

APPLICATION FOR OBSTRUCTION PERMIT

Please complete all information below. Current telephone and email are required to process application.

Check all activities that are involved in the work:		
<input type="checkbox"/> Moving <input type="checkbox"/> Scaffolding <input type="checkbox"/> On-site construction <input type="checkbox"/> Traffic Control		
<input type="checkbox"/> OB Permit Renewal – Issued OB permit Number _____		
<input type="checkbox"/> Others _____		
Provide related permit numbers:		
PX / SL / B / GR / X / others _____		
If you already have an approved Traffic Control Plan, please provide TCP number: TCP18 _____		
Site Address:		
Applicant's Name	First:	Last:
Telephone / Email	Phone:	Email:

<p>Question A: Will you obstruct parking spaces? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, how many parking space(s) will be obstructed?</p> <ul style="list-style-type: none"> • Number of Metered Spaces: _____ • Number of Non-Metered Spaces (1 space = 25') _____ <p>Note: Parking adjacent to government buildings require written authorization from agency.</p> <p>Question B: Will you obstruct sidewalk? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, what are the length and width of obstructions? Length _____ Width _____</p> <ul style="list-style-type: none"> • Will you keep minimum 5' 6" sidewalk clearance? <input type="checkbox"/> No <input type="checkbox"/> Yes <p>If NO, approved Traffic Control Plan (TCP) is required.</p> <p>Question C: Will you obstruct traffic lane(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, approved Traffic Control Plan (TCP) is required.</p>

Obstruction Period
Start Date: ____/____/____ End Date: ____/____/____ Number of Calendar Days: ____

APPLICANT HAS READ AND ACKNOWLEDGES THE FOLLOWING:					
1) Permit fee(s) owed per City of Oakland Current Master Fee Schedule. 2) To renew an OB permit, it must NOT have expired. Working without a valid OB permit is subject to stop work order, additional fees, penalties, and may result in renewal delays. 3) By signing below, applicant certifies that all information provided herein is true and correct to the best of their knowledge.					
Applicant's Signature _____ Date _____ Print name and title under signature(s)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><u>THIS BOX FOR OFFICE USE ONLY</u></td> </tr> <tr> <td>Staff preparing OB Permit Placards _____</td> </tr> <tr> <td>Date applicant picked up placards: _____</td> </tr> <tr> <td style="text-align: center;">OB220 _____</td> </tr> </table>	<u>THIS BOX FOR OFFICE USE ONLY</u>	Staff preparing OB Permit Placards _____	Date applicant picked up placards: _____	OB220 _____
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Staff preparing OB Permit Placards _____					
Date applicant picked up placards: _____					
OB220 _____					

Frequently Asked Questions FAQ's
for an Obstruction Permit (OB)**1. When is an Obstruction Permit (OB) required?**

Answer: You must first obtain an OB permit before blocking or obstructing any street parking, curb, sidewalk, or traffic lane.

2. How much does an OB permit cost?

Answer: Rates are shown in the Table titled, “Obstruction Permit Rates” in Page 7. The cost is calculated based on the number of metered or non-metered parking spaces obstructed for the duration. Based on the City’s current master fee schedule obstructing metered or non-metered parking space for up to 14 days is known as a short-term obstruction. For longer duration of 15 days or more, the fees are calculated in 30-day increments and in lump sum amounts. Therefore, applicants are advised to reapply if no set long term duration is anticipated to prevent paying for days not used. Alternatively, the applicant may ask for refund through a Request for Refund Form at the City Cashier on the 2nd floor of 250 Frank Ogawa Plaza. Refund will be processed and verified for the dates and activities for consideration. Refer to “HOW ARE OB FEES CALCULATED” in Page 4.

3. Must I provide the exact Start and End Dates on my OB application?

Answer: Yes. The OB Permit Placard will be printed with the beginning and ending dates that are provided on the OB permit application.

