



MINUTES



Alameda County- Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To end poverty within the City of Oakland and throughout Alameda County

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

ADMINISTERING BOARD MEETING

Monday, July 8, 2019 5:30 p.m.-7:30 p.m.

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Sean Callum, Samantha Columbus, Brigitte Cook, Robert Cox, Angelica Gums, Teresa Jackson, Carolyn Mixon, Njeri McGee-Tyner, Lisa Ruhland, Deborah Taylor and Sarah Ting

Vacancies: Oakland District 4, Alameda County – Community, Representative for Noel Gallo, District 5

Staff: Estelle Clemons, Emily Derenthal, Dwight Williams and Sandra Lange

Guests: Alice Park-Renzi (Alameda County CAO), Patricia Piper- Bennett (League of Women Voters), Patricia Schades (Community member), Yuliana Wiser-Leon (Padres Unidos de Cherryland), Maria Valdez (Padres Unidos de Cherryland), Laura Rodriguez (Padres Unidos de Cherryland), Angeles Andrade (Padres Unidos de Cherryland), Kheyla Rodriguez (Padres Unidos de Cherryland).

A. Call to Order/Approval of Agenda

G. Green (Chair) called the meeting to order at 5:35 p.m.

Motion: To approve the meeting agenda M/S/Carried: D. Taylor/S. Johnson/Motion Carried.

B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise

Roll call was called by S. Lange. A quorum was established. The AC-OCAP promise was recited.

C. Approval of Draft June 10, 2019 Administering Board Minutes – Attachment C1 (G. Green)

Motion: To approve the June 10, 2019 Administering Board Minutes. M/S/Carried: S. Callum/A. Ford/Motion carried.

D. Community Action Partnership Updates (E. Clemons)

1. Board Update

A. Vacancies – Oakland District 4, Alameda County – Community, & Representative for Noel Gallo.

Recruitment for Alameda County community position and City of Oakland CDBG District 4 low-income representatives are in progress. S. Ting is helping with recruitment for Oakland District 4. She has put a notification in Supervisor Wilma Chan’s newsletter. Councilmember Noel Gallo has had some transition in his office and is working on getting a new representative. D. Taylor informed the board that she turned in her resignation effective July 8, 2019. D. Taylor stated that she loved working on the board, but feels that there is a conflict of interest as she is the Director of Development for St. Mary’s Center. She appreciates the opportunity to have served on the board and

Meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201 or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.

the knowledge that she has gained. In her position as Director of Development at St. Mary's Center, one of her main duties is to raise money. She does not want to compromise the integrity of the board by continuing to be a board member. D. Taylor indicated that she will try to recruit for a replacement for her position in District 2. E. Clemons asked board members to spread the word about the vacancies. Information about the vacancies are on www.AC-OCAP.com.

B. Board Retreat – July 13, 2019: 9-3 p.m., Lakeside Event Center at The Cathedral
– Arnold and Karen Perkins.

The board retreat will take place on July 13, 2019 from 9 to 3 p.m. at the Lakeside Event Center at The Cathedral. E. Clemons introduced the facilitators for the retreat, Arnold and Karen Perkins. Karen briefly indicated that one of the stated purposes at the retreat will be to develop elevator speeches so that everyone can be even better ambassadors. In addition, Karen and Arnold will help to launch the strategic planning process. Arnold is looking forward to working with the board. Arnold feels that it is important to develop a team. One of the exercises will be for the team to get to know one another better. In addition, AC-OCAP will identify how they can help people to change their lives. Arnold asked the board members what gifts do they bring to AC-OCAP. Arnold stated that everyone's role is vital and essential to AC-OCAP's success. The board members and staff went around the room and stated their name and district.

