



**Community Policing Advisory Board  
Meeting Agenda - Wednesday, March 4, 2020**

Oakland Police Department, Eastmont Substation, 2651 73rd Avenue, Oakland CA 94601

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**Committee Membership:** Chairperson Ravinder Singh (Dist. 4), Paula Hawthorn (Dist. 1), Colette McPherson (Dist. 2), Akiba Bradford (Dist.3), Jorge Lerma (Dist.5), Donald Dalke (Dist. 6), Kirby Thompson (Dist. 7), Jennifer Tran (At Large), Nancy Sidebotham (NW), Geraldine Wong (NW), Daniel Ettlinger (OUSD), Ericka Parker (OHA), Creighton Davis (Mayoral), Yonas Gebremicael (Mayoral)

**Vacancies:** 1 – Mayor

**Staff:** Tonya Gilmore

**Appointee Notes:** Dist. = District; M = Mayoral; NW = Neighborhood Watch;  
OHA = Oakland Housing Authority; OUSD = Oakland Unified School District

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*Each person wishing to speak on items must fill out a speaker's card. Persons addressing the Community Policing Advisory Board shall state their names and the organization they are representing, if any.*

1. Open Forum: (6:00 - 6:10)
2. Minutes: (6:10 – 6:15)
3. Elections of Officers and Committee Appointments: (6:15 – 6:30)
4. Oakland Police Department Update: (6:30 – 6:45)
  - a. Oakland Police Department Update
  - b. Neighborhood Services Update
5. Introduction two new board members (Mayoral Appointees): (6:45 – 6:55)
  - a. Creighton Davis
  - b. Yonas Gebremicael
6. Action on NCPD Recertification:
  - a. 27Y
7. Committee Updates: (6:55 - 7:15)
  - a. Program Committee: 2020 Leadership Forum Update:
  - b. Fundraising Committee: NCPD 2020 Leadership Forum Letter:
  - c. NCPD Resource Committee:
8. Approval of Annual Report to City Council: (7:15 - 7:20)
9. Discussion of format for monthly reports from OPD and Neighborhood Services: (7:20 – 7:35)
10. Grievance and Complaint policies and procedures: (7:35 – 7:50)
  - a. Discussion of how Board handles process of complaints made against Board members
11. Change Item 9 to Discussion of format for monthly reports from OPD and Neighborhood Services
12. Chair's Report (Ravinder): (7:50 - 7:55)
13. Staff Report: (Tonya) Staff Liaison to the Board (7:55 – 8:00)
14. Agenda Building: (Board): (8:00 – 8:10)

Next Meeting - **April 1, 2020, 6:00pm**

Oakland City Hall, 1 Frank Ogawa Plaza, 1<sup>st</sup> floor, Hearing Room 3, Oakland, CA 94612



## Community Policing Advisory Board

### DRAFT Meeting Minutes

February 5, 2020, 6:00pm

Oakland City Hall, 1 Frank Ogawa Plaza, 1<sup>st</sup> floor, Hearing Room 3, Oakland, CA 94612

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**Committee Membership:** Chairperson Ravinder Singh (Dist. 4), Paula Hawthorn (Dist. 1), Colette McPherson (Dist. 2), Akiba Bradford (Dist.3), Jorge Lerma (Dist.5), Donald Dalke (Dist. 6), Kirby Thompson (Dist. 7), Jennifer Tran (At Large), Nancy Sidebotham (NW), Geraldine Wong (NW), Daniel Ettlinger (OUSD), Ericka Parker (OHA).

**Vacancies:** 3 – Mayor

**Staff:** Tonya Gilmore

**Appointee Notes:** Dist. = District; M = Mayoral; NW = Neighborhood Watch;  
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*Members Present: Singh, Bradford, hawthorn, Mcpherson, Lerma, Dalke, Parker, Sidebotham, Wong, Ettlinger*

#### 1. **Open Forum** - 3 speakers

Belew – website, leadership forum date

Suzanne Robinson –incident with her local NSC Chair

Dorado – incident with local NSC Chair

#### 2. **Minutes** - Review and Approval of December 2019 minutes

Sidebotham made motion, Bradford seconded, all approved

#### 3. **Oakland Police Department Update** -

**DC Armstrong** – NSC & supervisors training scheduled for early March - date to be determined. More information from OPD will be shared with the public. There are 2 open positions - Data Manager, and the NSC Supervisor. A New database system launched late last year “Vision” Risk Management related information. Vice Chair Bradford – how will it be used by CRO/CRT’s for intelligence-based crime? Chair Singh noted the CPAB involvement with CRO training - 2017 Survey – CPAB would also like to be involved in future NSC training. The NSC has 10 funded positions – 7 filled, 8 NSC’s, 2 supervisors, 2 Police Services Technicians. – 1 Supervisor and 1 NSC - Cantonese speaker opening.