4. What if I need to extend my OB permit after my Placards are printed?

Answer: To extend your End Date you must submit a written request prior to the end date that is printed on your issued Placard(s). Updated OB Permit Placards cost \$3 each and total must be paid prior to receiving updated placards. Email and official letter are acceptable as written request.

5. If I don’t need the OB Permit for all the days approved can I receive a refund?

Answer: A refund request form must be received prior to the start date for approval of a partial refund.

6. Is an OB permit required before erecting any Building Scaffolding?

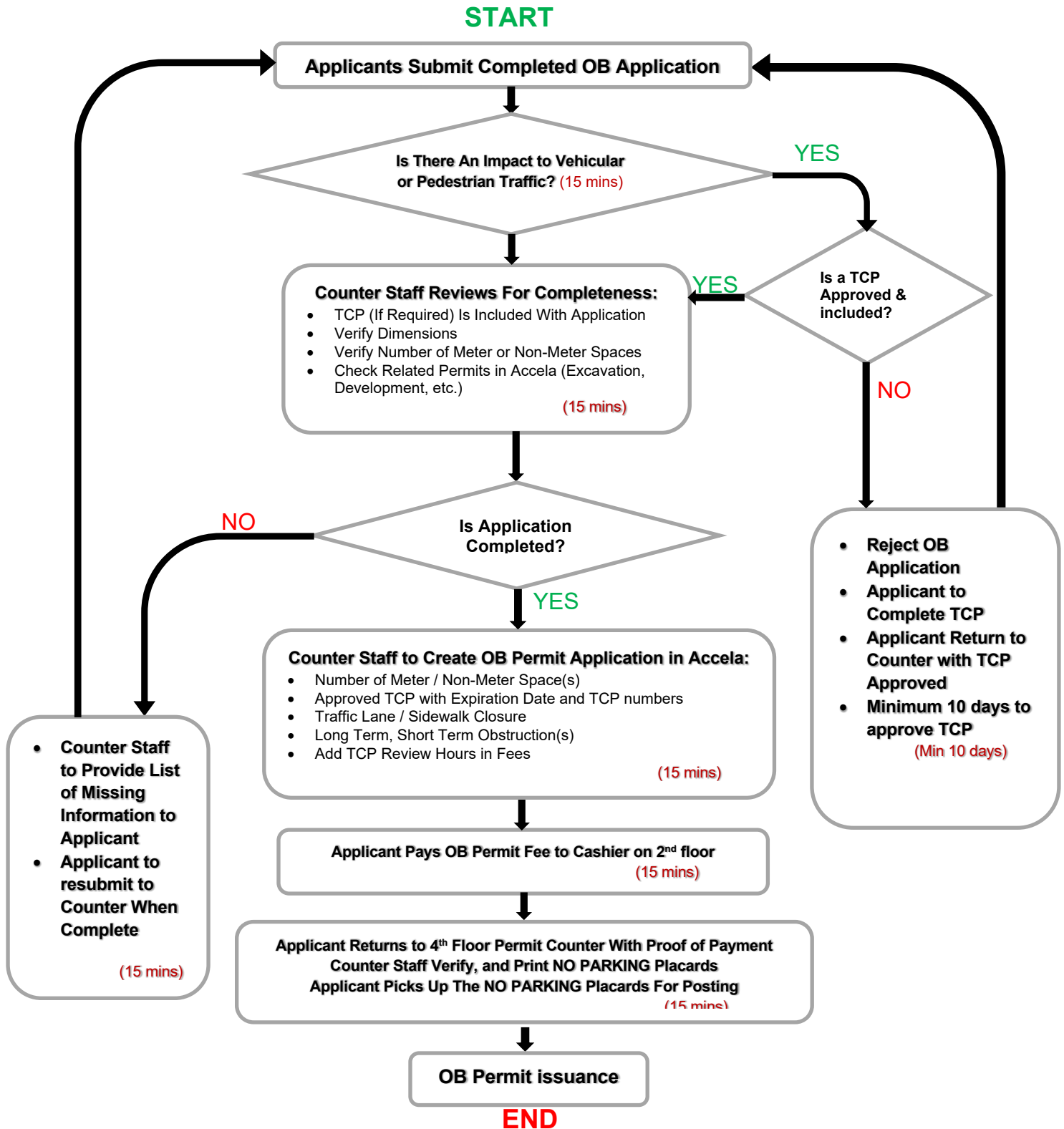
Answer: An OB permit is required if a 5 ft. 6 in. clearance for pedestrian access cannot be maintained within the existing sidewalk. Scaffolding plans must show accurately the dimensions on both the plan and profile views. The minimum clearance of 5 ft. 6 in. must be identified at all conflict points, obstacles, street trees, streetlights, utility poles, fire hydrants, bus shelters, parking meters, driveway aprons and curb ramps. A Building Permit is required for any non-factory assembly scaffolding. For all vertical types of construction check with the Building Department for permitting requirements.