2. AC-OCAP Programming

- AC-OCAP update

Census 2020 citizenship question has been removed. The Department of Justice is using administration to try and get the question back on. Casey Farmer is holding the complete count committee. The City of Oakland was allocated \$25,000 for the City to begin partnership. Don Raulston, who is our EITC coordinator, will begin helping with the census. D. Raulston has been attending all the trainings. There are three tiers of organizing going on which entail, the state, the county and local. D. Raulston has been helping with community based organizations. If anyone wants to sign up to help with the census, please let Estelle know. E. Clemons stressed the importance of a complete count because every one individual not counted, it equates to almost \$1,500 to \$2,000 per year in lost dollars over a ten-year period. In addition, congressional districts are at risk of being lost if the count is not complete. Thank you to S. Columbus for helping get information out on Twitter and E. Derenthal for posting on Facebook. E. Clemons will continue to update the board with information.

- 2019 CSBG/Discretionary

This is the last year in AC-OCAP three-year Request for Proposal (RFP) funding process. The state gave us regular funding and in addition \$30,000 discretionary funds were given to be used for a special project. The plan was to get the RFP online, but due to Request for Qualifications (RFQ) being done, the City was unable to get it online. A paper contract will be submitted this year.

- 2020-2022 RFP Timeline – Release Date: Friday, August 2, 2019; Due: August 30, 2019 – **Attachment D2**

The RFP timeline is in the board packet. The program planning committee will be involved with the RFP process. The RFP will be released on August 2, 2019 and will be due on August 30, 2019 at 4:30 p.m. The City of Oakland has a process for the RFP's. The contracts are read out of the Contract Compliance Unit. E. Derenthal is diligently working to get our draft finalized with all of the new reporting requirements that have to be done on

the federal level to be embedded in the document. Contract Compliance Unit will then need to review and it will take three days to review and give us feedback. Wednesday, October 16, 23 and 30, 2019, the Program Planning Committee will meet to review the proposals. We are also looking for other individuals to get involved in the review process. On Wednesday, September 11, there we will be training for individuals on how to review the RFP's. We have two to three people read each RFP and give them two weeks to read the RFP. We focus on two areas in the RFP which is job training, placement, entrepreneurship and affordable housing. Individuals reviewing the RFP will be given a list of the RFP's to be reviewed. At that time, they are asked if there is a conflict of interest with any of the organizations. If any AC-OCAP board member is not on the Program Planning Committee, reviewing RFP's is another great way to get involved. On November 6, 2019, there will be an executive board question and answer session. We will have all of the recommendations to go to the board. A program planning member will present and go through the process. AC-OCAP's RFP is not based on scores alone. It is based on the highest need.

- CSD State Site Visit (City of Oakland): August 13-14, 2019 (Stephanie Upchurch)
We are working on completing the desk audit. One of the new things is that we have to have a process in place for individuals who are qualified for child support. The Federal Government is using CSBG to implement that process. The State wants to see the policy and procedure for information and referral. If board members are available on August 13 at 9 a.m., please come to meet and greet. Generally, the board chair/vice chair come in for breakfast on the first day of site visit.

ACTION ITEM: E. Clemons will send email inviting board members to attend CSD breakfast.

3. Travel

- NCAP Conference Chicago IL August 26-30, 2019 (E. Clemons, G. Green, C. Mixon)
E. Clemons, G. Green and C. Mixon will be attending the NCAP. This will be a great opportunity for a new board member to attend one of our conferences.

Motion: To approve the Community Action Partnership Update. M/S/Carried: B. Cook/R. Cox/Motion Carried

E. **Ratify approval of the Executive Committee of the 2020-2021 Community Action Plan for the Anti- Poverty Community Services Block Grant – Attachment E**

The CAP plan is attached. During AC-OCAP's public meeting, a lot of information and data was presented. At the Executive Committee meeting on June 26, 2019, we approved the CAP plan to be submitted to the state. The committee reviewed each section before they voted to approve.

Motion: To ratify approval of the 2020-2021 Community Action Plan for the Anti-Poverty Community Services Block Grant. M/S/Carried: S. Callum/A. Ford/Motion Carried.

