



**CITY OF OAKLAND**  
**Office of the City Administrator**

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**SPECIAL ACTIVITY PERMITS**

1 Frank H. Ogawa Plaza, 11<sup>th</sup> Floor • Oakland, CA 94612

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January 29, 2021

To Whom It May Concern:

The City Administrator has adopted the enclosed findings and recommendation of the Administrative Hearing Officer conditionally approving the application of Joshua Chase Inc. to operate a cannabis dispensary at 3238 Lakeshore with final approval contingent upon approvals of the building, fire, revenue, and police departments.

Pursuant to Oakland Municipal Code (OMC) Section 5.02.100 and OMC Section 5.80.070 any person excepting to the granting of a permit may appeal this action by filing with the City Administrator a written notice of such appeal setting forth the specific grounds thereof. **The appeal must be submitted no later than 5:00 p.m. on Friday February 12, 2021 to the following address:**

Office of the City Administrator, attn: Special Activity Permits Division  
1 Frank H. Ogawa Plaza, 1st Floor, Room 123  
Oakland, CA 94612

The appeal must include a \$763 special activity permit appeal filing fee in accordance with the City of Oakland Master Fee Schedule. Payment shall be made out to the City of Oakland via check or money order. After receipt of a timely appeal request and appeal fee, the appellant will be notified of an appeal hearing before an independent hearing officer.<sup>1</sup>

Sincerely,

Greg Minor  
Assistant to the City Administrator

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<sup>1</sup> Per OMC Section 5.80.070, "The City Administrator's decision to issue or deny a permit shall be subject to an appeal by the Applicant pursuant to Section 5.02.100, except that the appeal authorized in Section 5.02.100 shall be to an independent hearing officer and not the City Council. The request for an appeal must be made in writing within fourteen (14) days of the City Administrator's decision. The decision of the independent hearing officer shall be final and conclusive."