#### **Neighborhood Services** -

**Ariana Richards** – 2019 annual report will be shared with the board at the March meeting. 2020 goals are being developed will be shared with staff for feedback and will be shared with the CPAB when complete NCPC leadership training has been done in previous years, information will be provided when it is scheduled, dates will be provided by the NSC’s.

**Capt. Bolton** – RDA Year 3 OPD Evaluation – going to Public Safety on 2-25-20 for Council input. Pilot CRO/CRT time study.

SARAnet – Capt. Bolton pulled a report with 6 months of open project, not appropriate for public release. Has a report on closed projects from June 2019 to date. 40 total - 1 open project is minimum standard for CRO's with consistent updates once every 30 days. Also reviewed open projects that have not been formally assessed.

Date opened, closed, proj # and policing beat, location nature of problem( drop down menu), brief description of project (free form text), project goal, end state – what do you want to achieve – steps, beat number , date last assessed. The goal is to have projects close within 3 months. – Capt. Bolton stated that 4 -6 months more realistic, and will included reason for closure, date of last response.

Chair Singh – can Capt. Bolton aggregate the data into some kind of report by March 2020? RDA year 3 report is full of the information that can be shared with the public.

Ettlinger – can SARA training be shared with the public – Class that will be held

Dalke – do the fields in SARA show who initiated the project and if the area commander, or if the NCPC has been notified? Bolton says it is OK for the NCPC's to have their CRO's report out on what they are working on.

Vice Chair Bradford – is there a field that shows the types of use of force that is used by a CRO so that the community can be involved. Per Capt. Bolton, SARA is not able to provide that data. – policy and procedures and goals work toward that goal – Vision should be able to provide that information.

#### **4. Action on NCPC Recertification –**

1 Speaker – Belew wants to know the procedure for how recertification is accomplished, Chairman Singh explained that the NCPS's listed are left from the last Recertification process from 2016.

The following Neighborhood Councils are recommended to the Board for approval:

- 1X
- 4X
- 8X
- 10Y
- 14X
- 20X/23X/24X
- 21X/21Y
- 31X
- 33X/34X

Dalke made a motion – Bradford seconded, Dalke had a second motion regarding the filing of the data - Having determined, after review of documentation by the Resource Committee and Board Chairman, that they are in compliance with City Council Resolution 79235, the following Neighborhood Council are certified pursuant to section 5.5 of Resolution 79235.

1X, 4X, 8X, 10Y, 14X, 20X/23X/24X, 21X/21Y, 31X, 33X/34X

If the board wants to set up a process for recertification it needs to be revisited.

#### **5. Discussion of Annual Report to City Council - Board was instructed to review the report and send feedback directly to RS by 2-12-20.**

#### **6. Committee Updates -**

- a. Fundraising Committee: NCPC 2020 Leadership Forum Letter -

- b. NCPC Resource Committee: 3 pending NCPC's for recertification.
- c. Program Committee: 2020 Leadership Forum Update -
  - 2 sites, OUSD – \$\$
  - Pending Date - May 16<sup>th</sup>, 2020
  - Locations is pending - OUSD or a Parks site -
  - All NCPC's to come together to empower and share experiences, and network.
  - RS need to develop a way to work with the board – we need more details – event planning, is it possible for an agenda and a budget to be provided by March?
  - Logistics, details are requested by March.
  - Colette and Paula say that the cost of the food can be provided within 2 weeks - March 19<sup>th</sup>.
  - Bradford would like to have a detailed budget so that she can develop a process for fund development.
  - Public Comment from Rik. Below on the Leadership Forum
- d. Nominations of Officers and Committee elections - Moved March meeting. Include new members, reach out and schedule a new member Orientation.

**7. Chair's Report (Ravinder)** - spoke about the removal of a board member.

**8. Staff Report: (Tonya)** – Reported on the appointment of 2 new Board members

**9. Agenda Building: (Board)** -

- a. SARAnet
- b. Type of Report from neighborhood services – board discuss and agree and forward to Neighborhood services.
- c. How to handle complaints
- d. Recertification – when, how often and what it should look like – Resource Committee
- e. 2020 leadership forum
- f. Election