

ATTENTION ALL BIDDERS

ADDENDUM NO. 1 to the
Contract Documents for
**Request for Proposals for
Professional Redistricting consultant services**

Date: October 23, 2020

From: City Administrator's office and Department of Workplace and Employment Standards

To: Prospective Bidders

1. This Addendum No. 1 forms a part of the Contract Documents and modifies the original Request for Proposal Documents.
2. Acknowledge receipt of Addendum No. 1 in the space below and attach this signed document to the Proposal.
3. All Contractors working with or anticipate working with the City of Oakland must register through iSupplier at the following link: <https://www.oaklandca.gov/services/register-with-isupplier>. In order to receive future Invitation to Bids for Construction and Professional Service projects and invoice payments. If you have already registered via iSupplier, thank you in advance.
4. Once you have completed the process, please send an email to iSupplier@oaklandca.gov with **"RFP for Professional redistricting consultant services"** as the subject and we will add you to the invitation list for future notifications of contracting opportunities with the City of Oakland.
5. **Proposals are now due via iSupplier at 2:00 PM (PST) on Friday, October 30, 2020.**
6. For questions regarding the following topics below:
 - a. iSupplier questions, please send an email to iSupplier@oaklandca.gov
 - b. Requesting to receive an invitation to participate in a project, please send an email to iSupplier@oaklandca.gov.
 - c. Project related questions, contact the Project Manager, Richard Luna at 510.238.4756.
 - d. Contract compliance questions, contact Sophany Hang at 510-238-3723.
 - e. Contract administration questions (e.g., planholders list, attachments, etc.) please call 510-238-3621, fax your request to 510-238-6267 or log on to the following website <https://www.oaklandca.gov/services/active-closed-opportunities>
7. The City received the following questions in relationship to this RFP and is providing responses accordingly:

Question: How many meetings do you anticipate prior to drawing the map?

Answer: At their first meeting on October 14, 2020, the Redistricting Commission established their regular meeting schedule. The Commission will meet regularly on the second Wednesday of the month at 5:00 pm.

The Commission is also working on a community outreach plan which staff anticipates will include public forum/workshop style meetings to gather community input prior to the maps being drawn.

Before the maps are drawn, staff estimates one Commission meeting and one-to-two public forum/workshop style meetings per month.

Question: How many meetings do you anticipate after the map is drawn?

Answer: Staff anticipates the Commission will maintain its regular meeting schedule after the maps are drawn to receive community feedback and finalize the new maps. The Commission may also decide to continue holding public forums/workshops, that is still undecided.

Once the Commission votes to adopt its final map, there will be no more Commission meetings unless there are legal challenges issued and the Commission is asked to reconvene. The Commission is expected to complete its work no later than December 31, 2021.

Question: If the answer is unknown, could you provide how many meetings were done in the process last time?

Answer: In 2013, there were seven public forum/workshop style meetings that staff conducted. The City Council discussed and/or voted on the maps at six of their meetings. It should be noted that the 2013 redistricting process was staff lead and the Redistricting Commission was not in existence.

For full information on the 2013 process and a schedule of meetings, you can visit this website: <http://www2.oaklandnet.com/Government/o/PBN/OurOrganization/PlanningZoning/CityCouncilRedistricting/index.htm>.

Question: Will you be able to share the questions and answers of the other respondents?

Answer: All submitted questions are included in this response document.



Richard Luna, Project Manager

ADDENDUM NO. 1 ACKNOWLEDGED:

Signature of Bidder

Date