



ATTENTION ALL BIDDERS

ADDENDUM NO. 1 to the
Contract Documents for
Request for Proposals for

**Shared-use manufacturing facility for equity applicants (#191520) AND event organizers for
cannabis equity applicants (#191521)**

Date: March 24, 2020

**From: The City Administrator's Office and Office of City Administrator Contracts and
Compliance Division**

To: Prospective Bidders

1. This Addendum No. 1 forms a part of the Contract Documents and modifies the original Request for Proposal Documents.
2. Acknowledge receipt of Addendum No. 1 in the space below and attach this signed document to the Proposal.
3. A pre-proposal meeting was held on Monday, March 2, 2020 at 3:30PM. Sign-in sheet was attached.
4. The submittal date **is now extended.** Bid proposals are due Tuesday, April 14, 2020, by 12:00 pm.
5. Please find below the updated information on section B, page 15 of the RFP:

Submit an electronic copy of the proposal via iSupplier by 12:00 P.M. April 14, 2020. If you are not able to submit via iSupplier, one hard copy of the proposal must be received by the proposal deadline at the Department of Contracts and Compliance, Office of the City Administrator, 250 Frank H. Ogawa Plaza, Suite 3341, Oakland, CA 94612 time stamped by no later than 12:00 P.M. (PST) April 14, 2020.

6. All Contractors working with or anticipate working with the City of Oakland must register through iSupplier at the following link: <https://www.oaklandca.gov/services/register-with-isupplier>. In order to receive future Invitation to Bids for Construction and Professional Service projects and invoice payments. If you have already registered via iSupplier, thank you in advance.
7. Once you have completed the process, please send an email to iSupplier@oaklandca.gov with **"RFP for shared-use manufacturing facility for equity applicants "** or **"RFP for event organizers for cannabis equity applicants "** as the subject and we will add you to the invitation

RFP for shared-use manufacturing facility and event organizers for equity applicants
Addendum No.1

list for future notifications of contracting opportunities with the City of Oakland.

8. For questions regarding the following topics below:

- a. iSupplier questions, please send an email to iSupplier@oaklandca.gov
- b. Requesting to receive an invitation to participate in a project, please send an email to iSupplier@oaklandca.gov.
- c. Project related questions, contact the Project Manager, Greg Minor at gminor@oaklandca.gov
- d. Contract compliance questions, contact Sophany Hang at shang@oaklandca.gov
- e. Contract administration questions (e.g., planholders list, attachments, etc.) please call 510-238-3621, fax your request to 510-238-6267 or log on to the following website <https://www.oaklandca.gov/services/active-closed-opportunities>



Greg Minor, Project Manger

ADDENDUM NO. 1 ACKNOWLEDGED:

Signature of Bidder

Date