



## CIVIL SERVICE BOARD MEETING AGENDA MINUTES

**Date: May 16th, 2024**

**OPEN SESSION 5:30 p.m.**

**City Hall, One Frank H. Ogawa Plaza, Hearing Room 1**

**BOARD MEMBERS:** Chairperson, Yvonne Hudson- Harmon; Vice Chair, Lauren Baranco; Michael Brown; Beverly A. Williams

**STAFF TO THE BOARD:**

Mary Hao, HRM Director/Secretary to the Board  
Tina Pruett, Human Resources Manager/Staff to the Board  
Amber Lyttle, Human Resources Manager/Staff to the Board  
Ayana Smith, Administrative Assistant II/Staff to the Board  
Meeti Sudame, Attorney to the Board

The following options will be available to observe this meeting:

Online video teleconference (via ZOOM):

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### OPEN SESSION AGENDA

#### ROLL CALL

##### 1) PUBLIC COMMENT:

No Public comments were taken at this time.

**2) APPROVAL OF THE MAY 16, 2024, CIVIL SERVICE BOARD MEETING AGENDA** ACTION

**45251 Member Williams motioned to approve the May 16, 2024 Civil Service Board Meeting agenda, seconded by Member Brown.**

**Votes:**

**Board Member Ayes: -Hudson-Harmon, Baranco, Brown, Williams**

**Board Member Noes: None Board Member Abstentions: None Board Members**

**Absent: None**

**3) UPDATES, SECRETARY TO THE BOARD** INFORMATION

**4) CONSENT CALENDAR:** ACTION

a) Approval of Provisional Appointment (3)

- Human Services (2)
- Planning and Building (1)

b) Approval of Employee Requests for Leave of Absence (2)

- Economic Workforce Development (1)
- Human Services (1)

c) Approval of Revised Classification Specifications

- There are no Revised Classification Specifications this Month.

**45252 Member Brown motioned to approve the May 16, 2024 Consent Calendar, seconded by Member Williams.**

**Votes:**

**Board Member Ayes: -Hudson-Harmon, Baranco, Brown, Williams**

**Board Member Noes: None**

**Board Member Abstentions: None**

**Board Members Absent: None**

**5) OLD BUSINESS:**

- a) Approval of April 18, 2024, Civil Service Board Meeting Minutes ACTION

**45253 Member Williams motioned to approve the April 18, 2024 Civil Service Board Meeting Agenda Minutes seconded by Vice Chair Baranco.**

**Votes:**

**Board Member Ayes: -Hudson-Harmon, Baranco, Brown, Williams**

**Board Member Noes: None**

**Board Member Abstentions: None**

**Board Members Absent: None**

- b) Determination of Schedule of Outstanding Board Items INFORMATION

- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDE's and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21 INFORMATION

## 6) NEW BUSINESS:

INFORMATION

- There is no new business this month.

## 7) ADJOURNMENT

**45254 Member Williams motioned to adjourn the meeting, seconded by Member Brown.**

**Votes:**

**Board Member Ayes: -Hudson-Harmon, Baranco, Brown, Williams**

**Board Member Noes: None**

**Board Member Abstentions: None**

**Board Members Absent: None**

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, June 18th, 2024. All materials related to agenda items must be submitted by Monday, June 3rd, 2024. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

City of Oakland - Civil Service Board  
150 Frank H. Ogawa Plaza, 2<sup>nd</sup> floor  
Oakland, CA 94612



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email [civilservice@oaklandca.gov](mailto:civilservice@oaklandca.gov) or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico [civilservice@oaklandca.gov](mailto:civilservice@oaklandca.gov) o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

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