7. Can my OB permit be renewed (extended) beyond 6 months?

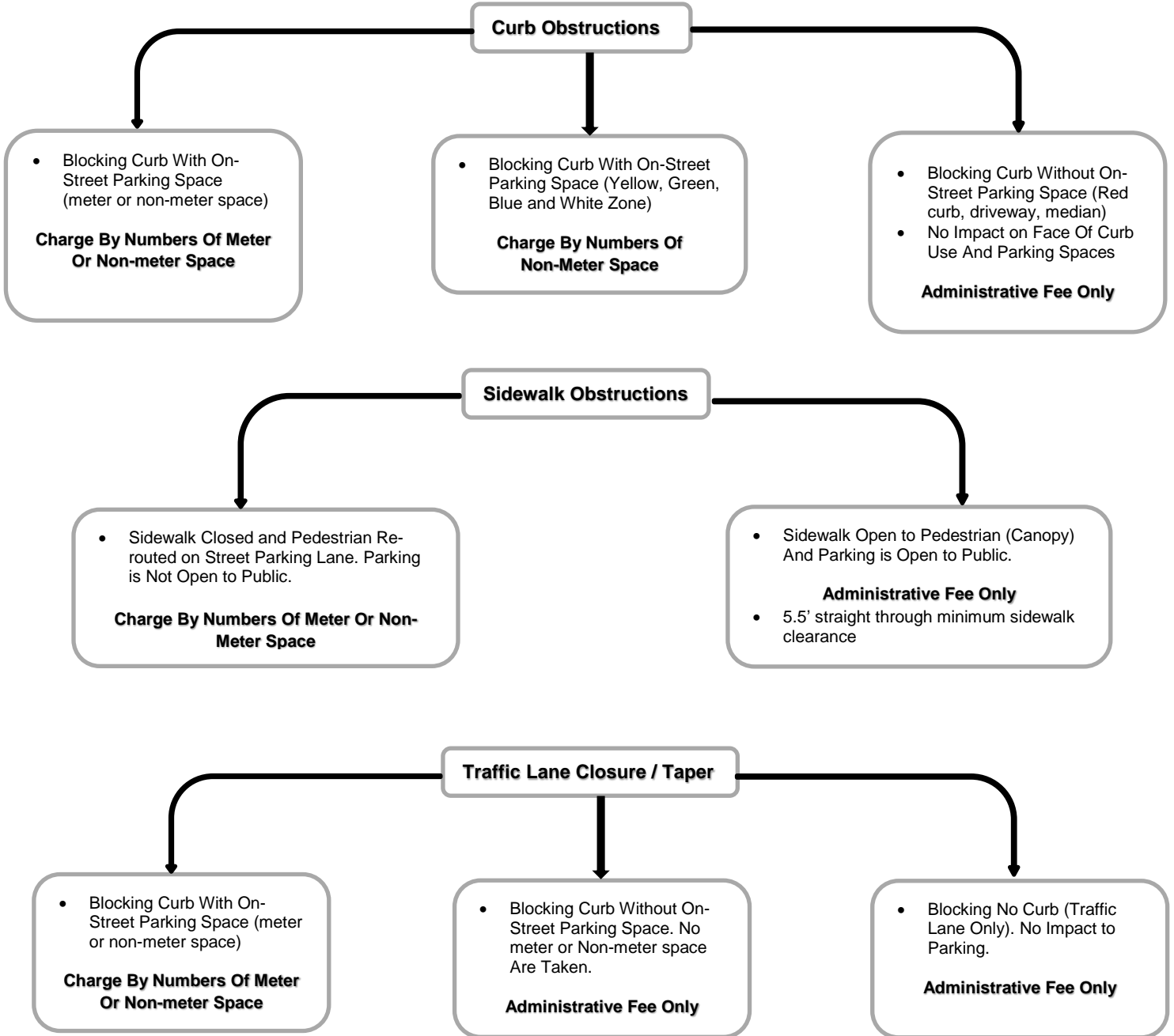
Answer: Yes, however if the original OB permit required a Traffic Control Plan (TCP), the TCP must be updated and approved before the OB permit is renewed. The approved TCP and renewed OB permit must show the exact same Start and End Dates for the OB permit renewal to be valid.

