

## *Holidays that fall on Saturday, Sunday or Regular Day Off

In the event that a designated holiday falls upon a normal day off which is either a Saturday; as to an employee who works a Monday through Friday workweek, or the first day off a normal scheduled two day off, as to an employee whose workweek is one other than Monday through Friday, shall thereafter receive one (1) additional day of vacation.

In the event that a designated holiday falls upon a normal day off which is either a Sunday; as to an employee who works a Monday through Friday workweek, or the second day off a normal scheduled two day off, as to an employee whose workweek is one other than Monday through Friday, shall receive the next following day off.

## Christmas Eve and New Year's Eve

An employee whose regular workweek is Monday through Friday, and December $24^{\text {th }}$ and December $31^{\text {st }}$ occur on a Saturday or Sunday, or employees that are required to work on both December $24^{\text {th }}$ and December $31^{\text {st }}$ shall be entitled to one of the following:
$\star$ One-half ( $1 / 2$ ) of the work-shift as paid time off (HDP) on both the Friday preceding Christmas Eve and the Friday preceding New Year's Eve (when December $24^{\text {th }}$ and December $31^{\text {st }}$ falls on a Saturday or Sunday) or One half of the work-shift on both the above days; or

- One full work-shift as paid time off on either the Friday preceding Christmas Eve or the Friday preceding New Year's Eve (when December $24^{\text {th }}$ and December $31^{\text {st }}$ falls on a Saturday or Sunday) or One full work-shift as paid time off on either of the above days.

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- One half of the work shift as paid time off on two of the following: December $24^{\text {th }}$, December $26^{\text {th }}$, December $31^{\text {st }}$, or January $2^{\text {nd }}$; or
- One full work shift as paid time off on December $24^{\text {th }}$, December $26^{\text {th }}$, December $31^{\text {st }}$, or January $2^{\text {nd }}$.

