



Alameda County - Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at [AC-OCAP.com](https://www.ac-ocap.com) or contact us by email at AC-OCAP@oaklandca.gov

JOINT PROGRAM PLANNING and ADVOCACY COMMITTEE MEETING {STANDING}

Wednesday, March 20, 2024, 5:30 pm - 7:30 pm at 150 Frank H. Ogawa Plaza, 4TH Floor Human Services Department, Conference Room 1

Community Zoom Link:

<https://us06web.zoom.us/j/83423717801?pwd=rUNvKC2cwtObrQiO8l92rasaljF1ov.1>

Meeting ID: **834 2371 7801**

Passcode: **572937**

Community members who would like to comment on committee agenda items are encouraged to do so in person.

Program Planning Committee: Angelica Gums (Chair), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Ana Tellez Witrago), William B. "Quantum" Norwood II, and Diana Maravilla

Advocacy Committee: David Walker (Chair), Mayor Sheng Thao (Dr. Kimberly Mayfield), Patricia Schader, LaWanda Smith, and Councilmember Treva Reid (Latashia Perry)

Staff: Dwight Williams, Thea On, Maria Huynh, Jacqueline Jacobs, and Donald Raulston

AGENDA

1. Call to Order to Determine Quorum of Joint Committee Meeting - ACTION ITEM
2. Approval of Agenda -ACTION ITEM
3. Approval of Minutes -ACTION ITEM
4. Logistical & Budget Planning for: - DISCUSSION ITEM:
 - Board Retreat
 - CAP 60th Anniversary Event
5. Strategic Plan Update
6. Review Dwight Williams' Endorsement Letter - DISCUSSION ITEM:
7. Public Comment: (Specific Agenda Item(s): Audience Comment Period)
8. Open Forum: (General Audience Comment Period)
9. Adjournment - ACTION ITEM: The next in-person meeting will be on **April 17, 2024**

Alameda County - Oakland Community Action Partnership (AC-OCAP)

Wednesday, February 21, 2024, 5:30pm

Joint Program Planning and Advocacy Committee Meeting:

Program Planning Committee Members Present: Angelica Gums (Chair), Council member Carroll Fife (Tonya Love)

Advocacy Committee Members Present: David Walker (Chair), Patricia Schader, Lawanda Smith (zoom), Council member Carroll Fife (Tonya Love)

Committee Members Excused: Dr. Kimberly Mayfield, Latashia Perry

Committee Members Absent: Council member Noel Gallo (Ana Tellez Witrago), William B. "Quantum" Norwood II, Schader,

Guests: Monique Rivera (Board Chair), Diana Maravilla, Felicia Medrano (Love Never Fails)

Staff: Dwight Williams, Thea On, and Maria Huynh

A. Call to Order

Board Chair A. Gums called the February 21, 2024, Program Planning/Advocacy Meeting to order at 5:35pm.

B. Roll call/Determination of Quorum/Approval of Agenda

Board Chair M. Rivera performed roll call and quorum was established at 5:42pm.

C. Program Planning/Advocacy Retreat Plans

- David Walker (Advocacy Committee Chair): Regarding the Board Retreat Agenda's discussion, please let Angelica finish presenting and to lead during the meeting. Chair Rivera should refrain from interrupting Angelica's presentation to bring everyone up to speed on the proposed plans for the Retreat.
- Angelica and the committee members prefer Dr. Perkins and his wife as facilitators for the Retreat, but they will follow the purchasing services requirement.
- Monique suggested referring to Consultant Agenda items from 3 years ago as a guiding tool.

- Suggested items for the Board Retreat:
 - wear AC-OCAP sweatshirts,
 - provide a notebook containing statistics and fact sheet of AC-OCAP's mission and accomplishments.
- Chair David and Chair Angelica discussed one agenda item to "ask why do we belong to the AC-OCAP Board and Committees?"
 - Other responses are "to bring humanity to the Board" and "to get to know each other."
- **Strategic Plan (what/why/how) of what was accomplished and not accomplished.**
- Three Goals: bring unity, strategic plans, human connection.
- Staff Williams reminded the Committees to get three bids for the venue, facilitators, and catering service.
- David suggested moving the Board Retreat to a later date (i.e., May 4th or 11th) to make it closer to the 60th CAP anniversary.
- Patricia mentioned that Retreat needs to be approved by the Board as an Action Item; bids received; and quorum has been achieved (at least 10 Board members accepting the MS Invite).
- David suggested that we honor Ms. Green at the retreat.
- March 20, 2024, the next Joint Committee meeting - to discuss food, space, and drinks –
- Staff Williams mentioned that we need more community involvement from each board member.
- Monique suggested a doodle poll email be sent to board members regarding the Board retreat date.
- David emailed Staff On the endorsement letter for Dwight printout and for the board to review.

D. Meeting adjourned at 7:35pm, The next joint committee meeting is on March 20, 2024.