F. **Presentation – Los Padres Unidos/Eden Area (Yuliana Wisner-Leon) – Promote Community Health and Safety.**

A. Gums introduced Yuliana Wisner-Leon. A. Gums indicated that Supervisor Nate Miley's district encompasses the unincorporated area of Ashland and Cherryland. Padres Unidos serves in the Cherryland district and does a lot of community work. The group addresses housing barriers and also does community empowerment workshops. Laura Rodriguez, President of Padres Unidos de Cherryland started the conversation by letting AC-OCAP know what they are doing in Cherryland. Padres Unidos has been working in Cherryland for over 10 years. The group started as a group of parents at a local school. They are the only latino led community based organization in Cherryland.

Per the American Community Survey estimate, 54.6% of Cherryland residents are latino or Hispanic. The unincorporated area of Cherryland has the highest poverty rate in the county at 22.8%. The residents of Cherryland are 86% more likely to die from diabetes. This is the reality in Cherryland and why the group, comprised of volunteer parents, is committed and focused on improving the lives of their community members. The group encourages the Cherryland community to have access to resources offered by other organizations and the county. Padres Unidos offers workshops and engages in advocacy. Since the group started, they have worked toward having a safer neighborhood where people can thrive. Laura shared recent activities which include:

- Advocacy for the new Cherryland Elementary School
- Advocacy for the Eden Municipal Advisory Committee
- Advocacy for the Cherryland Community Center
- Working to improve traffic in an area considered a “jurisdictional nightmare.”
- Collaborating with the Deputy Sheriffs Activities League
- Promotion of food security
- Promotion of health and wellness initiatives
- Workshops on Know your rights, financial education, economic development opportunities and more.

Future plans are a project called “cooling communities: which seeks to combat climate change through planting trees. The group also plans to promote the importance of being counted with Census 2020. The group plans to advocate representation in the next Municipal Advisory Committee. In addition, informational workshops for the latino community are planned. Padres Unidos de Cherryland would like to encourage the county and other partners to develop materials and services in a culturally competent way that takes into consideration the needs and wants of the Cherryland community. Padres Unidos de Cherryland understands the difficulties of living in the unincorporated area of the county and are committed to fighting for equity and justice in their community for the sake of their children. Laura thanked AC-OCAP for the opportunity to talk about their group and their mission for healthy, safe and poverty free Cherryland. E. Clemons invited someone from their group to consider sitting on AC-OCAP board as there is an opening for Alameda County. Yuliana spoke about the challenges that Cherryland faces with representation and the services that they receive. One example is the opening of a new Cherryland school one block away from the old school. In addition, there is an adult school in the area and a private high school in the area. The estimated number of students in the area is about 2,000. The issue that the area is facing is who will enforce the traffic. Padres Unidos did a traffic summit. City of Hayward, police department and the county were not sure who would be responsible for the area. This is just one example of a jurisdictional nightmare. Yuliana indicated that the group is working with Nate Miley’s office to see how they can get some more traffic light signals. Yuliana indicated that Eden Church is Unidos Padres de Cherryland fiscal sponsor and provide logistical support.

G. Committee Report (s)

M. Rivera stated that the Executive Committee met on June 26, 2019 and went over the Community Action Plan. The bylaws are on the list to be completed. In addition, the upcoming sight visit was discussed as well as the strategic plan. E. Clemons stated that for the strategic plan, she would like to get a sub committee together in August to have mini interviews in August with a list of about 11 organizations. If anyone is interested, please let E. Clemons know.

H. Future/Proposed Agenda Items (*see below)

E. Clemons stated that we should start thinking about a list of presentations from January to July of next year. M. Rivera asked if we could get an update from the county on Census 2020 in either November, December or January.

I. Announcements

Oakland Rotary (S. Callum) – No Report

United Seniors of Oakland and Alameda County (S. Johnson) – S. Johnson indicated that there will be a Healthy Living Festival on Thursday, September 19 from 8-2 p.m. at the Oakland Zoo.

