



Jennifer Renk, Chair
Natalie Sandoval, Vice-Chair
Sahar Shirazi
Maurice Robb
Josie Ahrens
Alex Randolph
Owen Li

December 18, 2024
Regular Meeting

BUSINESS MEETING

3:00 PM

Via: In-person

MEETING CALL TO ORDER: Chair Renk at 3:02 p.m.

WELCOME BY THE CHAIR: Chair Renk

ROLL CALL: Haneefah Rasheed

Commissioners Present: Renk, Ahrens, Robb, Sandoval, Randolph, Shirazi

Commissioner(s) Absent: Li

Staff Present: Catherine Payne, Haneefah Rasheed, Aaron Lehmer, Brian Mulry

COMMISSION BUSINESS

- **Agenda Discussion:** none
- **Director's Report:** none
- **Informational Reports:** none
- **Committee Reports:** none
- **Commission Matters: #1 - Revised Planning Commission bylaws**
 - **Case file number: ZA24001**
- **Motion by VC Sandoval** to adopt the revised bylaws
- **Seconded by CM Shirazi**
- **Action:** 6 Ayes, 0 Nays
- **City Attorney's Report:** none
- **OPEN FORUM**

At this time members of the public may speak on any item of interest within the Commission’s jurisdiction. At the discretion of the Chair, speakers are generally limited to two minutes or less if there are six (6) or less speakers on an item, and one minute or less if there are more than six (6) speakers.

Public Speaker: Christian Bock

CONSENT CALENDAR

The Commission will take a single roll call vote on all of the items listed below in this section. The vote will be on approval of the staff report and recommendation in each case. Members of the Commission may request that any item on the Consent Calendar be singled out for separate discussion and vote.

PUBLIC HEARINGS

The hearing provides opportunity for all concerned persons to speak; the hearing will normally be closed after all testimony has been heard. If you challenge a Commission decision in court, you will be limited to issues raised at the public hearing or in correspondence delivered to the Planning and Building Department, at, or prior to, the public hearing.

The Commission will then vote on the matter based on the staff report and recommendation. If the Commission does not follow the staff recommendation and no alternate findings for decision have been prepared, then the vote on the matter will be considered a “straw” vote, which essentially is a non-binding vote directing staff to return to the Commission at a later date with appropriate findings for decision and, as applicable, conditions of approval that the Commission will consider in making a final decision.

If you wish to be notified on the decision of an agenda item, please contact the case planner for the specific agenda item.

APPEALS

The Commission will take testimony on each appeal. If you challenge a Commission decision in court, you will be limited to issues raised at the public hearing or in correspondence delivered to the Planning and Building Department, at, or prior to, to the public hearing; provided, however, such issues were previously raised in the appeal itself.

Following the testimony, the Commission will vote on the staff report and recommendation. If the Commission reverses/overturns the staff decision and no alternate findings for decisions have been prepared, then the vote on the matter will be considered a “straw” vote, which essentially is a non-binding vote directing staff to return to the Commission at a later date with appropriate findings for decision and, as applicable, conditions of approval that the Commission will consider in making a final decision. Unless otherwise noted, the decisions in the following matters are final and not administratively appealable. Any party seeking to challenge these decisions in court must do so within ninety (90) days of the date of the announcement of the final decision, pursuant to Code of Civil Procedure section 1094.6, unless a shorter period applies.

- **COMMISSION BUSINESS**
 - Approval of Minutes

Date: December 4, 2024

Motion by CM Randolph to approve the 12/4/24 PC minutes with edits: direct staff to update the committee assignments notation to include the assigned chairs for each committee.

Seconded by: VC Sandoval

Action: 6 Ayes, 0 Nays

- Correspondence: none
- City Council Actions: Secretary Payne provided a summary of the Tuesday, December 17, 2024, City Council meeting.
- **ADJOURNMENT:** Chair Renk at 3:22 p.m.



CATHERINE PAYNE
Development Planning Manager
Planning and Building Department

NEXT REGULAR MEETING: January 8, 2025

DRAFT