

# CITY OF OAKLAND



YOUTH LEADERSHIP & DEVELOPMENT • 150 FRANK H. OGAWA PLAZA, SUITE 4211 • OAKLAND, CA 94612

Department of Human Services  
Oakland Youth Advisory Commission

(510) 238-3245  
Fax (510) 238-3320

**Youth Advisory Commission**  
Thursday, January 23, 2020  
1 City Hall, Hearing Room 4, 2nd Floor

**Dinner**  
4:30-5:00 PM

**General Meeting**  
5:00 – 7:00 PM

**AGENDA**

1. Pre-Meeting Dinner
2. Call to Order
3. Roll Call
4. Review Commission Agreements
5. Welcome from Executive Committee, Advisors, & Staff
7. Approval of Minutes from January 9, 2020
8. Agenda Review/Modifications
9. New Business
  1. OUSD's All City Council Youth Vote Updates  
*Informational/Discussion Item: Commissioners receive updates from All City Council members*
  2. Power Mapping Workshop  
*Informational Item: Commissioners receive training on Power Mapping from Youth Leadership Institute*
  3. Guest Presenter: Wendy Pacheco  
*Informational Item: Commissioners meet Marin Youth Commissioner staff who will present a case study and take questions and answers*
10. Committee and Staff Updates
  1. Staff Updates:
    - Save the date for the February retreat 2/15-2/16, no overnight
    - Open vacancies: recruiting one more Commissioner for District 7
    - Mandatory Ethics Training on 1/30 at 6 PM in Hearing Room 2
    - Rocket Books purchase
    - OYAC office cleaning update
  2. Committee Updates
    - Inaugural meeting with ad hoc committees January 27th, meet by February 6<sup>th</sup> and update by February 13<sup>th</sup>.

11. Public Comments/Open Forum
12. Items for New Agenda
  1. Homelessness Update on 2/13
  2. Meeting with Councilmember Nikki Bas 3/26
13. Announcements
14. Meeting Adjourned

## AGENDA MEETING INSTRUCTIONS

Procedures for Public/Community Comment: The public may speak on any item appearing on the agenda for up to three minutes. To do so, you must raise your hand and be acknowledged by the chairperson.

Where to Obtain Agenda Related Materials: Copies of the agenda package are available by contacting the commission at (510) 238-3245, [youthcommission@oaklandnet.com](mailto:youthcommission@oaklandnet.com), or 150 Frank Ogawa Plaza, Suite 4211, Oakland, CA 94612. You may also find copies online at <https://www.oaklandca.gov/boards-commissions/youth-leadership-and-development>.

Information About Special Access or Policies: In compliance with the Americans with Disabilities Act, if you need special assistance to attend and participate in the Youth Advisory Commission meetings or its committees, please contact Carina Lieu, Youth Leadership & Development Coordinator at (510) 238-3245, [clieu@oaklandca.gov](mailto:clieu@oaklandca.gov), or 150 Frank Ogawa Plaza, Suite 4211, Oakland, CA 94612. You will need to notify us at least two full business days in advance. Late requests will be honored, if possible.

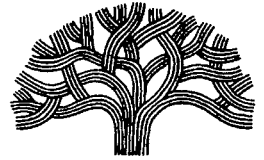
Estimated Time: Please note that the estimated time is just that, an estimate. The Youth Advisory Commission does not guarantee that the timeline will be strictly followed. If you wish to comment on a specific item, it is important to always come as early as possible or attend the full meeting to guarantee time to speak.

Open Forum: This agenda item is an opportunity for community members to comment on an item of interest that is relevant to Oakland's Youth Advisory Commission. If there are no community members interested in speaking, Oakland Youth Advisory Commissioners will choose a youth issue to discuss.

