



## AUGUST REGULAR CIVIL SERVICE BOARD MEETING MINUTES (DRAFT)

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**Date: August 15, 2024**

**OPEN SESSION 5:30 p.m.**

**City Hall, One Frank H. Ogawa Plaza, Hearing Room 1**

**BOARD MEMBERS:** Chairperson, Yvonne Hudson- Harmon; Vice Chair, Lauren Baranco; Michael Brown; Beverly A. Williams

**STAFF TO THE BOARD:**

Mary Hao, HRM Director/Secretary to the Board  
Tina Pruet, Human Resources Manager/Staff to the Board  
Amber Lytle, Human Resources Manager/Staff to the Board  
Ayana Smith, Administrative Assistant II/Staff to the Board  
Meeti Sudame, Attorney to the Board

The following options will be available to observe this meeting:

Online video teleconference (via ZOOM):

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/84770081425?pwd=N0V1VTExeTZnRjdvUDBhQ09oaUZWQT09>

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**ROLL CALL**

The roll call was conducted, and it was noted that all Board members were present:

• **Present:**

**Chairperson Hudson-Harmon**

**Vice Chair Baranco**

**Member Brown**

**Member Williams**

There were no absences or abstentions, indicating full attendance of the Board members.

**1) PUBLIC COMMENT:**

**COMMENTS ON ALL AGENDA ITEMS AND ITEMS NOT ON THE AGENDA WILL BE TAKEN AT THIS TIME.**

No Public Comment's were taken during the Public Comment portion of the agenda.

**2) APPROVAL OF THE AUGUST 15, 2024, CIVIL SERVICE BOARD MEETING AGENDA**

**ACTION**

**45267 A motion was made by Member Brown and seconded by Member Williams to approve the agenda for the August 2024 Regular Civil Service Board meeting**

**Votes:**

**Board Member Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams**

**Noes: None**

**Abstentions: None**

**3) UPDATES, SECRETARY TO THE BOARD**

**INFORMATION**

**4) CONSENT CALENDAR:**

**ACTION**

## a) Approval of Provisional Appointment (0)

- There are no Provisional Appointment requests at this time.

## b) Approval of Employee Requests for Leave of Absence (8)

- Animal Control (1)
- Human Resources Management (1)
- Oakland Police Department (4)
- Oakland Public Library (1)
- Office of The Inspector General (1)

## c) Approval of Revised Classification Specifications (1)

- Aquatics Program Coordinator

**45268 A motion was made by Member Williams and seconded by Member Brown, to approve the Consent Calendar for the August 2024 Regular Civil Service Board meeting.**

**Votes:**

- **Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams**
- **Noes: None**
- **Abstentions: None**

**5) OLD BUSINESS:**

- a) Approval of the July 18, 2024, Civil Service Board Meeting Agenda Minutes

ACTION

**45269 A motion was made by Vice Chair Baranco and seconded by Member Brown, to approve the July 18, 2024 Regular Civil Service Board meeting minutes.**

**Votes:**

- **Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams**
- **Noes: None**
- **Abstentions: None**

- b) Determination of Schedule of Outstanding Board Items INFORMATION
- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDE's and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21 INFORMATION

#### 6) NEW BUSINESS:

- a) There are no New Business items this month.

#### 7) ADJOURNMENT

**45270 Member Williams motioned to adjourn the meeting, seconded by Member Brown**

#### Votes:

- **Ayes: Chairperson Hudson-Harmon, Vice Chair Baranco, Member Brown, Member Williams**
- **Noes: None**
- **Abstentions: None**

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, September 19, 2024. All materials related to agenda items must be submitted the first Thursday of the month. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

[civilservice@oaklandca.gov](mailto:civilservice@oaklandca.gov)

City of Oakland - Civil Service Board  
150 Frank H. Ogawa Plaza, 2<sup>nd</sup> floor  
Oakland, CA 94612



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email [civilservice@oaklandca.gov](mailto:civilservice@oaklandca.gov) or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico [civilservice@oaklandca.gov](mailto:civilservice@oaklandca.gov) o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

你需要手語, 西班牙語, 粵語或國語翻譯服務嗎? 請在會議前五個工作天電郵 [civilservice@oaklandca.gov](mailto:civilservice@oaklandca.gov)

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