITEM:** Research event space options like the West Oakland Library, East Oakland Senior Center, Oakland City Hall Chambers, and confirm availability and pricing. Staff D. Williams to follow up on contacting City Hall staff member for reservation.

#### **4. Strategic Plan Updates:**

Facilitators will be expected to guide the board through reviewing and discussing the existing strategic plan during the upcoming retreat. This will help focus the Board's work. The strategic plan contains multiple goals/focus areas that the board will need to prioritize for the coming year, as they likely will not have the capacity to take on everything. K. Mayfield requested a copy of the strategic plan to share with the full board for review ahead of the retreat. Implementation and updates on progress toward the strategic plan will likely continue to be discussed at future board meetings.

**ACTION ITEM:** A. Gums to reach out to potential retreat facilitators and secure 1-2 more bids. The 202-2025 Strategic Plan will be sent to all board members. All facilitators' bid information will be shared with Committee Members. Staff T. On to research California Endowment as a potential venue space for the retreat and K. Mayfield to research the Native American Health Center.

#### **5. Open Forum: (General Audience Comment Period)**

Community member Charles Turner, Coordinator for the Alameda County Workforce Development Board offered to contribute to the non-profit's training programs and potentially present at board meetings to share resources. Charles Turner mentioned upcoming outreach events on July 17th and 25th focused on housing solutions, mental health support, and jobs that the non-profit members could participate in or share information with their clients. Charles is a former AC-OCAP Board Member.

#### **6. Dwight Williams' Endorsement Letter - DISCUSSION ITEM**

D. Walker is taking the lead on drafting an endorsement letter in support of Staff D. Williams becoming the permanent AC-OCAP Program Director. The letter will highlight his qualifications and performance as the Acting Director for the past nearly 2 years. All reports have been submitted even when he was the only staff member. He has demonstrated his capabilities and provides stability for the Board. A. Gums asked D. Williams to provide an update on the status of the job posting for the director's position, since that was previously discussed as something D. Walker was working on.

#### **7. Open Forum: (General Audience Comment Period)**

Community member Eugenia Crews commented that they had seen the film "Rising Tides" last year with a panel discussion. She suggested that if the board decides to show this film, someone should preview it first to set up a meaningful discussion of the issues raised, perhaps with local elected officials or experts. Eugenia Crews provided feedback to the board as they were considering sponsoring a screening of the same film for their 60th anniversary event. The speaker recommended facilitating conversation around the film to maximize its impact.

#### **8. ACTION ITEM: Adjournment**

**MOTION:** To adjourn the meeting at 6:45pm

M/S/Carried: Q. Norwood / P. Schader / Motion Carried.

**The Next-In-Person Meeting: April 17, 2024**