

CITY OF OAKLAND

BUDGET ADVISORY COMMISSION

Special meeting of the City of Oakland Budget Advisory Commission (BAC) held
Wednesday, August 23, 2023 at 6:00 PM.

The Budget Advisory Commission was held in Hearing Room 4 in City Hall.

Commission Members:

Armand Bryan, Larisa Casillas, Guadalupe Garcia, Margaret Grimsley, Reisa Jaffe, John McKenna, Mike Petouhoff, Caitlin Prendiville, Sarah Price

City's Representative(s):

Nathan Bassett- *Finance Department*

Meeting Agenda:

1. Administrative Matters [5 minutes]
 - Welcome & Attendance
 - i. Present: Commissioners Casillas, Grimsley, Jaffe, Petouhoff, Prendiville, and Price, City of Oakland staff members Burton and Bassett, and seven members of the public. Absent: Commissioners Bryan, Garcia, and McKenna. Quorum was met for duration of meeting.
 - ii. Meeting was called to order at approximately 6:05 PM.
 - iii. Grimsley chaired the meeting in the absence of McKenna.
 - iv. Grimsley motioned that Agenda Item 6: Open Forum be moved forward to the beginning of the meeting. Price seconded, with limitation of 3 minutes for public comment. All present commissioners voted aye.
6. Open Forum [5 minutes]
 - 6 members of the public provided comment on issues including use of one-time funds in the budget, union contract renewals, and vegetation management.
 - Price motioned to move to Item 4; Burton requested moving to Item 3; Grimsley motioned to move to Item 3, with Price seconding, and all commissioners voting aye.
3. Finance Dept Update (5 Minutes)
 - Burton thanked the Commission for her time serving as the liaison to the BAC, and introduced Bassett as the new lead staff liaison
 - Jaffe motioned to skip Item 2, seconded by Grimsley, with all Commissioners voting aye.
2. Commissioners' protocol [5 minutes] – Item held.
 - Commissioner Application review
 - Onboarding & Exit / Recruitment – Open spots

4. BAC ad hoc on Review of Council's Budget Revisions - attached (45 Minutes)

- Revise and approval final recommendation to Council
Commissioners reviewed the draft Council Budget Revisions recommendation memorandum. Jaffe expressed concern about the cost of the budget survey, and requested the line recommending the cost of the survey be removed. Jaffe motioned to remove this sentence, Grimsley seconded. Ayes: Casillas, Grimsley, Jaffe, Prendiville, Price. Nays: Petouhoff.

Price motioned to accept edits from staff member Burton, which was followed by discussion from the Commissioners about how to proceed. Price then motioned to send the report back to the ad hoc group for further reviews and updates. No member seconded either motion proposed by Price. Bassett noted that there are 13 comments from staff member Burton for review.

Grimsley motioned to review the staff comments, with Casillas seconding. Ayes: Casillas, Grimsley, Jaffe, Prendiville, Price. Nays: Petouhoff.

Commissioners began review the staff comments and Price motioned to accept comments with minor revisions on pages 4 and 5 of the draft memo, with Grimsley seconding. Ayes: Casillas, Grimsley, Jaffe, Prendiville, Price. Abstention: Petouhoff.

Motion by Price to send language from page 6, under item 3.1 to be sent back to the Ad Hoc group for further revision. There was no second or vote, but Petouhoff agreed to work with staff to revise language, and comment was tabled.

Commissioners had a question about the Actuarially Defined Contribution to OPEB which staff stated they would follow up on after the meeting.

Jaffe questioned the language on page 8 in the last line of the second paragraph under section 3.1, to which Grimsley motioned to strike the whole sentence. Ayes: Casillas, Grimsley, Jaffe, Prendiville, Price. Abstention: Petouhoff.

Commissioners reviewed language at the top of page 8, and agreed to have Ad Hoc group revise the language.

Price requested to change language on page 10, first sentence of the second paragraph, to state "The Budget Advisory Commission holds..." to "The Budget Advisory Commission suggests..."

Price motioned to remove language about vegetation management on page 11, seconded by Casillas; Ayes: Casillas, Prendiville, Price. Nays: Petouhoff. Abstentions: Grimsley and Jaffe.

Later motion to strike vegetation management language and replace with statement about communication by Grimsley, seconded by Jaffe.

Price then motioned to send the addendum back to the Ad Hoc group for streamlining, to which Grimsley seconded. Ayes: Casillas, Grimsley, Jaffe, Prendiville, Price. Abstention: Petouhoff.

Casillas motioned to remove item 2 on page 2 under the Informational Quality of the Proposed Budget item. Grimsley seconded, and all Commissioners voted in favor.

- Send to ad hoc with guidelines for final edits and presentation

5. Agenda Items for next Meeting [10 minutes]

- a. Grimsley noted that all items from the current meeting that had not been discussed would be moved to the next meeting. She then stated that the Police Inspector General may be invited to a future meeting to discuss the scope of a study related to Police, and requested that staff inquire about the Inspector General's availability to attend. Grimsley then requested that Commissioners review officers and BAC assignments in the next meeting.

- BAC norms review

7. Adjournment

- Grimsley motioned to adjourn, and all commissioners voted aye. Meeting was adjourned at approximately 8:00 PM.

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