Alameda County/Social Services/All In Update (A. Ford)- indicated that SSI recipients are now eligible to apply for Calfresh benefits. (S. Ting) indicated that All In has their own office and has a new director, Larissa Estes. She previously worked at Children Hospital with a background of health and nutrition. She is prepared to do a lot of the work that has been done with food is medicine. S. Ting encouraged anyone who wanted to attend a steering committee meeting. The meetings are held once a month with the next taking place on July 17 from 1-4 p.m.

City of Oakland Update (B. Cook) – Mayor’s town hall meetings are attached. The budget for the City of Oakland passed. There was additional money put into the budget for homelessness and homeless services. There are specified dollars going into Downtown Streets team and into the CAP program to help with homeless transitioning and homeless employment. Councilmember Lynette McElhaney fought hard to get money set aside for Measure HH to go towards parks and recreation as well as senior services. B. Cook indicated that the City will be assisting OUSD with the completion of their central kitchen. The State is giving money directly to the City for the homeless. The City is looking at additional buildings for the homeless. Another cabin community is opening this week. This will be the largest facility so far with 76 cabins and 15-20 slots available for RV parking.

Other Organizations – No Report

J. Agenda Attachments

C1 Draft June 10, 2019 Administering Board Minutes

D2 Anti-Poverty 2019-2020 Community Action Plan for the Community Services Block Grant

K. Open Forum

T. Jackson shared that the MLK Fremont Center will be having a vigil for immigrant children on Friday, July 12, 2019 from 5 to 6:30 p.m. at City Hall. B. Cook shared that on July 13, 2019 there will be a stop the violence event from 12 to 4 p.m. with Youth Alive and young people from Castlemont. The event will take place at Sunnyside park. E. Clemons reminded everyone that she will be presenting to Alameda County Supervisors on July 22, 2019 at 12:30 p.m. Please attend if you can.

L. Adjournment

Motion: The meeting was adjourned at 6:46 p.m. M/S/Carried: S. Johnson/A. Ford/Motion Carried.

*** Future:**

Health

- Trauma Informed Care*
- La Clinica de la Raza
- Alameda County Building Blocks Collaborative*

Financial Empowerment

- Alameda County AC CAN
- Cal Reinvestment
- Bank on Oakland
- Earned Income Tax Credit/UWBA*

Housing

- Tri-Valley Housing
- Community Housing – Path/Everyone Home*
- East Bay Housing Organization (EBHO)*
- Spectrum – LIHEAP/Weatherization*
- Oakland Housing Authority*
- Alameda County Housing Authority
- City of Oakland Housing Road Map*

Youth

- Oakland Fund Children Youth (OFCY)*
- Oakland Youth Commission *
- REACH Ashland/Cherryland Youth Center*
- Early Care & Education Planning Council*

Public Safety

- Citywide Public Safety Plan*
- Cease Fire/Street Outreach*
- Oakland Unite*
- Seven Step (Re-entry Population)

Social Justice

- Ella Baker Center

Families

- Social Services Agency – TANF, GA*
- ALL-IN*

- Alameda County Hope Collaborative
- Rise up

Community Development

- CDBG *

* = Presented

Education

- Promise Neighborhoods- Cal State East Bay *
- Head Start/Early Head Start
- AC Child Care *

Employment

- Alameda County WIB*
- East Bay Sustainable Alliance
- Oakland WIB*
- Minimum Wage/Life Up Oakland/\$15 hr. (local union)

Board Development

- Jim Masters – CAP History/ Board Training*
- Jim Master – Structure of the American Economy
- Public Ethics Presentation*

Food Security

- Alameda County Community Food Bank *

Transportation

- Alameda County Transportation Commission

Proposed:

- Cease Fire/Street Outreach
- Urban Habitat
- Oakland Community Organization (OCO)
- Housing Resource Center
- Alameda County Housing Community Development
- Mayor's Commission on Aging
- Oakland Unite
- West Oakland Job Resource Center
- East Oakland Collective
- Los Padres Unidos