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Carina V. Lieu Date  
Youth Leadership and Development Coordinator  
Department of Human Services

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**Youth Advisory Commission**  
Thursday, January 9, 2020  
1 City Hall, Hearing Room 4, 2nd Floor

**Dinner**  
4:30-5:00 PM

**General Meeting**  
5:00 – 7:00 PM

**MINUTES**

Present: Benjamin Salop,, Julia Basch, Aa’Jahlee-Soleil Long, Ivan Garcia, Alessandra Mohar, Kimora Oliver, Francesca Berlow, Barrett Valentine, Brandon Frith, Harper Valentine, Yarency Lizbeth Avelar, Jessica Ramos, Maxwell Stern

Absent: Ahmend Muhammed, Rachel Dharmapalan, Natalie Dharmapalan Nia McMillan,

Tardy:

Staff Present: Carina Lieu

Advisor Present: Falilah Bilal

	<u>Estimated Time</u>
1. Pre-Meeting Dinner	30 minutes
2. Call to Order	
• Meeting Called to Order at 4:48pm by Commissioner B. Salop	
3. Roll Call	2 minutes
4. Review Commission Agreements	3 minutes
5. Welcome from Executive Committee, Advisors, & Staff	10 minutes
6. Icebreaker	15 minutes
7. Approval of Minutes from December 12, 2019	3 minutes
• Motion created by commissioner B. Salop; seconded by F. Berlow	
8. Agenda Review/Modifications	2 minutes
• Motion by K. Oliver to move New Business Item 4 to position 3 on the docket; seconded by B. Salop	

9. New Business
1. Review OYAC By Laws 10 minutes  
*Informational/Discussion Item: Youth review by laws and determine if there are any amendments needed before moving into nominating and voting.*
  2. Nominate and vote for Executive Committee 20 minutes  
*Action Item: Youth have time to nominate Commissioners to EC positions and vote.* 10 minutes
  - Nominees 20 minutes
    - Co-Chair: J. Ramos, I. Garcia, M. Stern
    - Media Affairs: K. Oliver
    - Community Affairs: M. Stern
    - Government Affairs: J. Ramos
  3. OYAC Gives Back Participation  
*Action Item: Youth introduced to mini grants participation requirements and determines who would like to join*
  - Motion by I. Garcia to approve participation in #OYACGivesBack; seconded by J. Ramos
  4. Ad Hoc Committees  
*Discussion Item: Youth consider the issues and form ad hoc committees*
  - Ad Hoc Committees Formed: Public Safety, Housing, the Environment and Transportation, Health and Wellness and Civic Engagement
  - Staff will follow-up with an email to Commissioners to determine ad hoc committee membership and next steps
10. Committee and Staff Updates 10 minutes
1. Staff Updates:
    - Collect W9 and photo release forms
    - Save the date for the February retreat 2/15-2/16, details TBA and formation of a retreat planning committee
    - Open vacancies: recruiting one more Commissioner for District 7
    - Mandatory Ethics Training on 1/30 at 6 PM in Hearing Room 2
    - Water filter purchase
  - Commission approved
    - Rocket Books purchase
  - Commission approved
    - OYAC office cleaning update
  - Staff will follow-up via email
  - Committee Updates

- Media and Public Relations Officer: Group text
  - Commission approved
11. Public Comments/Open Forum \_\_\_\_\_ minutes
  12. Items for New Agenda 5 minutes
    1. Power Mapping, Guest Speaker and All City Council Update on 1/23
    2. Homelessness Update on 2/13
    3. Councilmember Nikki Bas on 3/26
  13. Announcements 5 minutes
  14. Meeting Adjourned

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Carina V. Lieu \_\_\_\_\_ Date  
 Youth Leadership and Development Coordinator  
 Department of Human Services

**THE PROBLEM WE WANT TO ADDRESS/ISSUE:**

**LONG TERM GOAL  
OUR VISION** (what we  
want/ our dream):

**SHORT TERM GOALS** (the  
changes we want to  
achieve between today  
and our vision. No more  
than 2-3 main goals):

**CONSTITUENTS** (people who are  
directly impacted by the issue and  
have a vested interest in us  
winning):

**ALLIES** (people who could be on  
our side but care about the issue  
for a different reason):

**OPPONENTS** (people who are not  
on our side; and stand to lose if we  
win):

**PRIMARY TARGET** (the  
person or  
decision-making body in  
power that can give us  
what we want):

**SECONDARY TARGET**  
(other people in power  
that can be influencers  
to the Primary Target to  
get us what we want):

(The main ACTIONS that will make our Target give us what we want)

**TACTICS TO GATHER COMMUNITY SUPPORT:**

**TACTICS FOR MEDIA ADVOCACY:**

**TACTICS TO WIN OVER TARGETS ONE-ON-ONE:**