WHAT ARE THE STEPS TO OBTAIN OBSTRUCTION (OB) PERMITS?

Minutes in Parenthesis Average City Working Time
 Total Start to 90 Minutes Average Not Including Applicant's Time and Traffic Control Plan Review Time.



HOW ARE OB FEES CALCULATED?



The fees for a Obstruction Permit are calculated based upon the approved Oakland Master Fee Schedule. From Fiscal Year 2021 to 2022 Master Fee Schedule the tables below show.

OB Permits (Review by Engineering Service and Transportation Service)

No.	Description **	Amount **	
1	Short-term Permits (Maximum of 14 days)		Day
	a. Metered Area	35.00	Meter / Day
	b. Un-Metered Area	17.00	25 Feet / Day
	c. No Parking Anytime Sign	3.00	Sign
2	Long-term Permits (15-180 Day Maximum)		
	a. Metered Area	1,037.00	Meter / 30 Days
	b. Un-Metered Area	519.00	25 Feet / 30 Days
3	Traffic Engineering Review		
	a. Regular Working Hours	174.00	Hour or Fraction of
	b. Outside of Regular Working Hours	262.00	Hour or Fraction of

ADMINISTRATIVE ** Non-Refundable per Master Fee Schedule added to all permits

1	Application Fee	76.00	Each Permit
2	Record Management and Technology Fee	14.75%	Permit Total

Note:

- Obstruction Rates are shown in the Table titled, “Obstruction Permit Rates” in Page 6.
- 1 **metered space**: \$35 per day for a period no longer than 14 days. Note that applicant will be charged \$1,037 in 30-day increments for longer than 15 days.
- 1 **non-metered space**: \$17 per day for a period no longer than 14 days. Note that applicant will be charged \$519 in 30-day increments for longer than 15 days.
- NOTE: \$76 application fee plus a 14.75% record management & technology enhancement fee are added to all permits.

OBSTRUCTION PERMIT
PLACARD

TOW-AWAY
NO PARKING

SEC 22651 (M) C.V.C.
FOR TOWED CAR CALL 238-3021

OB Permit Number
 Total Number of Meter or Non-meter Space
 Applicant's Phone Number
 Post 72 hours Prior
 Obstruction Permit Start Date
 Obstruction Permit End Date
 Project Address

CITY OF OAKLAND

POSTED 72 HOURS IN ADVANCE BY _____

SAMPLE OBSTRUCTION
PERMIT PLACARD

TOW-AWAY
NO PARKING

SEC 22651 (M) C.V.C.
FOR TOWED CAR CALL 238-3021

OB1800000
 No. of Meter Space: 10
 Info : 510-123-4567
 Post 72 hours Prior
 Start Date: 1/1/2018
 End Date: 6/30/2018
 250 Frank Ogawa Plaza

CITY OF OAKLAND

POSTED 72 HOURS IN ADVANCE BY _____

